

APP-CSE 2022 FORM
ANNUAL PROCUREMENT PLAN - COMMON-USE SUPPLIES AND EQUIPMENT (APP-CSE) 2022 FORM

Introduction:

This form contains the common-use supplies and equipment (CSE) carried in stock by the Procurement Service – Department of Budget and Management (PS-DBM) that may be purchased by government agencies. Consistent with the DBM Circular No. 2018-10

Reminders:

- 1.0 The APP-CSE form must be accomplished using Microsoft Excel format. The APP-CSE shall be deemed incorrect or invalid if the form used is other than the prescribed format which is downloadable from the Virtual Store.
- 2.0 All information must be provided accurately.
- 3.0 Kindly refer to the CSE catalogue on the PS-DBM website (www.ps-philgeps.gov.ph) for the detailed technical specifications and sample photo of the items.
- 4.0 Do not delete, add, or revise any items or rows on the PART I of this template otherwise the form will be deemed invalid.
- 5.0 Additional rows for other items may be inserted in PART II, if necessary. Note that this is only applicable in the PART II of the form.
- 6.0 Once signed and approved by the Property/Supply Officer, Accountant/Budget Officer, and Head of the Agency/Office, kindly upload the soft copy of the APP-CSE in Microsoft Excel format as well as the original signed copy in Portable Document Format
- 7.0 Should there be changes in the agency's CSE requirements, the agency may edit their uploaded APP-CSE directly on their Virtual Store account. However, the agency must ensure that a signed and approved copy of the supplemental APP-CSE form is
- 8.0 For further assistance or clarification, agencies may contact the Marketing and Sales Division of PS-DBM at (02) 8-689-7750 local 4004, 4005, 4019, or visit the PS-DBM website (www.ps-philgeps.gov.ph) for the guide on how to fill-out the APP-CSE.

Note: Consistent with Memorandum Circular No. 2021-1 dated 03 June 2021, issued by AO 25, the APP-CSE for FY 2022 must be submitted on or before 31 August 2021.

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|---------------------------|---|
| Department/Bureau/Office: | TECHNICAL EDUCATION AND SKILLS DEVELOPMENT AUTHORITY - CENTRAL OFF |
| Region: | CENTRAL OFFICE |
| Address: | TESDA COMPLEX GATE 1, EAST SERVICE ROAD, SLEX FORT BONIFACION, TAGUIG CITY |

| | | |
|--------------------|-----------------------|--|
| Agency Code/UACS: | Contact Person: | ATTY. GINBER M. LUNA |
| Organization Type: | Position: | CHIEF ADMINISTRATIVE OFFICER |
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| | Telephone/Mobile Nos: | 8-893-8296 |

| Item & Specifications | Unit of Measure | Monthly Quantity Requirement | | | | | | | | | | | | | | | | Total Quantity for the year | Price Catalogue (as of 30 April 2021) | Total Amount for the year | | | | | |
|--|--|------------------------------|------|-----|-----|-----------|------------|------|------|-----|-----------|------------|------|------|-----|-----------|------------|-----------------------------|---------------------------------------|---------------------------|------|------------|-----------|-----------|--------------|
| | | Jan | Feb | Mar | Q1 | Q1 AMOUNT | April | May | June | Q2 | Q2 AMOUNT | July | Aug | Sept | Q3 | Q3 AMOUNT | Oct | | | | Nov | Dec | Q4 | Q4 AMOUNT | |
| PART I. AVAILABLE AT PS-DBM (MAIN WAREHOUSE AND DEPOTS) | | | | | | | | | | | | | | | | | | | | | | | | | |
| PESTICIDES OR PEST REPELLENTS | | | | | | | | | | | | | | | | | | | | | | | | | |
| 1 10191509-IN-A01 | INSECTICIDE, aerosol type | can | 111 | 61 | 57 | 229 | 31,913.44 | 96 | 53 | 42 | 191 | 26,617.76 | 113 | 66 | 53 | 232 | 32,331.52 | 98 | 62 | 49 | 209 | 29,176.24 | 861.00 | 139.36 | 119,988.96 |
| PERFUMES OR COLOGNES OR FRAGRANCES | | | | | | | | | | | | | | | | | | | | | | | | | |
| 2 53131626-HS-S01 | LIQUID HAND SANITIZER, 500mL | bottle | 191 | 107 | 102 | 400 | 60,572.00 | 185 | 105 | 92 | 382 | 57,846.26 | 183 | 118 | 94 | 395 | 59,814.85 | 189 | 103 | 88 | 380 | 57,543.40 | 1,557.00 | 151.43 | 235,776.51 |
| ALCOHOL OR ACETONE BASED ANTISEPTICS | | | | | | | | | | | | | | | | | | | | | | | | | |
| 3 12191601-AL-E04 | ALCOHOL, Ethyl, 68%-72%, 500 ml | bottle | 366 | 189 | 239 | 794 | 52,848.64 | 336 | 166 | 233 | 735 | 48,921.60 | 347 | 192 | 219 | 758 | 50,452.48 | 317 | 182 | 193 | 692 | 46,059.52 | 2,979.00 | 66.56 | 198,282.24 |
| 4 12191601-AL-E03 | ALCOHOL, ethyl, 68%-72%, 1 Gallon | gallon | 72 | 25 | 42 | 139 | 53,920.88 | 51 | 15 | 40 | 106 | 41,119.52 | 39 | 43 | 24 | 106 | 41,119.52 | 62 | 19 | 35 | 116 | 44,998.72 | 467.00 | 387.92 | 181,158.64 |
| 5 51471901-AL-T01 | ALCOHOL, isopropyl, 68%-72%, 500ml (-5ml) | bottle | 280 | 166 | 159 | 605 | 26,365.90 | 275 | 159 | 171 | 605 | 26,365.90 | 276 | 175 | 152 | 603 | 26,278.74 | 276 | 167 | 150 | 593 | 25,842.94 | 2,406.00 | 43.58 | 104,853.48 |
| 6 51471901-AL-I02 | ALCOHOL, isopropyl, 68%-72%, scented, 3.785 liters | gallon | 98 | 81 | 76 | 255 | 116,025.00 | 88 | 81 | 74 | 243 | 110,565.00 | 87 | 80 | 68 | 235 | 106,925.00 | 82 | 75 | 68 | 225 | 102,375.00 | 958.00 | 455.00 | 435,890.00 |
| 7 51471505-PO-P01 | POVIDONE IODINE, 10 % solution, 120 ml | gallon | 9 | 2 | 3 | 14 | 2,908.50 | 6 | 2 | 2 | 10 | 2,077.50 | 7 | 3 | 2 | 12 | 2,493.00 | 6 | 2 | 3 | 11 | 2,285.25 | 47.00 | 207.75 | 9,764.25 |
| COLOR COMPOUNDS AND DISPERSIONS | | | | | | | | | | | | | | | | | | | | | | | | | |
| 8 12171703-SI-P01 | INK, for stamp pad | bottle | 61 | 10 | 5 | 76 | 2,395.52 | 35 | 4 | 2 | 41 | 1,292.32 | 43 | 7 | 5 | 55 | 1,733.60 | 33 | 2 | 2 | 37 | 1,166.24 | 209.00 | 31.52 | 6,587.68 |
| FILMS | | | | | | | | | | | | | | | | | | | | | | | | | |
| 9 13111203-AC-F01 | ACETATE | roll | 33 | 6 | 4 | 43 | 36,456.26 | 21 | 4 | 4 | 29 | 24,586.78 | 30 | 3 | 3 | 36 | 30,521.52 | 21 | 3 | 3 | 27 | 22,891.14 | 135.00 | 847.82 | 114,455.70 |
| 10 13111201-CF-P01 | CARBON FILM, A4 | box | 6 | 0 | 0 | 6 | 1,326.00 | 4 | 0 | 0 | 4 | 884.00 | 4 | 0 | 0 | 4 | 884.00 | 5 | 0 | 0 | 5 | 1,105.00 | 19.00 | 221.00 | 4,199.00 |
| 11 13111201-CF-P02 | CARBON FILM, legal | box | 8 | 0 | 0 | 8 | 1,668.16 | 3 | 0 | 0 | 3 | 625.56 | 6 | 0 | 0 | 6 | 1,251.12 | 3 | 0 | 0 | 3 | 625.56 | 20.00 | 208.52 | 4,170.40 |
| PAPER MATERIALS AND PRODUCTS | | | | | | | | | | | | | | | | | | | | | | | | | |
| 12 14111525-CA-A01 | CARTOLINA, assorted colors | pack | 46 | 5 | 4 | 55 | 4,604.60 | 36 | 5 | 4 | 45 | 3,767.40 | 47 | 15 | 4 | 66 | 5,525.52 | 36 | 5 | 4 | 45 | 3,767.40 | 211.00 | 83.72 | 17,664.92 |
| 13 14111506-CF-L11 | COMPUTER CONTINUOUS FORM, 1 ply, 280 X 241mm | box | 1 | 0 | 0 | 1 | 882.55 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 1.00 | 882.55 | 882.55 |
| 14 14111506-CF-L12 | COMPUTER CONTINUOUS FORM, 1 ply, 280 X 378mm | box | 1 | 0 | 0 | 1 | 1,029.60 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 1.00 | 1029.60 | 1,029.60 |
| 15 14111506-CF-L22 | COMPUTER CONTINUOUS FORM, 2 ply, 280 X 378mm | box | 1 | 0 | 0 | 1 | 1,528.80 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 1.00 | 1528.80 | 1,528.80 |
| 16 14111506-CF-L21 | COMPUTER CONTINUOUS FORM, 2 ply, 280 X 241mm | box | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0.00 | 906.36 | - |
| 17 14111506-CF-L31 | COMPUTER CONTINUOUS FORM, 3 ply, 280 X 241mm | box | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0.00 | 884.00 | - |
| 18 14111506-CF-L32 | COMPUTER CONTINUOUS FORM, 3 ply, 280 X 378mm | box | 1 | 0 | 0 | 1 | 1,508.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 1.00 | 1508.00 | 1,508.00 |
| 19 14111609-LL-C01 | LOOSELEAF COVER, legal | bundle | 18 | 2 | 13 | 33 | 26,233.68 | 19 | 2 | 5 | 26 | 20,668.96 | 20 | 1 | 6 | 27 | 21,463.92 | 21 | 2 | 5 | 28 | 22,258.88 | 114.00 | 794.96 | 90,625.44 |
| 20 14111514-NP-S02 | NOTE PAD, stick on, 50mm x 76mm (2" x 3") min | pad | 401 | 163 | 150 | 714 | 26,460.84 | 278 | 172 | 160 | 610 | 22,606.60 | 308 | 152 | 150 | 610 | 22,606.60 | 258 | 152 | 170 | 580 | 21,494.80 | 2,514.00 | 37.06 | 93,168.84 |
| 21 14111514-NP-S04 | NOTE PAD, stick on, 76mm x 100mm (3" x 4") min | pad | 385 | 181 | 159 | 725 | 42,978.00 | 287 | 175 | 179 | 641 | 37,998.48 | 350 | 173 | 167 | 690 | 40,903.20 | 295 | 173 | 137 | 605 | 35,864.40 | 2,661.00 | 59.28 | 157,744.08 |
| 22 14111514-NP-S03 | NOTE PAD, stick on, 3" x 3" | pad | 375 | 136 | 148 | 659 | 35,638.72 | 258 | 152 | 150 | 560 | 30,284.80 | 331 | 159 | 137 | 627 | 33,908.16 | 256 | 149 | 137 | 542 | 29,311.36 | 2,388.00 | 54.08 | 129,143.04 |
| 23 14111514-NE-S01 | NOTEBOOK, stenographer | piece | 394 | 76 | 59 | 529 | 6,369.16 | 233 | 51 | 56 | 340 | 4,093.60 | 303 | 54 | 59 | 416 | 5,008.64 | 232 | 46 | 56 | 334 | 4,021.36 | 1,619.00 | 12.04 | 19,492.76 |
| 24 14111507-PP-M01 | PAPER, MULTICOPY, A4, 80 gsm | reams | 1718 | 563 | 659 | 2940 | 401,780.40 | 1256 | 556 | 656 | 2468 | 337,275.88 | 1581 | 621 | 601 | 2803 | 383,057.98 | 1175 | 540 | 595 | 2310 | 315,684.60 | 10,521.00 | 136.66 | 1,437,799.86 |
| 25 14111507-PP-M02 | PAPER, MULTICOPY, Legal, 80gsm | reams | 445 | 185 | 170 | 800 | 102,168.00 | 274 | 175 | 147 | 596 | 76,115.16 | 410 | 176 | 153 | 739 | 94,377.69 | 275 | 171 | 148 | 594 | 75,859.74 | 2,729.00 | 127.71 | 348,520.59 |

| Item # | Item & Specifications | Unit of Measure | Monthly Quantity Requirement | | | | | | | | | | | | Total Quantity for the year | Price Catalogue (as of 30 April 2021) | Total Amount for the year | | | | | | | | | | |
|--|---|-----------------|------------------------------|-----|-----|------|------------|-------|-----|------|------|------------|------|-----|-----------------------------|---------------------------------------|---------------------------|------|-----|-----------|------|------------|----------|---------|------------|--|--|
| | | | Jan | Feb | Mar | Q1 | Q1 AMOUNT | April | May | June | Q2 | Q2 AMOUNT | July | Aug | | | | Sept | Q3 | Q3 AMOUNT | Oct | Nov | Dec | Q4 | Q4 AMOUNT | | |
| 26 | 14111507-PP-C01 PAPER, Multi-Purpose, A4, 70 gsm | reams | 885 | 185 | 360 | 1430 | 140,511.80 | 610 | 270 | 275 | 1155 | 113,490.30 | 710 | 190 | 275 | 1175 | 115,455.50 | 680 | 235 | 300 | 1215 | 119,385.90 | 4,975.00 | 98.26 | 488,843.50 | | |
| 27 | 14111507-PP-C02 PAPER, multi-purpose, legal, 70gsm | reams | 327 | 108 | 75 | 510 | 50,414.60 | 245 | 148 | 95 | 488 | 57,808.48 | 267 | 118 | 85 | 470 | 55,676.20 | 260 | 116 | 85 | 461 | 54,610.06 | 1,929.00 | 118.46 | 228,509.34 | | |
| 28 | 14111531-PP-R01 PAD PAPER, ruled | pad | 71 | 14 | 13 | 98 | 2,853.76 | 54 | 6 | 5 | 65 | 1,892.80 | 65 | 17 | 11 | 94 | 2,737.28 | 53 | 5 | 4 | 62 | 1,805.44 | 319.00 | 29.12 | 9,289.28 | | |
| 29 | 14111503-PA-P01 PAPER, parchment | box | 160 | 22 | 35 | 217 | 21,275.85 | 76 | 22 | 35 | 133 | 13,040.65 | 81 | 20 | 35 | 136 | 13,334.80 | 81 | 20 | 35 | 136 | 13,334.80 | 622.00 | 98.05 | 60,987.10 | | |
| 30 | 14111818-TH-P02 Thermal Paper, 55GSM (-5%), 1/2 Core, 216mm x 30m | roll | 26 | 9 | 4 | 39 | 2,169.96 | 16 | 9 | 4 | 29 | 1,613.56 | 24 | 9 | 4 | 37 | 2,058.68 | 15 | 9 | 4 | 29 | 1,613.56 | 134.00 | 55.64 | 7,455.76 | | |
| 31 | 14111531-RE-B01 RECORD BOOK, 300 PAGES, size: 214mm x 278mm min | book | 152 | 41 | 38 | 231 | 16,336.32 | 77 | 36 | 31 | 144 | 10,183.68 | 108 | 36 | 34 | 178 | 12,588.16 | 73 | 33 | 26 | 132 | 9,335.04 | 685.00 | 70.72 | 48,443.20 | | |
| 32 | 14111531-RE-B02 RECORD BOOK, 500 PAGES, size: 214mm x 278mm min | book | 203 | 66 | 53 | 322 | 32,818.24 | 101 | 41 | 41 | 183 | 18,651.36 | 121 | 39 | 39 | 199 | 20,282.08 | 109 | 42 | 39 | 190 | 19,354.80 | 894.00 | 101.92 | 91,116.48 | | |
| 33 | 14111704-TT-P02 TOILET TISSUE PAPER, 2-ply, 100% recycled | pack | 541 | 289 | 270 | 1100 | 95,524.00 | 528 | 271 | 259 | 1058 | 91,876.72 | 523 | 276 | 309 | 1108 | 95,218.72 | 539 | 286 | 274 | 1099 | 95,437.16 | 4,365.00 | 85.84 | 379,056.60 | | |
| 34 | 14111704-IFPT01 TISSUE, Interfold paper towel | pack | 182 | 69 | 67 | 318 | 11,079.12 | 119 | 71 | 64 | 254 | 8,849.36 | 129 | 69 | 64 | 262 | 9,128.08 | 119 | 71 | 64 | 254 | 8,849.36 | 1,088.00 | 34.84 | 37,905.92 | | |
| 35 | 14111704-TT-P04 TOILET TISSUE PAPER, Interfold Paper Towel | pack | 98 | 57 | 55 | 205 | 6,929.00 | 81 | 52 | 55 | 188 | 6,354.40 | 86 | 51 | 54 | 191 | 6,455.50 | 80 | 51 | 55 | 186 | 6,286.80 | 770.00 | 33.80 | 25,026.00 | | |
| BATTERIES AND CELLS AND ACCESSORIES | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 36 | 26111702-BT-A02 BATTERY, cry Cell, size AA | pack | 483 | 175 | 137 | 795 | 28,358.50 | 317 | 171 | 133 | 621 | 22,542.30 | 329 | 170 | 135 | 634 | 23,014.20 | 268 | 264 | 136 | 668 | 24,248.40 | 2,718.00 | 36.30 | 93,663.40 | | |
| 37 | 26111702-BT-A01 BATTERY, cry Cell, size AAA | pack | 469 | 154 | 125 | 748 | 14,758.04 | 290 | 149 | 120 | 559 | 11,029.07 | 316 | 153 | 122 | 591 | 11,660.43 | 262 | 149 | 225 | 636 | 12,548.28 | 2,534.00 | 19.73 | 49,995.82 | | |
| 38 | 26111702-BT-A03 BATTERY, cry Cell, size D | pack | 79 | 9 | 22 | 110 | 10,582.00 | 39 | 13 | 21 | 73 | 7,022.60 | 73 | 11 | 21 | 105 | 10,101.00 | 41 | 11 | 23 | 75 | 7,215.00 | 353.00 | 96.20 | 34,920.60 | | |
| MANUFACTURING COMPONENTS AND SUPPLIES | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 39 | 31201610-GL-J01 GLUE, all purpose | jar | 139 | 32 | 20 | 191 | 13,656.50 | 87 | 18 | 17 | 122 | 8,723.00 | 100 | 40 | 18 | 158 | 11,297.00 | 67 | 36 | 17 | 120 | 8,580.00 | 591.00 | 71.50 | 42,255.50 | | |
| 40 | 31151804-SW-H01 STAPLE WIRE, heavy duty, binder type, 23/13 | box | 121 | 58 | 52 | 231 | 4,564.56 | 86 | 54 | 42 | 182 | 3,596.37 | 102 | 53 | 44 | 199 | 3,932.24 | 76 | 55 | 42 | 173 | 3,418.48 | 785.00 | 19.75 | 15,511.60 | | |
| 41 | 31151804-SW-S01 STAPLE WIRE, standard | box | 292 | 99 | 101 | 492 | 11,025.72 | 229 | 99 | 85 | 413 | 9,255.33 | 257 | 94 | 91 | 442 | 9,905.22 | 229 | 84 | 85 | 398 | 8,919.18 | 1,745.00 | 22.41 | 39,105.45 | | |
| 42 | 31201502-TA-E01 TAPE, electrical | roll | 119 | 11 | 11 | 141 | 2,632.47 | 57 | 11 | 10 | 78 | 1,456.26 | 94 | 11 | 11 | 116 | 2,165.72 | 47 | 12 | 21 | 80 | 1,493.60 | 415.00 | 18.67 | 7,748.05 | | |
| 43 | 31201503-TA-M01 TAPE, masking, 24mm | roll | 244 | 111 | 78 | 433 | 23,641.90 | 150 | 86 | 63 | 299 | 16,325.40 | 179 | 62 | 68 | 309 | 16,871.40 | 120 | 97 | 64 | 281 | 15,342.60 | 1,322.00 | 54.60 | 72,181.20 | | |
| 44 | 31201503-TA-M02 TAPE, MASKING, 48mm | roll | 266 | 71 | 74 | 411 | 43,812.60 | 133 | 71 | 63 | 267 | 28,462.20 | 144 | 71 | 65 | 280 | 29,848.00 | 118 | 72 | 64 | 254 | 27,076.40 | 1,212.00 | 106.60 | 129,199.20 | | |
| 45 | 31201512-TA-P01 TAPE, packaging, 48mm | roll | 294 | 146 | 105 | 545 | 12,186.20 | 174 | 103 | 89 | 366 | 8,183.76 | 208 | 130 | 90 | 428 | 9,570.08 | 173 | 103 | 89 | 365 | 8,161.40 | 1,704.00 | 22.36 | 38,101.44 | | |
| 46 | 31201512-TA-T01 TAPE, transparent, 24mm | roll | 468 | 166 | 177 | 811 | 8,347.46 | 304 | 197 | 149 | 650 | 6,558.50 | 321 | 161 | 180 | 662 | 6,679.58 | 282 | 195 | 138 | 615 | 6,205.35 | 2,738.00 | 10.09 | 27,626.42 | | |
| 47 | 31201512-TA-T02 TAPE, transparent, 48mm | roll | 265 | 81 | 71 | 418 | 8,347.46 | 153 | 71 | 69 | 293 | 5,851.21 | 231 | 68 | 69 | 368 | 7,348.96 | 173 | 71 | 63 | 307 | 6,130.79 | 1,386.00 | 19.97 | 27,678.42 | | |
| 48 | 31151507-TW-P01 TWINE, plastic | roll | 57 | 7 | 9 | 73 | 4,251.52 | 33 | 5 | 3 | 41 | 2,387.84 | 38 | 5 | 2 | 45 | 2,620.80 | 33 | 5 | 3 | 41 | 2,387.84 | 200.00 | 58.24 | 11,648.00 | | |
| HEATING AND VENTILATION AND AIR CIRCULATION | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 49 | 40101604-EF-G01 ELECTRIC FAN, industrial, ground type | unit | 4 | 0 | 0 | 4 | 4,438.72 | 7 | 0 | 0 | 7 | 7,767.76 | 2 | 0 | 0 | 2 | 2,219.36 | 2 | 0 | 0 | 2 | 2,219.36 | 15.00 | 1109.68 | 16,545.20 | | |
| 50 | 40101604-EF-C01 ELECTRIC FAN, ceiling mount, orbit type | unit | 37 | 0 | 0 | 37 | 50,678.16 | 2 | 0 | 0 | 2 | 2,739.36 | 5 | 0 | 0 | 5 | 6,848.40 | 2 | 0 | 0 | 2 | 2,219.36 | 46.00 | 1369.68 | 63,005.28 | | |
| 51 | 40101604-EF-S01 ELECTRIC FAN, stand type | unit | 51 | 6 | 12 | 69 | 59,123.34 | 12 | 2 | 0 | 14 | 11,996.04 | 10 | 0 | 0 | 10 | 8,568.60 | 12 | 5 | 5 | 22 | 18,850.92 | 115.00 | 855.86 | 68,005.28 | | |
| 52 | 40101604-EF-W01 ELECTRIC FAN, wall mount, plastic blade | unit | 10 | 1 | 0 | 11 | 7,424.56 | 2 | 0 | 0 | 2 | 1,349.92 | 5 | 0 | 0 | 5 | 3,374.80 | 4 | 0 | 0 | 4 | 2,699.84 | 22.00 | 674.96 | 14,849.12 | | |
| MEDICAL THERMOMETERS AND ACCESSORIES | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 53 | 41112224-TG-T02 THERMOGUN | piece | 29 | 0 | 1 | 30 | 75,972.00 | 1 | 0 | 0 | 1 | 2,532.40 | 3 | 0 | 0 | 3 | 7,597.20 | 16 | 0 | 0 | 16 | 40,518.40 | 50.00 | 2532.40 | 126,620.00 | | |
| LIGHTING AND FIXTURES AND ACCESSORIES | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 54 | 39101628-LT-L01 LINEAR TUBE, Light Emitting Diode (LED), 18 watts | piece | 46 | 8 | 3 | 57 | 11,731.74 | 49 | 8 | 3 | 60 | 12,349.20 | 53 | 17 | 2 | 72 | 14,819.04 | 48 | 7 | 2 | 57 | 11,731.74 | 246.00 | 205.82 | 50,631.72 | | |
| 55 | 39101628-LB-L01 LIGHT BULB, Light Emitting Diode (LED) | piece | 146 | 9 | 0 | 155 | 12,734.80 | 39 | 5 | 0 | 44 | 3,615.04 | 19 | 13 | 0 | 32 | 2,629.12 | 39 | 15 | 0 | 54 | 4,436.64 | 285.00 | 82.16 | 23,415.60 | | |
| MEASURING AND OBSERVING AND TESTING EQUIPMENT | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 56 | 41111604-RU-P02 RULER, plastic, 450mm | piece | 133 | 10 | 20 | 163 | 2,881.84 | 22 | 9 | 7 | 38 | 671.84 | 28 | 7 | 7 | 42 | 742.56 | 17 | 7 | 7 | 31 | 548.08 | 274.00 | 17.68 | 4,844.32 | | |
| CLEANING EQUIPMENT AND SUPPLIES | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 57 | 47131812-AF-A01 AIR FRESHENER, aerosol type | can | 229 | 74 | 69 | 372 | 33,561.84 | 154 | 74 | 86 | 314 | 28,329.08 | 161 | 79 | 88 | 328 | 29,592.16 | 154 | 79 | 93 | 326 | 29,411.72 | 1,340.00 | 90.22 | 120,894.80 | | |
| 58 | 47131604-BR-S01 BROOM, soft, tambu | piece | 10 | 5 | 5 | 22 | 2,997.28 | 6 | 1 | 1 | 8 | 1,089.92 | 10 | 6 | 5 | 22 | 2,997.28 | 4 | 1 | 1 | 6 | 817.44 | 58.00 | 136.24 | 7,901.92 | | |
| 59 | 47131604-BR-T01 BROOM, stick, ting-ting | piece | 5 | 3 | 3 | 11 | 200.20 | 2 | 1 | 1 | 4 | 72.80 | 4 | 3 | 3 | 10 | 182.00 | 2 | 1 | 1 | 4 | 72.80 | 29.00 | 18.20 | 527.80 | | |
| 60 | 47131829-TB-C01 CLEANER, toilet and urinal | bottle | 46 | 19 | 18 | 83 | 3,452.80 | 41 | 18 | 18 | 77 | 3,203.20 | 46 | 18 | 18 | 82 | 3,411.20 | 41 | 18 | 18 | 77 | 3,203.20 | 319.00 | 41.60 | 13,270.40 | | |
| 61 | 47131805-CL-P01 CLEANSER, scouring powder | can | 35 | 8 | 8 | 51 | 1,219.92 | 30 | 8 | 8 | 46 | 1,100.32 | 30 | 8 | 8 | 46 | 1,100.32 | 30 | 8 | 8 | 46 | 1,100.32 | 189.00 | 23.60 | 4,520.88 | | |
| 62 | 47131811-DE-B02 DETERGENT BAR, 140g | piece | 16 | 6 | 6 | 28 | 232.40 | 15 | 6 | 4 | 25 | 207.50 | 17 | 6 | 6 | 29 | 240.70 | 15 | 6 | 6 | 27 | 224.10 | 109.00 | 8.30 | 964.70 | | |
| 63 | 47131811-DE-P03 DETERGENT POWDER, all-purpose, 1kg | pack | 20 | 10 | 9 | 39 | 2,109.12 | 19 | 10 | 9 | 38 | 2,055.04 | 18 | 9 | 9 | 36 | 1,946.88 | 18 | 9 | 9 | 36 | 1,946.88 | 149.00 | 54.08 | 8,057.92 | | |
| 64 | 47131803-DS-A01 DISINFECTANT SPRAY, aerosol type | can | 206 | 87 | 77 | 370 | 47,715.20 | 181 | 79 | 66 | 326 | 42,040.96 | 197 | 95 | 71 | 363 | 46,812.48 | 169 | 95 | 66 | 331 | 42,685.76 | 1,390.00 | 128.96 | 179,254.40 | | |
| 65 | 47131601-DU-P01 DUST PAN, non-rigid plastic | piece | 9 | 3 | 3 | 15 | 372.45 | 5 | 0 | 0 | 5 | 124.15 | 3 | 0 | 0 | 3 | 74.49 | 3 | 0 | 0 | 3 | 74.49 | 26.00 | 24.63 | 645.58 | | |
| 66 | 51241552-SH-S01 SODIUM HYPOCHLORITE, 3.785 liters | gallon | 4 | 0 | 0 | 4 | 525.00 | 3 | 0 | 0 | 3 | 393.75 | 3 | 0 | 0 | 3 | 393.75 | 3 | 0 | 0 | 3 | 393.75 | 13.00 | 131.25 | 1,706.25 | | |
| 67 | 73101612-HS-L01 LIQUID HAND SOAP, 500mL | bottle | 114 | 49 | 39 | 202 | 20,797.92 | 86 | 43 | 36 | 165 | 16,988.40 | 96 | 58 | 36 | 190 | 19,562.40 | 85 | 40 | 34 | 159 | 16,370.64 | 716.00 | 102.96 | 73,719.36 | | |
| 68 | 47131802-FW-P02 FLOOR WAX, paste type, red | can | 14 | 6 | 6 | 26 | 8,053.76 | 12 | 6 | 6 | 24 | 7,434.24 | 12 | 6 | 6 | 24 | 7,434.24 | 12 | 6 | 6 | 24 | 7,434.24 | 98.00 | 309.76 | 30,556.48 | | |

| Item # | Item & Specifications | Unit of Measure | Monthly Quantity Requirement | | | | | | | | | | | | Total Quantity for the year | Price Catalogue (as of 30 April 2021) | Total Amount for the year | | | | | | | | |
|--------|---|-----------------|------------------------------|-----|-----|------|------------|-------|-----|------|------|------------|------|-----|-----------------------------|---------------------------------------|---------------------------|------|-----|-----------|------|------------|----------|--------|------------|
| | | | Jan | Feb | Mar | Q1 | Q1 AMOUNT | April | May | June | Q2 | Q2 AMOUNT | July | Aug | | | | Sept | Q3 | Q3 AMOUNT | Oct | Nov | Dec | Q4 | Q4 AMOUNT |
| 88 | 44121710-CH-W01 CHALK, white enamel | box | 5 | 0 | 0 | 5 | 148.20 | 5 | 0 | 0 | 5 | 148.20 | 5 | 0 | 0 | 5 | 148.20 | 5 | 0 | 0 | 5 | 148.20 | 20.00 | 29.64 | 592.80 |
| 89 | 44122105-BF-C01 CLIP, backfold, 19mm | box | 253 | 86 | 86 | 425 | 3,723.00 | 181 | 96 | 87 | 364 | 3,188.64 | 214 | 95 | 87 | 396 | 3,468.96 | 180 | 94 | 86 | 360 | 3,153.60 | 1,545.00 | 8.76 | 13,534.20 |
| 90 | 44122105-BF-C02 CLIP, backfold, 25mm | box | 254 | 83 | 101 | 438 | 6,666.36 | 172 | 92 | 91 | 355 | 5,403.10 | 202 | 92 | 92 | 385 | 5,874.92 | 168 | 91 | 91 | 350 | 5,327.00 | 1,525.00 | 15.22 | 23,271.38 |
| 91 | 44122105-BF-C03 CLIP, backfold, 32mm | box | 257 | 83 | 87 | 427 | 9,547.72 | 180 | 92 | 87 | 359 | 8,027.24 | 198 | 92 | 88 | 378 | 8,452.08 | 171 | 91 | 87 | 349 | 7,803.64 | 1,513.00 | 22.36 | 33,830.68 |
| 92 | 44122105-BF-C04 CLIP, backfold, 50mm | box | 255 | 80 | 81 | 416 | 22,713.60 | 166 | 87 | 79 | 332 | 18,127.20 | 187 | 87 | 80 | 354 | 19,328.40 | 160 | 86 | 79 | 325 | 17,745.00 | 1,427.00 | 54.60 | 77,914.20 |
| 93 | 44121801-CT-R02 CORRECTION TAPE, 8m | piece | 472 | 175 | 166 | 813 | 9,495.84 | 306 | 165 | 153 | 624 | 7,288.32 | 380 | 171 | 153 | 704 | 8,222.72 | 288 | 155 | 153 | 606 | 7,078.08 | 2,747.00 | 11.68 | 32,084.96 |
| 94 | 44111515-DF-B01 DATA FILE BOX | piece | 391 | 75 | 95 | 561 | 43,309.20 | 290 | 60 | 70 | 440 | 33,568.00 | 334 | 65 | 70 | 469 | 36,206.80 | 240 | 55 | 45 | 340 | 26,248.00 | 1,810.00 | 77.20 | 139,732.00 |
| 95 | 44122011-DF-F01 DATA FOLDER | piece | 950 | 336 | 312 | 1598 | 109,686.72 | 607 | 346 | 292 | 1245 | 85,456.80 | 699 | 326 | 282 | 1307 | 89,712.48 | 575 | 316 | 272 | 1163 | 79,828.32 | 5,313.00 | 68.64 | 364,684.32 |
| 96 | 44121506-EN-D01 ENVELOPE, documentary, A4 | box | 101 | 9 | 12 | 122 | 82,116.98 | 64 | 8 | 7 | 79 | 53,174.11 | 76 | 8 | 7 | 91 | 61,251.19 | 62 | 9 | 7 | 78 | 52,501.02 | 370.00 | 673.09 | 249,403.30 |
| 97 | 44121506-EN-D02 ENVELOPE, DOCUMENTARY, for legal size document | box | 86 | 8 | 10 | 104 | 95,424.64 | 51 | 6 | 4 | 61 | 56,556.76 | 75 | 6 | 4 | 85 | 78,808.60 | 47 | 6 | 4 | 57 | 52,848.12 | 307.00 | 927.16 | 284,638.12 |
| 98 | 44121506-EN-X01 ENVELOPE, expanding, kraft, legal | box | 118 | 31 | 32 | 181 | 133,650.40 | 86 | 28 | 29 | 143 | 105,591.20 | 108 | 30 | 29 | 167 | 123,312.80 | 82 | 29 | 27 | 138 | 101,899.20 | 629.00 | 738.40 | 464,453.60 |
| 99 | 44121506-EN-X02 ENVELOPE, expanding, plastic | piece | 431 | 76 | 36 | 543 | 15,555.07 | 167 | 55 | 35 | 257 | 7,835.33 | 292 | 65 | 35 | 392 | 11,952.08 | 162 | 35 | 35 | 232 | 7,073.68 | 1,424.00 | 30.49 | 43,417.76 |
| 100 | 44121506-EN-M02 ENVELOPE, mailing | box | 61 | 8 | 6 | 75 | 29,365.00 | 29 | 7 | 5 | 41 | 15,505.20 | 47 | 6 | 5 | 58 | 21,935.60 | 30 | 6 | 5 | 41 | 15,505.20 | 215.00 | 378.20 | 81,313.00 |
| 101 | 44121504-EN-W02 ENVELOPE, mailing, with window | box | 30 | 5 | 5 | 40 | 17,347.20 | 20 | 5 | 5 | 30 | 13,010.40 | 22 | 5 | 5 | 32 | 13,877.76 | 30 | 5 | 5 | 40 | 17,347.20 | 142.00 | 433.68 | 61,582.56 |
| 102 | 44111912-ER-B01 ERASER, FELT, for blackboard/whiteboard | piece | 46 | 6 | 2 | 54 | 556.20 | 15 | 3 | 1 | 19 | 195.70 | 23 | 1 | 1 | 25 | 257.50 | 15 | 1 | 1 | 17 | 175.10 | 115.00 | 10.30 | 1,184.50 |
| 103 | 44122118-FA-P01 FASTENER, metal, non-sharp edges | box | 230 | 32 | 65 | 327 | 27,275.07 | 168 | 36 | 49 | 253 | 21,102.73 | 187 | 36 | 50 | 273 | 22,770.93 | 170 | 36 | 59 | 255 | 22,103.65 | 1,118.00 | 83.41 | 93,252.38 |
| 104 | 44122018-FT-D01 FILE TAB DIVIDER, Bristol board, for A4 | set | 507 | 327 | 317 | 1151 | 12,810.63 | 337 | 247 | 237 | 821 | 9,137.73 | 439 | 277 | 212 | 928 | 10,328.64 | 336 | 227 | 237 | 800 | 8,904.00 | 3,700.00 | 11.13 | 41,181.00 |
| 105 | 44122018-FT-D02 FILE TAB DIVIDER, legal | set | 315 | 64 | 141 | 520 | 7,399.60 | 209 | 64 | 141 | 414 | 5,891.22 | 209 | 64 | 91 | 364 | 5,179.72 | 208 | 84 | 161 | 453 | 6,446.19 | 1,751.00 | 14.23 | 24,916.73 |
| 106 | 44122011-FO-F01 FOLDER, fancy, with slide, A4 | bundle | 98 | 85 | 31 | 214 | 57,865.60 | 71 | 85 | 30 | 186 | 50,294.40 | 85 | 87 | 30 | 202 | 54,620.80 | 68 | 80 | 30 | 178 | 48,131.20 | 780.00 | 270.40 | 210,912.00 |
| 107 | 44122011-FO-F02 FOLDER, fancy, with slide, legal | bundle | 95 | 85 | 36 | 217 | 67,677.96 | 69 | 76 | 36 | 181 | 56,450.28 | 83 | 78 | 36 | 197 | 61,440.36 | 67 | 76 | 36 | 179 | 55,826.52 | 774.00 | 311.88 | 241,395.12 |
| 108 | 44122011-FO-L01 FOLDER, L-type, A4 | pack | 142 | 41 | 49 | 232 | 39,771.76 | 101 | 47 | 42 | 190 | 32,571.70 | 120 | 46 | 46 | 212 | 36,343.16 | 95 | 37 | 42 | 175 | 30,000.25 | 809.00 | 171.43 | 138,686.87 |
| 109 | 44122011-FO-L02 FOLDER, L-type, legal | pack | 108 | 38 | 46 | 192 | 46,702.08 | 74 | 46 | 41 | 161 | 39,151.64 | 91 | 36 | 41 | 168 | 40,864.32 | 74 | 36 | 41 | 151 | 36,729.24 | 672.00 | 243.24 | 163,457.28 |
| 110 | 44122011-FO-T03 FOLDER, with tab, A4 | pack | 49 | 26 | 28 | 103 | 98,121.92 | 37 | 25 | 26 | 88 | 83,832.32 | 39 | 25 | 26 | 90 | 85,737.60 | 41 | 25 | 26 | 92 | 87,542.88 | 373.00 | 952.64 | 355,334.72 |
| 111 | 44122011-FO-T04 FOLDER, with tab, legal | pack | 127 | 43 | 50 | 220 | 61,380.00 | 138 | 43 | 45 | 226 | 63,054.00 | 124 | 43 | 40 | 207 | 57,753.00 | 112 | 45 | 40 | 197 | 54,963.00 | 850.00 | 279.00 | 237,350.00 |
| 112 | 44122008-IT-T02 INDEX TAB, self-adhesive, transparent | box | 159 | 28 | 29 | 216 | 12,242.88 | 81 | 35 | 33 | 150 | 48,204.00 | 90 | 35 | 33 | 159 | 51,095.24 | 84 | 43 | 33 | 160 | 51,417.60 | 650.00 | 321.36 | 208,884.00 |
| 113 | 44111515-MF-B02 MAGAZINE FILE BOX, large | piece | 222 | 39 | 34 | 295 | 12,272.00 | 163 | 40 | 34 | 237 | 9,859.20 | 198 | 39 | 34 | 271 | 11,273.60 | 163 | 39 | 34 | 236 | 9,817.60 | 1,039.00 | 41.60 | 44,153.72 |
| 114 | 44121716-MA-F01 MARKER, fluorescent | set | 263 | 45 | 46 | 354 | 12,977.64 | 165 | 51 | 37 | 253 | 9,274.98 | 176 | 48 | 43 | 267 | 9,788.22 | 155 | 48 | 37 | 240 | 8,798.40 | 1,114.00 | 36.66 | 40,839.24 |
| 115 | 44121708-MV-B01 MARKER, whiteboard, black | piece | 364 | 114 | 144 | 622 | 8,322.36 | 247 | 89 | 110 | 446 | 5,967.48 | 329 | 107 | 112 | 548 | 7,332.24 | 249 | 111 | 112 | 472 | 6,315.36 | 2,088.00 | 13.38 | 27,937.44 |
| 116 | 44121708-MV-B02 MARKER, whiteboard, blue | piece | 344 | 106 | 131 | 582 | 7,773.78 | 232 | 98 | 97 | 427 | 5,713.26 | 307 | 92 | 97 | 496 | 6,636.48 | 232 | 102 | 97 | 431 | 5,766.78 | 1,935.00 | 13.38 | 25,890.30 |
| 117 | 44121708-MV-B03 MARKER, whiteboard, red | piece | 262 | 90 | 97 | 449 | 6,007.62 | 210 | 87 | 82 | 379 | 5,071.02 | 237 | 93 | 82 | 412 | 5,512.56 | 210 | 87 | 82 | 379 | 5,071.02 | 1,619.00 | 13.38 | 21,652.22 |
| 118 | 44121708-MP-B01 MARKER, permanent, black, bullet type | piece | 354 | 112 | 114 | 580 | 5,208.40 | 188 | 103 | 82 | 373 | 3,349.54 | 243 | 121 | 82 | 446 | 4,005.08 | 191 | 98 | 82 | 371 | 3,331.58 | 1,770.00 | 8.98 | 15,894.60 |
| 119 | 44121708-MP-B02 MARKER, permanent, blue, bullet type | piece | 332 | 89 | 104 | 525 | 4,714.50 | 168 | 96 | 65 | 319 | 2,864.62 | 208 | 104 | 65 | 377 | 3,385.46 | 171 | 75 | 65 | 311 | 2,792.78 | 1,532.00 | 8.98 | 13,757.36 |
| 120 | 44121708-MP-B03 MARKER, permanent, red, bullet type | piece | 236 | 86 | 80 | 402 | 3,609.96 | 142 | 68 | 61 | 271 | 2,433.58 | 178 | 74 | 61 | 313 | 2,810.74 | 146 | 63 | 61 | 270 | 2,424.60 | 1,256.00 | 8.98 | 11,278.88 |
| 121 | 44122104-PC-G01 PAPER CLIP, vinyl/plastic coated, 33mm | box | 334 | 54 | 55 | 443 | 3,437.68 | 170 | 45 | 45 | 260 | 2,017.60 | 267 | 55 | 45 | 367 | 2,847.92 | 176 | 42 | 45 | 263 | 2,040.88 | 1,333.00 | 7.76 | 10,344.00 |
| 122 | 44122104-PC-G02 PAPER CLIP, vinyl/plastic coated, 50mm | box | 319 | 58 | 59 | 436 | 6,008.08 | 156 | 59 | 50 | 265 | 3,651.70 | 250 | 68 | 56 | 374 | 5,153.72 | 161 | 56 | 50 | 267 | 3,679.26 | 1,342.00 | 13.78 | 18,492.78 |
| 123 | 44121706-PE-L01 PENCIL, lead, with eraser | box | 157 | 23 | 33 | 213 | 4,428.27 | 44 | 46 | 16 | 106 | 2,203.74 | 109 | 41 | 21 | 171 | 3,555.09 | 59 | 26 | 25 | 110 | 2,286.90 | 690.00 | 20.79 | 12,474.00 |
| 124 | 44122037-RB-P10 RING BINDER, plastic, 32mm | bundle | 97 | 44 | 34 | 175 | 41,963.25 | 51 | 31 | 26 | 108 | 25,897.32 | 69 | 34 | 26 | 129 | 30,932.91 | 61 | 29 | 26 | 116 | 27,815.64 | 528.00 | 239.79 | 126,509.12 |
| 125 | 44122101-RU-B01 RUBBER BAND, No. 18 | box | 77 | 17 | 12 | 106 | 10,605.30 | 38 | 16 | 18 | 72 | 7,203.60 | 38 | 17 | 11 | 66 | 6,603.30 | 27 | 6 | 3 | 36 | 3,601.80 | 280.00 | 100.05 | 28,014.00 |
| 126 | 44121905-SP-F01 STAMP PAD, felt | piece | 50 | 5 | 0 | 55 | 1,922.25 | 26 | 2 | 0 | 28 | 976.60 | 30 | 4 | 0 | 34 | 1,188.30 | 24 | 2 | 0 | 26 | 908.70 | 143.00 | 34.95 | 4,997.85 |
| 127 | 44121612-BL-H01 BLADE, for general purpose cutter / utility knife | piece | 125 | 11 | 4 | 140 | 2,074.80 | 55 | 11 | 8 | 74 | 1,096.68 | 90 | 15 | 4 | 109 | 1,615.38 | 54 | 15 | 4 | 74 | 1,095.68 | 397.00 | 14.82 | 5,883.54 |
| 128 | 44121612-CU-H01 CUTTER/UTILITY KNIFE, for general purpose | piece | 93 | 11 | 6 | 110 | 3,677.30 | 29 | 7 | 4 | 40 | 1,337.20 | 42 | 10 | 4 | 56 | 1,872.08 | 21 | 7 | 4 | 32 | 1,069.76 | 238.00 | 33.43 | 7,356.34 |
| 129 | 44103202-DS-M01 DATING AND STAMPING MACHINE | piece | 52 | 11 | 10 | 73 | 33,139.08 | 20 | 12 | 10 | 42 | 19,066.32 | 21 | 10 | 10 | 41 | 18,612.36 | 18 | 10 | 10 | 38 | 17,250.48 | 194.00 | 453.96 | 88,068.24 |
| 130 | 44121619-PS-N01 PENCIL SHARPENER, manual, single cutter head | piece | 73 | 0 | 2 | 75 | 15,200.25 | 19 | 3 | 0 | 22 | 4,458.74 | 25 | 0 | 0 | 25 | 5,066.75 | 19 | 0 | 1 | 20 | 4,053.40 | 142.00 | 202.67 | 28,779.14 |
| 131 | 4411602-PU-P01 PUNCHER, paper, heavy duty | piece | 6 | | | | | | | | | | | | | | | | | | | | | | |

| Item & Specifications | Unit of Measure | Monthly Quantity Requirement | | | | | | | | | | | | | | | | | | | | Total Quantity for the year | Price Catalogue (as of 30 April 2021) | Total Amount for the year | |
|-----------------------|---|------------------------------|-----|-----|----|-----------|------------|-----|------|----|-----------|------------|-----|------|----|-----------|------------|-----|-----|----|-----------|-----------------------------|---------------------------------------|---------------------------|------------|
| | | Jan | Feb | Mar | Q1 | Q1 AMOUNT | April | May | June | Q2 | Q2 AMOUNT | July | Aug | Sept | Q3 | Q3 AMOUNT | Oct | Nov | Dec | Q4 | Q4 AMOUNT | | | | |
| 157 44103105-EP-B17 | INK CART, EPSON C13T664100 (T6641), Black | cart | 127 | 38 | 33 | 198 | 49,420.80 | 87 | 38 | 33 | 158 | 39,436.80 | 128 | 48 | 33 | 209 | 52,166.40 | 70 | 38 | 33 | 141 | 35,193.60 | 706.00 | 249.60 | 176,217.60 |
| 158 44103105-EP-C17 | INK CART, EPSON C13T664200 (T6642), Cyan | cart | 113 | 22 | 28 | 163 | 40,684.80 | 78 | 22 | 28 | 128 | 31,948.80 | 114 | 32 | 28 | 174 | 43,430.40 | 61 | 22 | 28 | 111 | 27,705.60 | 576.00 | 249.60 | 143,769.60 |
| 159 44103105-EP-M17 | INK CART, EPSON C13T664300 (T6643), Magenta | cart | 115 | 22 | 28 | 165 | 41,184.00 | 78 | 22 | 28 | 128 | 31,948.80 | 114 | 27 | 28 | 169 | 42,182.40 | 61 | 22 | 28 | 111 | 27,705.60 | 573.00 | 249.60 | 143,020.80 |
| 160 44103105-EP-Y17 | INK CART, EPSON C13T664400 (T6644), Yellow | cart | 113 | 22 | 28 | 153 | 40,684.80 | 78 | 22 | 28 | 128 | 31,948.80 | 114 | 32 | 28 | 174 | 43,430.40 | 61 | 22 | 28 | 111 | 27,705.60 | 576.00 | 249.60 | 143,769.60 |
| 161 44103105-HP-B40 | Ink Cartridge, HP C2P04AA (HP62) Black | cart | 5 | 0 | 0 | 5 | 3,868.80 | 5 | 0 | 0 | 5 | 3,868.80 | 5 | 0 | 0 | 5 | 3,868.80 | 5 | 0 | 0 | 5 | 3,868.80 | 20.00 | 773.76 | 15,475.20 |
| 162 44103105-HP-T40 | Ink Cartridge, HP C2P06AA (HP62) Tri-color | cart | 5 | 0 | 0 | 5 | 4,752.80 | 5 | 0 | 0 | 5 | 4,752.80 | 5 | 0 | 0 | 5 | 4,752.80 | 5 | 0 | 0 | 5 | 4,752.80 | 20.00 | 950.56 | 19,011.20 |
| 163 44103105-HP-B09 | INK CART, HP C9351AA, (HP21) Black | cart | 15 | 0 | 0 | 15 | 11,934.00 | 10 | 0 | 0 | 10 | 7,955.00 | 5 | 10 | 0 | 15 | 11,934.00 | 5 | 0 | 0 | 5 | 3,978.00 | 45.00 | 795.60 | 35,802.00 |
| 164 44103105-HP-T10 | INK CART, HP C9352AA, (HP22) Tri-color | cart | 15 | 0 | 0 | 15 | 13,806.00 | 10 | 0 | 0 | 10 | 9,204.00 | 5 | 10 | 0 | 15 | 13,806.00 | 5 | 0 | 0 | 5 | 4,632.00 | 45.00 | 920.40 | 41,418.00 |
| 165 44103105-HP-P48 | Ink Cartridge, HP C9397A (HP72) 69ml Photo Black | cart | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0.00 | 1996.80 | - |
| 166 44103105-HP-C48 | Ink Cartridge, HP C9398A (HP72) 69ml Cyan | cart | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0.00 | 1996.80 | - |
| 167 44103105-HP-M48 | Ink Cartridge, HP C9399A (HP72) 69ml Magenta | cart | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0.00 | 1996.80 | - |
| 168 44103105-HP-Y48 | Ink Cartridge, HP C9400A (HP72) 69ml Yellow | cart | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0.00 | 1996.80 | - |
| 169 44103105-HP-G48 | Ink Cartridge, HP C9401A (HP72) 69ml Gray | cart | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0.00 | 1996.80 | - |
| 170 44103105-HP-B48 | Ink Cartridge, HP C9403A (HP72) 130ml Matte Black | cart | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0.00 | 1996.80 | - |
| 171 44103105-HP-B17 | INK CART, HP CC640WA, (HP60), Black | cart | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0.00 | 3016.00 | - |
| 172 44103105-HP-T17 | INK CART, HP CC643WA, (HP60), Tri-color | cart | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0.00 | 769.60 | - |
| 173 44103105-HP-B35 | INK CART, HP CD887AA, (HP703), Black | cart | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0.00 | 915.20 | - |
| 174 44103105-HP-T35 | INK CART, HP CD888AA, (HP703), Tri-color | cart | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0.00 | 366.08 | - |
| 175 44103105-HX-C40 | INK CART, HP CD972AA, (HP 920XL), Cyan | cart | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0.00 | 366.08 | - |
| 176 44103105-HX-M40 | INK CART, HP CD973AA, (HP 920XL), Magenta | cart | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0.00 | 366.08 | - |
| 177 44103105-HX-Y40 | INK CART, HP CD974AA, (HP 920XL), Yellow | cart | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0.00 | 366.08 | - |
| 178 44103105-HX-B40 | INK CART, HP CD975AA, (HP 920XL), Black | cart | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0.00 | 366.08 | - |
| 179 44103105-HP-B20 | INK CART, HP CH561WA, (HP61), Black | cart | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0.00 | 1346.80 | - |
| 180 44103105-HP-T20 | INK CART, HP CH562WA, (HP61), Tricolor | cart | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0.00 | 756.08 | - |
| 181 44103105-HP-B49 | Ink Cartridge, HP CH565A (HP82) Black | cart | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0.00 | 931.84 | - |
| 182 44103105-HP-C49 | Ink Cartridge, HP CH566A (HP82) Cyan | cart | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0.00 | 931.84 | - |
| 183 44103105-HP-M49 | Ink Cartridge, HP CH567A (HP82) Magenta | cart | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0.00 | 931.84 | - |
| 184 44103105-HP-Y49 | Ink Cartridge, HP CH568A (HP82) Yellow | cart | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0.00 | 931.84 | - |
| 185 44103105-HX-B43 | INK CART, HP CN045AA, (HP950XL), Black | cart | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0.00 | 1539.20 | - |
| 186 44103105-HX-C43 | INK CART, HP CN046AA, (HP951XL), Cyan | cart | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0.00 | 1539.20 | - |
| 187 44103105-HX-M43 | INK CART, HP CN047AA, (HP951XL), Magenta | cart | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0.00 | 1539.20 | - |
| 188 44103105-HX-Y43 | INK CART, HP CN048AA, (HP951XL), Yellow | cart | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0.00 | 1539.20 | - |
| 189 44103105-HP-B36 | INK CART, HP CN692AA, (HP704), Black | cart | 20 | 0 | 0 | 20 | 7,321.60 | 15 | 0 | 0 | 15 | 5,491.20 | 20 | 0 | 0 | 20 | 7,321.60 | 10 | 0 | 0 | 10 | 3,660.80 | 65.00 | 366.08 | 23,795.20 |
| 190 44103105-HP-T36 | INK CART, HP CN693AA, (HP704), Tri-color | cart | 20 | 0 | 0 | 20 | 7,321.60 | 15 | 0 | 0 | 15 | 5,491.20 | 20 | 0 | 0 | 20 | 7,321.60 | 10 | 0 | 0 | 10 | 3,660.80 | 65.00 | 366.08 | 23,795.20 |
| 191 44103105-HP-B33 | INK CART, HP CZ107AA, (HP673), Black | cart | 41 | 13 | 3 | 57 | 20,866.56 | 21 | 53 | 3 | 77 | 28,188.16 | 15 | 28 | 3 | 46 | 16,839.68 | 15 | 18 | 3 | 36 | 13,178.88 | 216.00 | 366.08 | 79,073.28 |
| 192 44103105-HP-T33 | INK CART, HP CZ108AA, (HP673), Tricolor | cart | 41 | 13 | 3 | 57 | 20,866.56 | 21 | 53 | 3 | 77 | 28,188.16 | 15 | 28 | 3 | 46 | 16,839.68 | 15 | 18 | 3 | 36 | 13,178.88 | 216.00 | 366.08 | 79,073.28 |
| 193 44103105-HP-B42 | INK CART, HP CZ121A (HP685A) Black | cart | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0.00 | 312.00 | - |
| 194 44103105-HP-C33 | INK CART, HP CZ122A (HP685A) Cyan | cart | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0.00 | 312.00 | - |
| 195 44103105-HP-M33 | INK CART, HP CZ123A (HP685A) Magenta | cart | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0.00 | 312.00 | - |
| 196 44103105-HP-Y33 | INK CART, HP CZ124A (HP685A) Yellow | cart | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0.00 | 312.00 | - |
| 197 44103105-HP-T43 | Ink Cartridge, HP F6V26AA (HP680) Tri-color | cart | 266 | 72 | 74 | 412 | 167,107.20 | 200 | 72 | 69 | 341 | 138,309.60 | 230 | 77 | 69 | 376 | 152,505.60 | 150 | 72 | 72 | 294 | 119,246.40 | 1,423.00 | 405.60 | 577,168.80 |
| 198 44103105-HP-B43 | Ink Cartridge, HP F6V27AA (HP680) Black | cart | 275 | 77 | 77 | 429 | 174,002.40 | 205 | 77 | 72 | 354 | 143,582.40 | 230 | 82 | 72 | 384 | 155,750.40 | 155 | 72 | 72 | 304 | 123,302.40 | 1,471.00 | 405.60 | 596,537.60 |
| 199 44103105-HP-C50 | Ink Cartridge, HP L0551AA (HP955) Cyan | cart | 20 | 0 | 0 | 20 | 19,915.00 | 20 | 0 | 0 | 20 | 19,915.00 | 20 | 0 | 0 | 20 | 19,915.00 | 20 | 0 | 0 | 20 | 19,915.00 | 80.00 | 995.75 | 79,660.00 |
| 200 44103105-HP-M50 | Ink Cartridge, HP L0554AA (HP955) Magenta | cart | 20 | 0 | 0 | 20 | 19,915.00 | 20 | 0 | 0 | 20 | 19,915.00 | 20 | 0 | 0 | 20 | 19,915.00 | 20 | 0 | 0 | 20 | 19,915.00 | 80.00 | 995.75 | 79,660.00 |
| 201 44103105-HP-Y50 | Ink Cartridge, HP L0557AA (HP955) Yellow | cart | 20 | 0 | 0 | 20 | 19,915.00 | 20 | 0 | 0 | 20 | 19,915.00 | 20 | 0 | 0 | 20 | 19,915.00 | 20 | 0 | 0 | 20 | 19,915.00 | 80.00 | 995.75 | 79,660.00 |
| 202 44103105-HP-B50 | Ink Cartridge, HP L0550AA (HP955) Black | cart | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0.00 | 995.75 | - |
| 203 44103105-HX-C48 | Ink Cartridge, HP L0553AA (HP955XL) Cyan | cart | 40 | 14 | 14 | 68 | 82,459.52 | 35 | 14 | 14 | 63 | 76,396.32 | 40 | 14 | 14 | 68 | 82,459.52 | 35 | 14 | 14 | 63 | 76,396.32 | 262.00 | 1212.64 | 317,711.68 |
| 204 44103105-HX-M48 | Ink Cartridge, HP L0556AA (HP955XL) Magenta | cart | 40 | 14 | 14 | 68 | 82,459.52 | 35 | 14 | 14 | 63 | 76,396.32 | 40 | 14 | 14 | 68 | 82,459.52 | 35 | 14 | 14 | 63 | 76,396.32 | 262.00 | 1212.64 | 317,711.68 |
| 205 44103105-HX-Y48 | Ink Cartridge, HP L0559AA (HP955XL) Yellow | cart | 40 | 14 | 14 | 68 | 82,459.52 | 35 | 14 | 14 | 63 | 76,396.32 | 40 | 14 | 14 | 68 | 82,459.52 | 35 | 14 | 14 | 63 | 76,396.32 | 262.00 | 1212.64 | 317,711.68 |
| 206 44103105-HX-B48 | Ink Cartridge, HP L0572AA (HP955XL) Black | cart | 68 | 28 | 38 | 134 | 220,328.16 | 69 | 28 | 28 | 125 | 205,530.00 | 74 | 28 | 28 | 130 | 213,751.20 | 66 | 28 | 28 | 125 | 205,530.00 | 514.00 | 1644.24 | 845,139.36 |
| 207 44103105-HP-C51 | Ink Cartridge, HP T6189AA (HP905) Cyan | cart | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0.00 | 453.62 | - |
| 208 44103105-HP-M51 | Ink Cartridge, HP T6193AA (HP905) Magenta | cart | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | | | | | | | | | | | | | | | | |

| Item & Specifications | Unit of Measure | Monthly Quantity Requirement | | | | | | | | | | | | | | | | | | | Total Quantity for the year | PRICE Catalogue (as of 30 April 2021) | Total Amount for the year | | |
|-----------------------|--|------------------------------|-----|-----|----|-----------|------------|-----|------|----|-----------|------------|-----|------|----|-----------|------------|-----|-----|----|-----------------------------|---------------------------------------|---------------------------|-----------|------------|
| | | Q1 AMOUNT | | | | | Q2 AMOUNT | | | | | Q3 AMOUNT | | | | | Q4 AMOUNT | | | | | | | | |
| | | Jan | Feb | Mar | Q1 | Q1 AMOUNT | April | May | June | Q2 | Q2 AMOUNT | July | Aug | Sept | Q3 | Q3 AMOUNT | Oct | Nov | Dec | Q4 | | | | Q4 AMOUNT | |
| 229 44103103-HP-C24 | TONER CART, HP CE321A, Cyan | cart | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0.00 | 3072.16 | - |
| 230 44103103-HP-Y24 | TONER CART, HP CE322A, Yellow | cart | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0.00 | 3072.16 | - |
| 231 44103103-HP-M24 | TONER CART, HP CE323A, Magenta | cart | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0.00 | 3072.16 | - |
| 232 44103103-HP-B25 | TONER CART, HP CE390A, Black | cart | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0.00 | 8476.00 | - |
| 233 44103103-HP-B26 | TONER CART, HP CE400A, Black | cart | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0.00 | 6900.40 | - |
| 234 44103103-HP-C26 | TONER CART, HP CE401A, Cyan | cart | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0.00 | 10193.04 | - |
| 235 44103103-HP-Y26 | TONER CART, HP CE402A, Yellow | cart | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0.00 | 10193.04 | - |
| 236 44103103-HP-M26 | TONER CART, HP CE403A, Magenta | cart | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0.00 | 10193.04 | - |
| 237 44103103-HP-B27 | TONER CART, HP CE410A, (HP305), Black | cart | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0.00 | 4201.60 | - |
| 238 44103103-HP-C27 | TONER CART, HP CE411A, (HP305), Cyan | cart | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0.00 | 6011.20 | - |
| 239 44103103-HP-Y27 | TONER CART, HP CE412A, (HP305), Yellow | cart | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0.00 | 6011.20 | - |
| 240 44103103-HP-M27 | TONER CART, HP CE413A, (HP305), Magenta | cart | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0.00 | 6011.20 | - |
| 241 44103103-HP-B28 | TONER CART, HP CE505A, Black | cart | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0.00 | 4466.80 | - |
| 242 44103103-HX-B28 | TONER CART, HP CE505X, Black, high cap | cart | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0.00 | 7332.00 | - |
| 243 44103103-HP-B52 | Toner Cartridge, HP CF217A (HP17A) Black Laser Jet | cart | 22 | 9 | 9 | 40 | 121,763.20 | 15 | 9 | 9 | 33 | 100,454.64 | 15 | 9 | 9 | 33 | 100,454.64 | 15 | 9 | 9 | 33 | 100,454.64 | 139.00 | 3044.08 | 423,127.12 |
| 244 44103103-HP-B53 | Toner Cartridge, HP CF226A (HP26A) Black LaserJet | cart | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0.00 | 5787.60 | - |
| 245 44103103-HP-B55 | Toner Cartridge, HP CF280A, LaserJet Pro M401/M425 | cart | 3 | 0 | 0 | 3 | 15,600.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0.00 | 5200.00 | 15,600.00 |
| 246 44103103-HP-B51 | TONER CART, HP CF280XC, Black | cart | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0.00 | 9004.32 | - |
| 247 44103103-HP-B56 | Toner Cartridge, HP CF281A (HP81A) Black LaserJet | cart | 1 | 0 | 0 | 1 | 8,606.00 | 0 | 1 | 0 | 1 | 8,606.00 | 0 | 1 | 0 | 1 | 8,606.00 | 0 | 0 | 0 | 0 | 0.00 | 3.00 | 8606.00 | 25,818.00 |
| 248 44103103-HP-B57 | Toner Cartridge, HP CF283A (HP83A) LaserJet Black | cart | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0.00 | 3241.70 | - |
| 249 44103103-FX-B51 | Toner Cartridge, HP CF283XC (HP83X) Black LJ | cart | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0.00 | 4056.00 | - |
| 250 44103103-HP-B58 | Toner Cartridge, HP CF287A (HP87) Black LaserJet | cart | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0.00 | 10051.00 | - |
| 251 44103103-HX-B52 | Toner Cartridge, HP CF325XC (HP25X) Black LaserJet | cart | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0.00 | 13156.00 | - |
| 252 44103103-HP-B60 | Toner Cartridge, HP CF350A Black LJ | cart | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0.00 | 2901.60 | - |
| 253 44103103-HP-C60 | Toner Cartridge, HP CF351A Cyan LJ | cart | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0.00 | 2953.60 | - |
| 254 44103103-HP-Y60 | Toner Cartridge, HP CF352A Yellow LJ | cart | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0.00 | 2953.60 | - |
| 255 44103103-HP-M60 | Toner Cartridge, HP CF353A Magenta LJ | cart | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0.00 | 2953.60 | - |
| 256 44103103-HP-B61 | Toner Cartridge, HP CF350A (HP506A) Black LaserJet | cart | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0.00 | 7056.40 | - |
| 257 44103103-HP-C61 | Toner Cartridge, HP CF361A (HP506A) Cyan LaserJet | cart | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0.00 | 8846.24 | - |
| 258 44103103-HP-Y61 | Toner Cartridge, HP CF362A (HP506A) Yellow LaserJet | cart | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0.00 | 8846.24 | - |
| 259 44103103-HP-M61 | Toner Cartridge, HP CF363A (HP506A) Magenta LaserJet | cart | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0.00 | 8846.24 | - |
| 260 44103103-HP-B62 | Toner Cartridge, HP CF400A (HP201A) Black | cart | 0 | 0 | 5 | 5 | 17,148.90 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0.00 | 3429.78 | 24,008.45 |
| 261 44103103-HP-C62 | Toner Cartridge, HP CF401A (HP201A) Cyan | cart | 0 | 0 | 5 | 5 | 20,219.15 | 0 | 0 | 0 | 0 | 0.00 | 2 | 0 | 0 | 2 | 6,859.56 | 0 | 0 | 0 | 0 | 0.00 | 7.00 | 4043.83 | 28,306.81 |
| 262 44103103-HP-Y62 | Toner Cartridge, HP CF402A (HP201A) Yellow | cart | 0 | 0 | 5 | 5 | 20,219.15 | 0 | 0 | 0 | 0 | 0.00 | 2 | 0 | 0 | 2 | 8,087.66 | 0 | 0 | 0 | 0 | 0.00 | 7.00 | 4043.83 | 28,306.81 |
| 263 44103103-HP-M62 | Toner Cartridge, HP CF403A (HP201A) Magenta | cart | 0 | 0 | 5 | 5 | 20,219.15 | 0 | 0 | 0 | 0 | 0.00 | 2 | 0 | 0 | 2 | 8,087.66 | 0 | 0 | 0 | 0 | 0.00 | 7.00 | 4043.83 | 28,306.81 |
| 264 44103103-HP-B63 | Toner Cartridge, HP CF410A (HP410A) black | cart | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0.00 | 4440.30 | - |
| 265 44103103-HX-B54 | Toner Cartridge, HP CF410XC (HP410XC) black | cart | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0.00 | 7441.20 | - |
| 266 44103103-HP-C63 | Toner Cartridge, HP CF411A (HP410A) cyan | cart | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0.00 | 5616.00 | - |
| 267 44103103-HX-C54 | Toner Cartridge, HP CF411XC (HP410XC) cyan | cart | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0.00 | 7472.40 | - |
| 268 44103103-HP-Y63 | Toner Cartridge, HP CF412A (HP410A) yellow | cart | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0.00 | 5616.00 | - |
| 269 44103103-HX-Y54 | Toner Cartridge, HP CF412XC (HP410XC) yellow | cart | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0.00 | 7472.40 | - |
| 270 44103103-HP-M63 | Toner Cartridge, HP CF413A (HP410A) magenta | cart | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0.00 | 5616.00 | - |
| 271 44103103-HX-M54 | Toner Cartridge, HP CF413XC (HP410XC) magenta | cart | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0.00 | 7472.40 | - |
| 272 44103103-HP-B34 | TONER CART, HP C2612A, Black | cart | 4 | 0 | 0 | 4 | 15,600.00 | 0 | 0 | 0 | 0 | 0.00 | 4 | 0 | 0 | 4 | 15,600.00 | 0 | 0 | 0 | 0 | 0.00 | 8.00 | 3900.00 | 31,200.00 |
| 273 44103103-HP-B48 | TONER CART, HP C7553A, Black | cart | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0.00 | 4399.20 | - |
| 274 44103103-SA-B06 | TONER CART, SAMSUNG MLT-D101S, Black | cart | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0.00 | 3466.00 | - |
| 275 44103103-SA-B07 | TONER CART, SAMSUNG MLT-D103S, Black | cart | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0.00 | 2350.40 | - |
| 276 44103103-SA-B08 | TONER CART, SAMSUNG MLT-D104S, Black | cart | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0.00 | 2454.40 | - |
| 277 44103103-SA-B09 | TONER CART, SAMSUNG MLT-D105L, Black | cart | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0.00 | 3380.00 | - |
| 278 44103103-SA-B14 | TONER CART, Samsung MLT-D108S, Black | cart | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0.00 | 2875.56 | - |
| 279 44103103-SA-B21 | TONER CART, Samsung MLT-D203E, Black | cart | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0.00 | 7259.20 | - |
| 280 44103103-SA-B18 | TONER CART, Samsung MLT-D203L, Black | cart | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0.00 | 3458.00 | - |
| 281 44103103-SA-B20 | TONER CART, Samsung MLT-D203U, Black | cart | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0.00 | 6442.80 | - |
| 282 44103103-SA-B12 | TONER CART, SAMSUNG MLT-D205E, Black | cart | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0.00 | 7321.14 | - |
| 283 44103103-SA-B05 | TONER CART, SAMSUNG MLT-D205L, Black | cart | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0.00 | 3562.24 | - |
| 284 44103103-SA-B10 | TONER CART, SAMSUNG SCX-D655A, Black | cart | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0.00 | | |

| Item & Specifications | Unit of Measure | Monthly Quantity Requirement | | | | | | | | | | | | | | | | | | | | Total Quantity for the year | Price Catalogue (as of 30 April 2021) | Total Amount for the year | | | | | | | | | | | | | | | | | | | | | |
|---|------------------|--|---------|-----|-----|-----------|-------|------------|------|-----|-----------|------|-----------|------|-----|-----------|-----|-----------|-----|-----|-----------|-----------------------------|---------------------------------------|---------------------------|-----------|------------|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|
| | | Jan | Feb | Mar | Q1 | Q1 AMOUNT | April | May | June | Q2 | Q2 AMOUNT | July | Aug | Sept | Q3 | Q3 AMOUNT | Oct | Nov | Dec | Q4 | Q4 AMOUNT | | | | | | | | | | | | | | | | | | | | | | | | |
| CONSUMER ELECTRONICS | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 293 | 52161535-DV-R01 | DIGITAL VOICE RECORDER | unit | 23 | 2 | 1 | 26 | 166,806.64 | 2 | 1 | 3 | 6 | 38,493.84 | 13 | 1 | 1 | 15 | 96,234.60 | 4 | 1 | 1 | 6 | 38,493.84 | 53.00 | 6415.64 | 340,028.92 | | | | | | | | | | | | | | | | | | | |
| FURNITURE AND FURNISHINGS | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 294 | 56101504-CM-E01 | MONOBLOC CHAIR, beige | piece | 80 | 0 | 0 | 80 | 24,294.40 | 30 | 0 | 0 | 30 | 9,110.40 | 30 | 0 | 0 | 30 | 9,110.40 | 30 | 0 | 0 | 30 | 9,110.40 | 170.00 | 303.68 | 51,625.60 | | | | | | | | | | | | | | | | | | | |
| 295 | 56101504-CM-W01 | MONOBLOC CHAIR, white | piece | 51 | 0 | 0 | 51 | 15,381.60 | 1 | 0 | 0 | 1 | 301.60 | 1 | 0 | 0 | 1 | 301.60 | 1 | 0 | 0 | 1 | 301.60 | 54.00 | 301.60 | 16,286.40 | | | | | | | | | | | | | | | | | | | |
| 296 | 56101519-TM-S01 | MONOBLOC TABLE, white | unit | 21 | 0 | 0 | 21 | 25,945.92 | 1 | 0 | 0 | 1 | 1,235.52 | 1 | 0 | 0 | 1 | 1,235.52 | 1 | 0 | 0 | 1 | 1,235.52 | 24.00 | 1235.52 | 29,652.48 | | | | | | | | | | | | | | | | | | | |
| 297 | 56101519-TM-S02 | MONOBLOC TABLE, beige | unit | 26 | 0 | 0 | 26 | 28,310.88 | 6 | 0 | 0 | 6 | 6,533.28 | 6 | 0 | 0 | 6 | 6,533.28 | 6 | 0 | 0 | 6 | 6,533.28 | 44.00 | 1088.88 | 47,910.72 | | | | | | | | | | | | | | | | | | | |
| ARTS AND CRAFTS EQUIPMENT AND ACCESSORIES AND SUPPLIES | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 299 | 60121413-CB-P01 | CLEARBOOK, 20 Transparent pockets, A4 | piece | 185 | 71 | 36 | 292 | 10,815.68 | 94 | 58 | 33 | 185 | 6,852.40 | 160 | 93 | 33 | 286 | 10,593.44 | 84 | 58 | 33 | 175 | 6,482.00 | 936.00 | 37.04 | 34,743.52 | | | | | | | | | | | | | | | | | | | |
| 299 | 60121413-CB-P02 | CLEARBOOK, 20 Transparent pockets, Legal | piece | 118 | 57 | 34 | 209 | 8,027.69 | 72 | 51 | 31 | 154 | 5,915.14 | 95 | 71 | 31 | 197 | 7,566.77 | 62 | 51 | 31 | 144 | 5,531.04 | 704.00 | 38.41 | 27,040.64 | | | | | | | | | | | | | | | | | | | |
| 300 | 60121534-ER-P01 | ERASER, plastic/rubber | piece | 144 | 30 | 26 | 200 | 874.00 | 65 | 32 | 26 | 123 | 537.51 | 83 | 30 | 26 | 139 | 607.43 | 71 | 26 | 26 | 123 | 537.51 | 585.00 | 4.37 | 2,556.45 | | | | | | | | | | | | | | | | | | | |
| 301 | 60121524-SP-G01 | SIGN PEN, black | piece | 642 | 744 | 188 | 1074 | 21,759.24 | 417 | 202 | 170 | 789 | 15,985.14 | 536 | 216 | 160 | 912 | 18,477.12 | 402 | 173 | 170 | 745 | 15,093.70 | 3,520.00 | 20.26 | 71,315.20 | | | | | | | | | | | | | | | | | | | |
| 302 | 60121524-SP-G02 | SIGN PEN, blue | piece | 604 | 232 | 189 | 1025 | 20,766.50 | 419 | 216 | 184 | 819 | 16,592.94 | 535 | 194 | 186 | 915 | 18,537.90 | 406 | 187 | 186 | 779 | 15,782.54 | 3,538.00 | 20.26 | 71,679.88 | | | | | | | | | | | | | | | | | | | |
| 303 | 60121524-SP-G03 | SIGN PEN, red | piece | 254 | 92 | 49 | 395 | 8,002.70 | 183 | 65 | 39 | 288 | 5,834.88 | 164 | 66 | 49 | 299 | 6,057.74 | 178 | 61 | 34 | 273 | 5,530.98 | 1,255.00 | 20.26 | 25,426.30 | | | | | | | | | | | | | | | | | | | |
| 304 | 60121124-WR-F01 | WRAPPING PAPER, kraft | peck | 50 | 17 | 15 | 82 | 12,696.88 | 31 | 20 | 15 | 66 | 10,219.44 | 46 | 17 | 15 | 78 | 12,077.52 | 31 | 15 | 15 | 61 | 9,445.24 | 287.00 | 154.84 | 44,439.08 | | | | | | | | | | | | | | | | | | | |
| SOFTWARE | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 1 | 43231513-SFT-001 | Business function specific software | license | 1 | 0 | 11 | 12 | 18,000.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 12.00 | 1500.00 | 18,000.00 | | | | | | | | | | | | | | | | | | | |
| 2 | 43231602-SFT-002 | Finance accounting and enterprise resource planning ERP software | license | 1 | 0 | 0 | 1 | 1,500.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 1.00 | 1500.00 | 1,500.00 | | | | | | | | | | | | | | | | | | | |
| 3 | 43232004-SFT-003 | Computer game or entertainment software | license | 1 | 0 | 0 | 1 | 1,500.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 1.00 | 1500.00 | 1,500.00 | | | | | | | | | | | | | | | | | | | |
| 4 | 43232107-SFT-004 | Content authoring and editing software | license | 9 | 0 | 0 | 9 | 13,500.00 | 1 | 0 | 0 | 1 | 1,500.00 | 2 | 0 | 0 | 2 | 3,000.00 | 1 | 0 | 0 | 1 | 1,500.00 | 13.00 | 1500.00 | 19,500.00 | | | | | | | | | | | | | | | | | | | |
| 5 | 43232202-SFT-005 | Content management software | license | 1 | 0 | 0 | 1 | 1,500.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 1.00 | 1500.00 | 1,500.00 | | | | | | | | | | | | | | | | | | | |
| 6 | 43232304-SFT-006 | Data management and query software | license | 2 | 0 | 0 | 2 | 3,000.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 2.00 | 1500.00 | 3,000.00 | | | | | | | | | | | | | | | | | | | |
| 7 | 43232402-SFT-007 | Development software | license | 1 | 0 | 0 | 1 | 1,500.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 1.00 | 1500.00 | 1,500.00 | | | | | | | | | | | | | | | | | | | |
| 8 | 43232505-SFT-008 | Educational or reference software | license | 3 | 0 | 0 | 3 | 4,500.00 | 1 | 0 | 0 | 1 | 1,500.00 | 1 | 0 | 0 | 1 | 1,500.00 | 1 | 0 | 0 | 1 | 1,500.00 | 6.00 | 1500.00 | 9,000.00 | | | | | | | | | | | | | | | | | | | |
| 9 | 43232603-SFT-009 | Industry specific software | license | 1 | 0 | 0 | 1 | 1,500.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 1.00 | 1500.00 | 1,500.00 | | | | | | | | | | | | | | | | | | | |
| 10 | 43232701-SFT-010 | Network applications software | license | 1 | 0 | 0 | 1 | 1,500.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 1.00 | 1500.00 | 1,500.00 | | | | | | | | | | | | | | | | | | | |
| 11 | 43232802-SFT-011 | Network management software | license | 1 | 0 | 0 | 1 | 1,500.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 1.00 | 1500.00 | 1,500.00 | | | | | | | | | | | | | | | | | | | |
| 12 | 43232905-SFT-012 | Networking software | license | 2 | 0 | 0 | 2 | 3,000.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 2.00 | 1500.00 | 3,000.00 | | | | | | | | | | | | | | | | | | | |
| 13 | 43233004-SFT-013 | Operating environment software | license | 2 | 0 | 11 | 13 | 19,500.00 | 0 | 0 | 0 | 0 | 0.00 | 1 | 0 | 0 | 1 | 1,500.00 | 0 | 0 | 0 | 0 | 0.00 | 14.00 | 1500.00 | 21,000.00 | | | | | | | | | | | | | | | | | | | |
| 14 | 43233205-SFT-014 | Security and protection software | license | 5 | 0 | 11 | 16 | 24,000.00 | 0 | 0 | 0 | 0 | 0.00 | 2 | 0 | 0 | 2 | 3,000.00 | 0 | 0 | 0 | 0 | 0.00 | 18.00 | 1500.00 | 27,000.00 | | | | | | | | | | | | | | | | | | | |
| 15 | 43233405-SFT-015 | Utility and device driver software | license | 2 | 0 | 0 | 2 | 3,000.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 2.00 | 1500.00 | 3,000.00 | | | | | | | | | | | | | | | | | | | |
| 16 | 43233501-SFT-015 | Information exchange software | license | 2 | 0 | 0 | 2 | 3,000.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 2.00 | 1500.00 | 3,000.00 | | | | | | | | | | | | | | | | | | | |
| PART II. OTHER ITEMS NOT AVAILABLE AT PS-DBM BUT ARE REGULARLY PURCHASED FROM OTHER SOURCES (Note: Please indicate price of items) | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 1 | 40101701-AC-W01 | Air Conditioning Unit, Window Inverter Type | unit | 16 | | | 16 | 592,000.00 | | | | | 0.00 | | | | | 0.00 | | | | | 0.00 | 16.00 | 37000.00 | 592,000.00 | | | | | | | | | | | | | | | | | | | |
| 2 | 40101701-AC-S01 | Air Conditioning Unit, Split Type | unit | 7 | | | 7 | 259,000.00 | | | | | 0.00 | | | | | 0.00 | | | | | 0.00 | 7.00 | 37000.00 | 259,000.00 | | | | | | | | | | | | | | | | | | | |
| 3 | 44111905-WB-N01 | White Board | unit | 2 | | | 2 | 4,000.00 | | | | | 0.00 | | | | | 0.00 | | | | | 0.00 | 3.00 | 2000.00 | 6,000.00 | | | | | | | | | | | | | | | | | | | |
| 4 | 44111911-WB-D01 | White Board, Digital | unit | 8 | 2 | C | 10 | 150,000.00 | | | | | 0.00 | | | | | 0.00 | | | | 1 | 2,000.00 | 10.00 | 15000.00 | 150,000.00 | | | | | | | | | | | | | | | | | | | |
| 5 | 52161505-TV-S01 | SMART Television | unit | 2 | | | 2 | 60,000.00 | | | | | 0.00 | | | | | 0.00 | | | | | 0.00 | 2.00 | 30000.00 | 60,000.00 | | | | | | | | | | | | | | | | | | | |
| 6 | 52161520-MC-M01 | Microphone | unit | | | | 0 | 0.00 | | | | | 0.00 | | | | | 0.00 | | | | | 0.00 | 0.00 | 0.00 | - | | | | | | | | | | | | | | | | | | | |
| 7 | 52161512-SP-K01 | Speakers | unit | 5 | | | 5 | 25,000.00 | | 2 | | 2 | 10,000.00 | | | | | 0.00 | | | | | 0.00 | 7.00 | 5000.00 | 25,000.00 | | | | | | | | | | | | | | | | | | | |
| 8 | 32101514-AM-P01 | Amplifier | unit | 1 | | | 1 | 15,000.00 | | | | | 0.00 | | | | | 0.00 | | | | | 0.00 | 1.00 | 15000.00 | 15,000.00 | | | | | | | | | | | | | | | | | | | |
| 9 | 52161517-EQ-E01 | Equalizer | unit | 1 | | | 1 | 15,000.00 | | | | | 0.00 | | | | | 0.00 | | | | | 0.00 | 1.00 | 15000.00 | 15,000.00 | | | | | | | | | | | | | | | | | | | |
| 10 | 46171615-HD-C01 | HD Camera | unit | 1 | | | 1 | 3,000.00 | | | | | 0.00 | | | | | 0.00 | | | | | 0.00 | 1.00 | 15000.00 | 15,000.00 | | | | | | | | | | | | | | | | | | | |
| 11 | 45121504-DS-C01 | DSLR Camera | unit | 2 | 1 | 0 | 3 | 90,000.00 | | | | | 0.00 | 0 | 1 | 0 | 1 | 30,000.00 | | | | | 0.00 | 1.00 | 3000.00 | 3,000.00 | | | | | | | | | | | | | | | | | | | |
| 12 | 45121516-VH-C01 | HD Video Camera | unit | 3 | | | 3 | 120,000.00 | | | | | 0.00 | | | | | 0.00 | | | | | 0.00 | 3.00 | 40000.00 | 120,000.00 | | | | | | | | | | | | | | | | | | | |
| 13 | 45121506-VC-C01 | Video Conference Equipment | unit | | 1 | | 1 | 20,000.00 | | | | | 0.00 | | | | | 0.00 | | | | | 0.00 | 3.00 | 40000.00 | 120,000.00 | | | | | | | | | | | | | | | | | | | |
| 14 | 39112102-LB-B01 | LED bulb | unit | 25 | | | 25 | 6,250.00 | | 10 | | 10 | 2,500.00 | | | | | 0.00 | | | | | 1.00 | 20000.00 | 20,000.00 | | | | | | | | | | | | | | | | | | | | |
| 15 | 43212104-PI-M01 | PRINTER, Inkjet, Monochrome | unit | 1 | | | 1 | 9,000.00 | 1 | | | 1 | 9,000.00 | 1 | | | | 9,000.00 | | | | | 0.00 | 3.00 | 9000.00 | 11,250.00 | | | | | | | | | | | | | | | | | | | |
| 16 | 43212104-PI-C01 | PRINTER, Inkjet, Color | unit | 7 | | | 8 | 80,000.00 | 1 | | 1 | 2 | 20,000.00 | | | | | 0.00 | | | | | 0.00 | 10.00 | 10000.00 | 100,000.00 | | | | | | | | | | | | | | | | | | | |
| 17 | 43212105-PP-001 | Portable Printer | unit | 9 | 2 | 0 | 11 | 132,000.00 | 1 | | | 1 | 12,000.00 | | | | | 0.00 | | | | | 0.00 | 12.00 | 12000.00 | 144,000.00 | | | | | | | | | | | | | | | | | | | |
| 18 | 43211509-AT-001 | Android Tablet | unit | 1 | | | 1 | 45,000.00 | | | | | 0.00 | | | | | 0.00 | | | | | 0.00 | 1.00 | 45000.00 | 45,000.00 | | | | | | | | | | | | | | | | | | | |
| 19 | 43222610-HS-D01 | Hub/Switches | unit | 1 | | | 1 | 10,000.00 | | | | | 0.00 | | | | | 0.00 | | | | | 0.00 | 1.00 | 10000.00 | 10,000.00 | | | | | | | | | | | | | | | | | | | |
| 20 | 43222609-NR-001 | Network Routers | unit | 5 | | | 5 | 35,000.00 | | 1 | | 1 | 7,000.00 | | | | | 0.00 | | | | | 0.00 | 6.00 | 7000.00 | 42,000.00 | | | | | | | | | | | | | | | | | | | |
| 21 | 43222640-WA-PC1 | Wireless Access Point | unit | 2 | | | 2 | 1,000.00 | | | | | 0.00 | | | | | 0.00 | | | | | 0.00 | 2.00 | 500.00 | 1,000.00 | | | | | | | | | | | | | | | | | | | |
| 22 | 43211711-SF-001 | Scanner, Flatbed | unit | 3 | | | 3 | 30,000.00 | | | | | 0.00 | | | | | 0.00 | | | | | 0.00 | 3.00 | 10000.00 | 30,000.00 | | | | | | | | | | | | | | | | | | | |
| 23 | 45111601-WP-P01 | Wireless Pointing Device / Laser Pointer | unit | 2 | | | 2 | 4,000.00 | | 1 | | 1 | 2,000.00 | | | | | 0.00 | | | | | 0.00 | 3.00 | 2000.00 | 5,000.00 | | | | | | | | | | | | | | | | | | | |

| Item & Specifications | Unit of Measure | Monthly Quantity Requirement | | | | | | | | | | | | | | | | | | | | Total Quantity for the year | PRICE Catalogue (as of 30 April 2022) | Total Amount for the year | |
|---|-----------------|------------------------------|-----|-----|-----|--------------|-------|-----|------|------|--------------|------|-----|------|-----------|--------------|-----|-----|-----|----|--------------|-----------------------------|---------------------------------------|---------------------------|----------|
| | | Jan | Feb | Mar | Q1 | Q1 AMOUNT | April | May | June | Q2 | Q2 AMOUNT | July | Aug | Sept | Q3 | Q3 AMOUNT | Oct | Nov | Dec | Q4 | Q4 AMOUNT | | | | |
| 24 81112306-MF-P01 Multi Function PRINTER | unit | 13 | 0 | 0 | 13 | 194,987.00 | 0 | 1 | 0 | 1 | 14,999.00 | 1 | 0 | 3 | 3 | 9,000.00 | 0 | 0 | 0 | 0 | 0.00 | 15.00 | 14999.00 | 224,985.00 | |
| 25 39121011-UP-S01 UNINTERRUPTIBLE POWER SUPPLY (UPS) | unit | 27 | 2 | 2 | 31 | 93,000.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 34.00 | 3000.00 | 102,000.00 | |
| 26 43191501-MP-001 Mobile Phone | unit | 9 | 0 | 0 | 9 | 132,000.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 11.00 | 12000.00 | 132,000.00 | |
| 27 43211711-SC-D01 Scanner, Colored, Double sided, feeder type | unit | 8 | 4 | 9 | 21 | 630,000.00 | 0 | 1 | 2 | 3 | 90,000.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 24.00 | 30000.00 | 720,000.00 | |
| 28 53121601-GB-001 GO BAG, for disaster relief, rescue operations | unit | 28 | 0 | 0 | 28 | 140,000.00 | 1 | 0 | 0 | 0 | 5,000.00 | 7 | 0 | 0 | 7 | 35,000.00 | 1 | 0 | 0 | 1 | 5,000.00 | 37.00 | 5000.00 | 185,000.00 | |
| 29 60104701-SP-001 Solar Panel | unit | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0 | 0.00 | 0.00 | 0.00 | 0.00 | |
| 30 46161604-LV-L01 Life vest / Life Jacket (for emergency purposes / emergency preparedness / for disaster relief / rescue operations) | unit | 6 | 0 | 0 | 6 | 2,700.00 | 6 | 0 | 0 | 6 | 2,700.00 | 6 | 0 | 0 | 6 | 2,700.00 | 6 | 0 | 0 | 6 | 2,700.00 | 24.00 | 450.00 | 10,800.00 | |
| 31 26111607-CC-S01 Charge Controller and DC Inverter for Solar Panel | unit | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0 | 0.00 | 0.00 | 0.00 | 0.00 | |
| 32 46181502-BF-V01 Bullet proof vest | unit | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0 | 0.00 | 0.00 | 0.00 | 0.00 | |
| 33 25172502-WW-001 Wheels, (type of vehicle) | unit | 20 | 0 | 0 | 20 | 100,000.00 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0 | 0.00 | 20.00 | 5000.00 | 100,000.00 | |
| 34 40161513-FF-001 Fuel Filters | unit | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0 | 0.00 | 0.00 | 0.00 | 0.00 | |
| 35 48101710-DW-F01 Drinking Water/ Fountain | unit | 15 | 15 | 15 | 45 | 1,125.00 | 15 | 15 | 15 | 45 | 1,125.00 | 15 | 15 | 15 | 45 | 1,125.00 | 15 | 15 | 15 | 45 | 1,125.00 | 180.00 | 25.00 | 4,500.00 | |
| 36 26111729-AB-001 Auto Battery | unit | 7 | 1 | 0 | 8 | 40,000.00 | 0 | 0 | 0 | 0.00 | 0 | 0 | 1 | 1 | 5,000.00 | 0 | 0 | 0 | 0 | 0 | 0.00 | 9.00 | 5000.00 | 45,000.00 | |
| * Airline Ticket | LOT | 29 | 27 | 51 | 107 | 1,700,556.15 | 47 | 25 | 45 | 117 | 1,859,486.63 | 23 | 35 | 23 | 81 | 1,287,336.90 | 21 | 27 | 21 | 69 | 1,095,620.32 | 374.00 | 1,5893.05 | 5,944,000.00 | |
| 3M Post-it Page Marker 670-5AN, 1/2 x 2, assorted colors, 100s x 5pcs per pack | PACK | 5 | 0 | 0 | 5 | 150.00 | 5 | 0 | 0 | 5 | 150.00 | 5 | 0 | 0 | 5 | 150.00 | 0 | 0 | 0 | 0 | 0.00 | 15.00 | 30.00 | 450.00 | |
| 3YM47A HP 662 (Tri Color Cartridge) | Cart | 0 | 50 | 0 | 60 | 50,000.00 | 0 | 45 | 0 | 45 | 45,000.00 | 0 | 45 | 0 | 45 | 45,000.00 | 0 | 60 | 0 | 60 | 60,000.00 | 210.00 | 1003.00 | 210,000.00 | |
| 3YM48A HP 682 (Black Color Cartridge) | Cart | 0 | 50 | 0 | 60 | 50,000.00 | 0 | 45 | 0 | 45 | 45,000.00 | 0 | 45 | 0 | 45 | 45,000.00 | 0 | 60 | 0 | 60 | 60,000.00 | 210.00 | 1003.00 | 210,000.00 | |
| 4 Layer Desk File Organizer Document Paper Tray | PC | 2 | 0 | 0 | 2 | 500.00 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0 | 0.00 | 2.00 | 250.00 | 500.00 | |
| A4 colored bond paper, Green 500 sheets | reams | 20 | 20 | 20 | 60 | 24,000.00 | 20 | 20 | 20 | 60 | 24,000.00 | 20 | 20 | 20 | 60 | 24,000.00 | 20 | 20 | 20 | 60 | 24,000.00 | 240.00 | 400.00 | 96,000.00 | |
| A4 colored bond paper, Yellow 500 sheets | reams | 20 | 20 | 20 | 60 | 24,000.00 | 20 | 20 | 20 | 60 | 24,000.00 | 20 | 20 | 20 | 60 | 24,000.00 | 20 | 20 | 20 | 60 | 24,000.00 | 240.00 | 400.00 | 96,000.00 | |
| A4 colored paper (blue color) | packs | 5 | 0 | 0 | 5 | 750.00 | 0 | 0 | 0 | 0.00 | 5 | 0 | 0 | 5 | 750.00 | 0 | 0 | 0 | 0 | 0 | 0.00 | 10.00 | 150.00 | 1,500.00 | |
| A4 Standing Slanted Expandable File Holder Organizer | PC | 20 | 0 | 0 | 20 | 3,600.00 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0 | 0.00 | 20.00 | 180.00 | 3,600.00 | |
| AA and AAA Battery Charger (Recharge Pro) | PC | 1 | 0 | 0 | 1 | 960.61 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0 | 0.00 | 1.00 | 960.61 | 960.61 | |
| Adjustable Three Hole Puncher | Set | 1 | 0 | 0 | 1 | 500.00 | 1 | 0 | 0 | 1 | 500.00 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0 | 0.00 | 2.00 | 500.00 | 1,000.00 | |
| Air filter | PC | 0 | 0 | 1 | 1 | 275.00 | 0 | 0 | 1 | 1 | 275.00 | 0 | 0 | 1 | 1 | 275.00 | 0 | 0 | 0 | 1 | 1 | 275.00 | 4.00 | 275.00 | 1,100.00 |
| Air Freshener, scented gel, lemon or apple scent, Glade or Ambi Pur | PC | 1 | 1 | 1 | 3 | 495.00 | 1 | 1 | 1 | 3 | 495.00 | 1 | 1 | 1 | 3 | 495.00 | 1 | 1 | 1 | 3 | 495.00 | 12.00 | 165.00 | 1,980.00 | |
| Air Purifier | unit | 13 | 2 | 2 | 17 | 59,500.00 | 2 | 0 | 0 | 2 | 7,000.00 | 2 | 0 | 0 | 2 | 7,000.00 | 1 | 0 | 0 | 1 | 3,500.00 | 22.00 | 3500.00 | 77,000.00 | |
| Air Purifier Oil | bottle | 0 | 3 | 0 | 3 | 450.00 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 3 | 450.00 | 0 | 0 | 0 | 0 | 0 | 0.00 | 6.00 | 150.00 | 900.00 | |
| Air Revitalizer Concentrate, anti bac, Lemon scent, 120 ml | btl | 2 | 0 | 1 | 3 | 1,155.00 | 2 | 0 | 1 | 3 | 1,155.00 | 2 | 0 | 1 | 3 | 1,155.00 | 2 | 0 | 1 | 3 | 1,155.00 | 12.00 | 385.00 | 4,620.00 | |
| Alcohol Dispenser with Standee | unit | 5 | 0 | 0 | 5 | 27,500.00 | 0 | 0 | 0 | 0.00 | 5 | 0 | 0 | 5 | 27,500.00 | 0 | 0 | 0 | 0 | 0 | 0.00 | 10.00 | 5500.00 | 55,000.00 | |
| All in one Desktop Computer Processor: 10th Generation Intel® Core™ i7-10510U processor (8MB Cache, up to 4.9 GHz) Operating System, Windows 10 Home 64-bit Video Card, NVIDIA® GeForce® MX110 with 2GB GDDR5 Graphics Memory Monitor, 27-inch FHD (1920 x 1080) Anti-Glare Narrow Border AIT Infinity Touch Display 27-inch FHD (1920 x 1080) Anti-Glare Narrow Border Infinity Non-Touch Display Memory1, 16GB (2x8GB) DDR4 2666MHz, Hard Drive, 256GB M.2 PCIe NVMeSolid State Drive (Boot) + 1TB 5400 rpm 2.5" SATA Hard Drive Ports Rear: 1 USB 2.0 Type A, 3 USB 3.1 Gen 1 Type A, 1 USB 3.1 Gen 2 Type-C™, 1 RJ-45 Ethernet 10/100/1000 1 SD Card Reader 3.0, 1 Microphone/Headset Jack, 1 DC power, 1 HDMI-In, 1 HDMI-out (1.4) 1 Security lock slot | unit | 2 | 0 | 0 | 2 | 110,000.00 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0 | 0.00 | 2.00 | 55000.00 | 110,000.00 | |
| All Purpose Glue Stick, 30s | PACK | 0 | 1 | 0 | 1 | 2,000.00 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0 | 0.00 | 1.00 | 2000.00 | 2,000.00 | |
| Android Tablet 12", 6GB + 128GB | unit | 3 | 0 | 0 | 3 | 75,000.00 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0 | 0.00 | 3.00 | 25000.00 | 75,000.00 | |
| Anti Virus for Windows 8/10 (3 personal computer) installer | unit | 11 | 0 | 0 | 11 | 44,000.00 | 10 | 0 | 0 | 10 | 40,000.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 21.00 | 4000.00 | 84,000.00 | |
| Anti virus Software, 3 in 1 CD | PC | 0 | 3 | 0 | 3 | 10,500.00 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0 | 0.00 | 3.00 | 3500.00 | 10,500.00 | |
| Anti-Virus License | PC | 1 | 0 | 0 | 1 | 1,290.00 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 1 | 0 | 0 | 1 | 0 | 1,290.00 | 2.00 | 1290.00 | 2,580.00 | |
| Anti-Virus, for 3 PCs, 2 Year Protection | license | 4 | 0 | 0 | 4 | 5,600.00 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0 | 0.00 | 4.00 | 1400.00 | 5,600.00 | |
| APC BATTERY BACKUP AVR, 625 V, 3- Outlets per unit | unit | 3 | 0 | 0 | 3 | 10,500.00 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0 | 0.00 | 3.00 | 3500.00 | 10,500.00 | |
| Arch File Folder With Ring Binder and Metal Finger Pull New Blue, A4 3 inches Lever | PC | 30 | 30 | 30 | 90 | 10,440.00 | 30 | 30 | 30 | 90 | 10,440.00 | 30 | 30 | 30 | 90 | 10,440.00 | 30 | 30 | 30 | 90 | 10,440.00 | 360.00 | 116.00 | 41,760.00 | |

| Item & Specifications | Unit of Measure | Monthly Quantity Requirement | | | | | | | | | | | | | | | | Total Quantity for the year | Price Catalogue (as of 30 April 2021) | Total Amount for the year | | | | |
|--|-----------------|------------------------------|-----|-----|-----|-----------|-------|-----|------|-----|-----------|------|-----|------|----------|------------|-----|-----------------------------|---------------------------------------|---------------------------|-----------|----------|-----------|------------|
| | | Jan | Feb | Mar | Q1 | Q1 AMOUNT | April | May | June | Q2 | Q2 AMOUNT | July | Aug | Sept | Q3 | Q3 AMOUNT | Oct | | | | Nov | Dec | Q4 | Q4 AMOUNT |
| Arch file Folder, Blue A4 2" | PC | 0 | 0 | 0 | 0 | 0.00 | 100 | 0 | 0 | 100 | 15,000.00 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 100.00 | 150.00 | 15,000.00 | |
| Arch File Horizontal Short or Long 3" Thick | PC | 10 | 10 | 10 | 30 | 2,100.00 | 10 | 10 | 10 | 30 | 2,100.00 | 10 | 10 | 10 | 30 | 2,100.00 | 10 | 10 | 10 | 30 | 2,100.00 | 120.00 | 70.00 | 8,400.00 |
| Aroma Essential Oil Fragrance 250ml | bottle | 3 | | | 3 | 1,650.00 | 3 | | | 3 | 1,650.00 | 3 | | | 3 | 1,650.00 | 3 | | | 3 | 1,650.00 | 12.00 | 550.00 | 6,600.00 |
| Assorted metal binders clips | PACK | | | 2 | 2 | 600.00 | | | | 0 | 0.00 | 2 | | | 2 | 600.00 | | | | 0 | 0.00 | 4.00 | 300.00 | 1,200.00 |
| Automatic Alcohol Dispenser | PC | 1 | | | 1 | 3,500.00 | | | | 0 | 0.00 | 1 | | | 1 | 3,500.00 | | | | 0 | 0.00 | 2.00 | 3500.00 | 7,000.00 |
| backdrop | PC | | | | 0 | 0.00 | | | | 0 | 0.00 | | | 1 | 1,000.00 | | | | | 0 | 0.00 | 1.00 | 1000.00 | 1,000.00 |
| Bag for Forum | PC | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 500 | 0 | 0 | 500 | 100,000.00 | 0 | 0 | 0 | 0 | 0.00 | 500.00 | 200.00 | 100,000.00 |
| Balikbayan Box | PC | | | | 0 | 0.00 | | | | 0 | 0.00 | 2 | | | 2 | 900.00 | | | | 0 | 0.00 | 2.00 | 450.00 | 900.00 |
| Balikbayan Box, Kraft, w/o label, 23x23x23 inches | box | | | 10 | 10 | 2,000.00 | | | | 0 | 0.00 | | | 20 | 20 | 4,000.00 | | | | 0 | 0.00 | 30.00 | 200.00 | 6,000.00 |
| Balikbayan Box, Kraft, w/o label, 30x30x30 inches | box | | | 10 | 10 | 2,500.00 | | | | 0 | 0.00 | | | 10 | 10 | 2,500.00 | | | | 0 | 0.00 | 20.00 | 250.00 | 5,000.00 |
| ball pen fine tip, black | box | | 20 | | 20 | 200.00 | | | | 0 | 0.00 | | | 0 | 0.00 | | | | | 0 | 0.00 | 20.00 | 10.00 | 200.00 |
| BALLAST, 36 watts | PC | 6 | | | 6 | 448.68 | | | | 0 | 0.00 | | | 0 | 0.00 | | | | | 0 | 0.00 | 6.00 | 74.78 | 448.68 |
| Ballpen | PC | 139 | 27 | 47 | 213 | 4,260.00 | 39 | 47 | 27 | 113 | 2,260.00 | 39 | 47 | 27 | 113 | 2,260.00 | 39 | 47 | 27 | 113 | 2,260.00 | 552.00 | 20.00 | 11,040.00 |
| BALLPEN, 12PCS/BOX, BLACK | box | 27 | 7 | 7 | 41 | 10,250.00 | 12 | 7 | 7 | 26 | 6,500.00 | 27 | 7 | 7 | 41 | 10,250.00 | 12 | 7 | 7 | 26 | 6,500.00 | 134.00 | 250.00 | 33,500.00 |
| BALLPOINT PEN, fine point, black | PC | 39 | 212 | 22 | 273 | 7,371.00 | 527 | 46 | 12 | 585 | 15,795.00 | 27 | 22 | 12 | 61 | 1,647.00 | 27 | 46 | 12 | 85 | 2,295.00 | 1,004.00 | 27.00 | 27,108.00 |
| BATH SOAP, 90 grams, 1 piece in individual box | PC | 5 | | | 5 | 111.80 | | | | 0 | 0.00 | | | 0 | 0.00 | | | | | 0 | 0.00 | 5.00 | 22.35 | 111.80 |
| Battery 9 volts | PC | 50 | | | 50 | 1,250.00 | | | | 0 | 0.00 | | | 0 | 0.00 | | | | | 0 | 0.00 | 50.00 | 25.00 | 1,250.00 |
| Battery, 12 volts, 23AE, 1 pc /pack | PACK | 9 | 4 | 10 | 23 | 4,600.00 | 0 | 0 | 6 | 6 | 1,200.00 | 5 | 0 | 6 | 11 | 2,200.00 | 0 | 6 | 0 | 6 | 1,200.00 | 46.00 | 200.00 | 9,200.00 |
| Battery, 9V energizer | PC | 10 | | | 10 | 800.00 | | | | 0 | 0.00 | 10 | | | 10 | 800.00 | | | | 0 | 0.00 | 20.00 | 80.00 | 1,600.00 |
| BATTERY, dry cell, 9volts | pack | 10 | 0 | 0 | 10 | 1,500.00 | 10 | 0 | 0 | 10 | 1,500.00 | 10 | 0 | 0 | 10 | 1,500.00 | 10 | 0 | 0 | 10 | 1,500.00 | 40.00 | 150.00 | 6,000.00 |
| Battery, Motolite Enduro, 2SMF | PC | | | | 0 | 0.00 | 1 | | | 1 | 5,000.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | 1.00 | 5000.00 | 5,000.00 |
| Big Display, 12-digit, Electronic Calculator | unit | 10 | 0 | 0 | 10 | 3,500.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 10.00 | 350.00 | 3,500.00 |
| Binder clip, size 19mm | box | 10 | 0 | 0 | 10 | 300.00 | 10 | 0 | 0 | 10 | 300.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 20.00 | 30.00 | 600.00 |
| Binder clip, size 25mm | box | 10 | 0 | 0 | 10 | 350.00 | 10 | 0 | 0 | 10 | 350.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 20.00 | 35.00 | 700.00 |
| Binder clip, size 32 mm | box | 10 | 0 | 0 | 10 | 400.00 | 10 | 0 | 0 | 10 | 400.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 20.00 | 40.00 | 800.00 |
| Binder clip, size 51 mm | box | 10 | 0 | 0 | 10 | 600.00 | 10 | 0 | 0 | 10 | 600.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 20.00 | 60.00 | 1,200.00 |
| Binding Cover, A4 clear, 100/ pack | PACK | 1 | | | 1 | 70.00 | 1 | | | 1 | 70.00 | 1 | | | 1 | 70.00 | 1 | | | 1 | 70.00 | 4.00 | 70.00 | 280.00 |
| Bluetooth Speaker set 1mp w/ microphone | Set | 1 | | | 1 | 4,299.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | 1.00 | 4299.00 | 4,299.00 |
| BOARD PAPER, A4 size, white | PACK | 30 | 0 | 0 | 30 | 870.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 30.00 | 29.00 | 870.00 |
| Bookshelf | PC | 5 | | | 5 | 50,000.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | 5.00 | 10000.00 | 50,000.00 |
| Brother Ink Toner, 2480 | PC | 3 | 3 | 3 | 9 | 23,400.00 | 3 | 3 | 3 | 9 | 23,400.00 | 3 | 3 | 3 | 9 | 23,400.00 | 3 | 3 | 3 | 9 | 23,400.00 | 36.00 | 2600.00 | 93,600.00 |
| BT 5000C | bottle | 1 | 1 | 1 | 3 | 450.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 1 | 1 | 450.00 | 0 | 0 | 0 | 0 | 0.00 | 2.00 | 450.00 | 900.00 |
| BT 5000M | bottle | 1 | 1 | 1 | 3 | 450.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 1 | 1 | 450.00 | 0 | 0 | 0 | 0 | 0.00 | 2.00 | 450.00 | 900.00 |
| BT 5000Y | bottle | 1 | 1 | 1 | 3 | 450.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 1 | 1 | 450.00 | 0 | 0 | 0 | 0 | 0.00 | 2.00 | 450.00 | 900.00 |
| BT 6000BK | bottle | 1 | 1 | 1 | 3 | 450.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 2 | 2 | 900.00 | 0 | 0 | 0 | 0 | 0.00 | 3.00 | 450.00 | 900.00 |
| Bulb, 7 watts, Red, Candle Tip | PC | 1 | 1 | 1 | 3 | 45.00 | 1 | 1 | 1 | 3 | 45.00 | 1 | 1 | 1 | 3 | 45.00 | 1 | 1 | 1 | 3 | 45.00 | 12.00 | 15.00 | 180.00 |
| Bulletin Cork Board, Small | PC | 7 | 0 | 0 | 7 | 1,400.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 7.00 | 200.00 | 1,400.00 |
| BXGPN-V10 Grip Pilot Hi-Techpoint Rollerball Pen-Black | box | 6 | 6 | 6 | 18 | 15,300.00 | 6 | 6 | 6 | 18 | 15,300.00 | 6 | 6 | 6 | 18 | 15,300.00 | 6 | 6 | 6 | 18 | 15,300.00 | 72.00 | 850.00 | 61,200.00 |
| BXGPN-V7 Grip Pilot Hi-Techpoint Rollerball Pen-Black | box | 6 | 6 | 6 | 18 | 15,300.00 | 6 | 6 | 6 | 18 | 15,300.00 | 6 | 6 | 6 | 18 | 15,300.00 | 6 | 6 | 6 | 18 | 15,300.00 | 72.00 | 850.00 | 61,200.00 |
| BXGPN-V10 Grip Pilot Hi-Techpoint Rollerball Pen-Blue | box | 6 | 6 | 6 | 18 | 15,300.00 | 6 | 6 | 6 | 18 | 15,300.00 | 6 | 6 | 6 | 18 | 15,300.00 | 6 | 6 | 6 | 18 | 15,300.00 | 72.00 | 850.00 | 61,200.00 |
| BXGPN-V7 Grp Pilot Hi-Techpoint Rollerball Pen-Blue | box | 6 | 6 | 6 | 18 | 15,300.00 | 6 | 6 | 6 | 18 | 15,300.00 | 6 | 6 | 6 | 18 | 15,300.00 | 6 | 6 | 6 | 18 | 15,300.00 | 72.00 | 850.00 | 61,200.00 |
| Cabinet, Steel | unit | | | | 0 | 0.00 | 3 | | | 3 | 24,000.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | 3.00 | 8000.00 | 24,000.00 |
| CABLE ORGANIZER COILED TUBE CABLE WINDER 1 METER | meter | 0 | 10 | 0 | 10 | 2,704.80 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 10.00 | 270.48 | 2,704.80 |
| Canon # 725, PGBK | PC | 5 | | | 5 | 7,500.00 | 5 | | | 5 | 7,500.00 | 5 | | | 5 | 7,500.00 | 5 | | | 5 | 7,500.00 | 20.00 | 1500.00 | 30,000.00 |
| Canon Cartridge 332 (Black) | toner | | | | 0 | 0.00 | 1 | | | 1 | 8,800.00 | | | | 0 | 0.00 | | | | 1 | 8,800.00 | 2.00 | 8800.00 | 17,600.00 |
| Canon Cartridge 332 (Cyan) | toner | | | | 0 | 0.00 | 1 | | | 1 | 8,800.00 | | | | 0 | 0.00 | | | | 1 | 8,800.00 | 2.00 | 8800.00 | 17,600.00 |
| Canon Cartridge 332 (Magenta) | toner | | | | 0 | 0.00 | 1 | | | 1 | 8,800.00 | | | | 0 | 0.00 | | | | 1 | 8,800.00 | 2.00 | 8800.00 | 17,600.00 |
| Canon Cartridge 332 (Yellow) | toner | | | | 0 | 0.00 | 1 | | | 1 | 8,800.00 | | | | 0 | 0.00 | | | | 1 | 8,800.00 | 2.00 | 8800.00 | 17,600.00 |
| Canon CLI-725 (BLACK) | PC | 5 | | | 5 | 6,250.00 | 5 | | | 5 | 6,250.00 | 5 | | | 5 | 6,250.00 | 5 | | | 5 | 6,250.00 | 20.00 | 1250.00 | 25,000.00 |
| Canon CLI-725 (CYAN) | PC | 5 | | | 5 | 6,250.00 | 5 | | | 5 | 6,250.00 | 5 | | | 5 | 6,250.00 | 5 | | | 5 | 6,250.00 | 20.00 | 1250.00 | 25,000.00 |
| Canon CLI-725 (MAGENTA) | PC | 5 | | | 5 | 6,250.00 | 5 | | | 5 | 6,250.00 | 5 | | | 5 | 6,250.00 | 5 | | | 5 | 6,250.00 | 20.00 | 1250.00 | 25,000.00 |
| Canon CLI-725 (YELLOW) | PC | 5 | | | 5 | 6,250.00 | 5 | | | 5 | 6,250.00 | 5 | | | 5 | 6,250.00 | 5 | | | 5 | 6,250.00 | 20.00 | 1250.00 | 25,000.00 |
| Canon Pixma, CLI-26 Black | Cart | 3 | 0 | 0 | 3 | 2,355.00 | 5 | 5 | 5 | 15 | 11,775.00 | 5 | 5 | 5 | 15 | 11,775.00 | 5 | 5 | 5 | 15 | 11,775.00 | 48.00 | 785.00 | 37,680.00 |
| Canon Pixma, PGI-35 Black | Cart | 3 | 0 | 0 | 3 | 2,070.00 | 5 | 5 | 5 | 15 | 10,350.00 | 5 | 5 | 5 | 15 | 10,350.00 | 5 | 5 | 5 | 15 | 10,350.00 | 48.00 | 690.00 | 33,120.00 |
| CAR AIR FRESHENER | PC | 3 | | | 3 | 1,050.00 | 3 | | | 3 | 1,050.00 | 3 | | | 3 | 1,050.00 | 3 | | | 3 | 1,050.00 | 12.00 | 3 | |

| Item & Specifications | Unit of Measure | Monthly Quantity Requirement | | | | | | | | | | | | | | | | | | | | Total Quantity for the year | Price Catalogue (as of 30 April 2021) | Total Amount for the year |
|--|-----------------|------------------------------|-----|-----|-----|-----------|-------|-----|------|------|-----------|------|-----|------|----------|-----------|-----|-----|-----|------|-----------|-----------------------------|---------------------------------------|---------------------------|
| | | Jan | Feb | Mar | Q1 | Q1 AMOUNT | April | May | June | Q2 | Q2 AMOUNT | July | Aug | Sept | Q3 | Q3 AMOUNT | Oct | Nov | Dec | Q4 | Q4 AMOUNT | | | |
| | | | | | | | | | | | | | | | | | | | | | | | | |
| Catalog Envelope with String and Button Golden Kraft openend (Legal size) | PC | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0.00 | 0 | 0 | 50 | 50 | 750.00 | 0 | 0 | 0 | 0 | 0.00 | 50.00 | 15.00 | 750.00 | |
| CCTV camera, 8 cameras | Set | 1 | | | 1 | 20,000.00 | | | | 0.00 | | | | | 0.00 | | | | | 0.00 | 1.00 | 20000.00 | 20,000.00 | |
| CD Case single | PC | 50 | | | 50 | 500.00 | | | | 0 | | | | 50 | 500.00 | | | | 0 | 0.00 | 100.00 | 10.00 | 1,000.00 | |
| Center Table, Glass, rectangular | PC | | | | 0 | 0.00 | | 1 | | 1 | 1,650.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | 1.00 | 1650.00 | 1,650.00 |
| center table, round, glass | PC | | | | 0 | 0.00 | | | | 0 | 0.00 | | 1 | | 1,650.00 | | | | | 0 | 0.00 | 1.00 | 1650.00 | 1,650.00 |
| Certificate Holder, A4 (Blue) | PC | 0 | 200 | 0 | 200 | 6,860.00 | 0 | 200 | 0 | 200 | 6,860.00 | 0 | 200 | 0 | 200 | 6,860.00 | 0 | 200 | 0 | 200 | 6,860.00 | 800.00 | 34.30 | 27,440.00 |
| Certificate Holder Diploma Holder A4 Size (8.27 x 11.69) | PC | 200 | | | 200 | 12,000.00 | | | | 0 | 0.00 | 0 | | | 0 | 0.00 | | | | 0 | 0.00 | 200.00 | 60.00 | 12,000.00 |
| Certificate holder, A4 size | PC | 10 | 0 | 0 | 10 | 500.00 | 10 | 0 | 0 | 10 | 500.00 | 5 | 0 | 0 | 5 | 250.00 | 10 | 0 | 0 | 10 | 500.00 | 35.00 | 50.00 | 1,750.00 |
| Certificate paper, 500 sheets/ream beige | ream | | | 1 | 1 | 1,200.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | 1.00 | 1200.00 | 1,200.00 |
| CHAIR, Executive office chair | PC | | | 14 | 14 | 84,000.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | 14.00 | 6000.00 | 84,000.00 |
| Chamols Cloth | PC | 1 | 1 | 1 | 3 | 900.00 | 1 | 1 | 1 | 3 | 900.00 | 1 | 1 | 1 | 3 | 900.00 | 1 | 1 | 1 | 3 | 900.00 | 12.00 | 300.00 | 3,600.00 |
| Charger Laptop LENOVO 20V 3.25A 2.25A plug USB square mouth | PC | 1 | 0 | 0 | 1 | 250.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 1.00 | 250.00 | 250.00 |
| Cleaning Cloth, Microfiber | PC | 3 | 3 | 3 | 9 | 360.00 | 3 | 3 | 3 | 9 | 360.00 | 3 | 3 | 3 | 9 | 360.00 | 3 | 3 | 3 | 9 | 360.00 | 36.00 | 40.00 | 1,440.00 |
| Clear PVC A4 Cover for booking binding-100pcs | PACK | 40 | 40 | 40 | 120 | 72,000.00 | 40 | 40 | 40 | 120 | 72,000.00 | 40 | 40 | 40 | 120 | 72,000.00 | 40 | 40 | 40 | 120 | 72,000.00 | 480.00 | 600.00 | 288,000.00 |
| Clear PVC legal size Cover for booking binding-100pcs | PACK | 40 | 40 | 40 | 120 | 66,000.00 | 40 | 40 | 40 | 120 | 66,000.00 | 40 | 40 | 40 | 120 | 66,000.00 | 40 | 40 | 40 | 120 | 66,000.00 | 480.00 | 550.00 | 264,000.00 |
| Clearbook folder, A4, 1 inch thick | PC | | 25 | | 25 | 3,750.00 | | 20 | | 20 | 3,000.00 | | 25 | | 25 | 3,750.00 | | | | 0 | 0.00 | 70.00 | 150.00 | 10,500.00 |
| Clearbook folder, Legal size, 1 inch thick | PC | | 25 | | 25 | 4,500.00 | | 20 | | 20 | 3,600.00 | | 25 | | 25 | 4,500.00 | | | 10 | | 1,800.00 | 80.00 | 180.00 | 14,400.00 |
| Clip Board Wood long | PC | 25 | | | 25 | 2,500.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | 25.00 | 100.00 | 2,500.00 |
| CLIP BOARD, A4 Size, Wooden, King John Brand | PC | 1 | | | 1 | 60.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | 1.00 | 60.00 | 60.00 |
| CLIP, backfold, 15mm | box | 15 | 15 | 15 | 45 | 450.00 | 15 | 15 | 15 | 45 | 450.00 | 15 | 15 | 15 | 45 | 450.00 | 15 | 15 | 15 | 45 | 450.00 | 180.00 | 10.00 | 1,800.00 |
| CLIP, Bulldog (3"), brand: Prince | PC | 2 | 2 | 2 | 6 | 90.00 | 2 | 2 | 2 | 6 | 90.00 | 2 | 2 | 2 | 6 | 90.00 | 2 | 2 | 2 | 6 | 90.00 | 24.00 | 15.00 | 360.00 |
| Clipboard folder (long) | PC | 10 | | | 10 | 1,200.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | 10.00 | 120.00 | 1,200.00 |
| Clutch lining | PC | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | 1.00 | 440.00 | 440.00 |
| COFFEE | bottle | 1 | | | 1 | 900.00 | 0 | | | 0 | 0.00 | 1 | | | 1 | 900.00 | 0 | | | 0 | 0.00 | 2.00 | 900.00 | 1,800.00 |
| Colored Bond Paper (A4, Pink, Green Blue) | reams | 9 | | | 9 | 1,350.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | 9.00 | 150.00 | 1,350.00 |
| Colored Long expanding folder - Blue pack of 12 | PACK | 4 | 4 | 4 | 12 | 3,744.00 | 4 | 4 | 4 | 12 | 3,744.00 | 4 | 4 | 4 | 12 | 3,744.00 | 4 | 4 | 4 | 12 | 3,744.00 | 48.00 | 312.00 | 14,976.00 |
| Colored Long expanding folder - Green pack of 12 | PACK | 4 | 4 | 4 | 12 | 3,744.00 | 4 | 4 | 4 | 12 | 3,744.00 | 4 | 4 | 4 | 12 | 3,744.00 | 4 | 4 | 4 | 12 | 3,744.00 | 48.00 | 312.00 | 14,976.00 |
| Colored Long expanding folder - Grey pack of 12 | PACK | 4 | 4 | 4 | 12 | 3,744.00 | 4 | 4 | 4 | 12 | 3,744.00 | 4 | 4 | 4 | 12 | 3,744.00 | 4 | 4 | 4 | 12 | 3,744.00 | 48.00 | 312.00 | 14,976.00 |
| Colored Long expanding folder - Red pack of 12 | PACK | 4 | 4 | 4 | 12 | 3,744.00 | 4 | 4 | 4 | 12 | 3,744.00 | 4 | 4 | 4 | 12 | 3,744.00 | 4 | 4 | 4 | 12 | 3,744.00 | 48.00 | 312.00 | 14,976.00 |
| Colored Long expanding folder - Yellow pack of 12 | PACK | 4 | 4 | 4 | 12 | 3,744.00 | 4 | 4 | 4 | 12 | 3,744.00 | 4 | 4 | 4 | 12 | 3,744.00 | 4 | 4 | 4 | 12 | 3,744.00 | 48.00 | 312.00 | 14,976.00 |
| Colored Paper (A4) | reams | 10 | | | 10 | 1,500.00 | | | | 0 | 0.00 | 10 | | | 10 | 1,500.00 | | | | 0 | 0.00 | 20.00 | 150.00 | 3,000.00 |
| Combination Electrical Plier, 6" | PC | 5 | 0 | 0 | 5 | 7,000.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 5.00 | 1400.00 | 7,000.00 |
| Compact Disc Rewritable-high speed, 700 MB/80 MIN. Capacity, 4x-12x cd drivers, slimcase | PC | 110 | | | 110 | 2,750.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | 110.00 | 25.00 | 2,750.00 |
| COMPACT FLOURESCENT LAMP, 18 watts, 1 piece in individual box | PC | 2 | | | 2 | 203.64 | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | 2.00 | 101.82 | 203.64 |
| Computer Keyboard | unit | 23 | 0 | 0 | 23 | 23,000.00 | 0 | 0 | 0 | 0 | 0.00 | 2 | 0 | 0 | 2 | 2,000.00 | 0 | 0 | 0 | 0 | 0.00 | 25.00 | 1000.00 | 25,000.00 |
| Conference Microphone Flexible Stand Conference System Gooseneck w/ ring light (not battery operated) | PC | 2 | | | 2 | 10,400.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | 2.00 | 5200.00 | 10,400.00 |
| Console Table | PC | | 1 | 1 | 1 | 10,000.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | 1.00 | 10000.00 | 10,000.00 |
| CORDON PERSONAL INVENTORY TEST FORM 25 PCS. | Pkg. | 4 | | | 4 | 6,000.00 | 4 | | | 4 | 6,000.00 | 4 | | | 4 | 6,000.00 | 4 | | | 4 | 6,000.00 | 16.00 | 1500.00 | 24,000.00 |
| CORDON PERSONAL PROFILE TEST FORM 25 PCS. | Pkg. | 4 | | | 4 | 6,000.00 | 4 | | | 4 | 6,000.00 | 4 | | | 4 | 6,000.00 | 4 | | | 4 | 6,000.00 | 16.00 | 1500.00 | 24,000.00 |
| CORK BOARD - Wooden Frame (60 X 90 cm) | PC | 6 | | | 6 | 2,700.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | 6.00 | 450.00 | 2,700.00 |
| coupon sheet refill | PC | | | | 0 | 0.00 | | | | 0 | 0.00 | | 10 | | 10 | 500.00 | | | | 0 | 0.00 | 10.00 | 50.00 | 500.00 |
| COVERALL, non-sterile, protective, medical grade | PC | 20 | 15 | 15 | 50 | 57,200.00 | 20 | 15 | 15 | 50 | 57,200.00 | 20 | 15 | 15 | 50 | 57,200.00 | 20 | 15 | 15 | 50 | 57,200.00 | 200.00 | 1144.00 | 228,800.00 |
| Crepe Paper, Peach color | pcs | | | 50 | 50 | 825.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | 50.00 | 16.50 | 825.00 |
| Cup and Saucer, 250 ml, porcelain, 12 pc/set | Set | | | 1 | 1 | 1,500.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | 1.00 | 1500.00 | 1,500.00 |
| Customized Rubber Stamp (certified true copy) | PC | 5 | | | 5 | 2,500.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 5 | 2,500.00 | 10.00 | 500.00 | 5,000.00 |
| Customized Rubber Stamp (receiving copy) | PC | 5 | | | 5 | 2,500.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 5 | 2,500.00 | 10.00 | 500.00 | 5,000.00 |
| Data File Box with cover, blue | PC | 0 | 0 | 0 | 0 | 0.00 | 100 | 0 | 0 | 100 | 30,000.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 100.00 | 300.00 | 30,000.00 |
| Data file box with flip cover 11" x 9" x 15", d. blue, made of rihcard | PC | | | 10 | 10 | 1,000.00 | | | | 0 | 0.00 | | | 10 | 10 | 1,000.00 | | | | 0 | 0.00 | 20.00 | 100.00 | 2,000.00 |
| DATA FILE BOX, hard bound, 11 inch x 11 inch x 15.5 Inch with closed ends, 3.0 thickness with cover | PC | 3 | 3 | 3 | 9 | 2,250.00 | 3 | 3 | 3 | 9 | 2,250.00 | 3 | 3 | 3 | 9 | 2,250.00 | 3 | 3 | 3 | 9 | 2,250.00 | 36.00 | 250.00 | 9,000.00 |
| Data File Folder, for A4 size documents, 7 holes, 2.5" thickness with label insert on side, with ring on side, Color Blue, File System | PC | | | | 0 | 0.00 | | 5 | | 5 | 792.00 | | 5 | | 5 | 792.00 | | | | 0 | 0.00 | 12.00 | 132.00 | 1,584.00 |
| Data Folder 3" x 9" x 15" with Finger Ring and Clear Plastic pockets for label assembled | PC | 400 | | | 400 | 28,000.00 | | | | 0 | 0.00 | 400 | | | 400 | 28,000.00 | | | | 0 | 0.00 | 600.00 | 70.00 | 56,000.00 |

| Item & Specifications | Unit of Measure | Monthly Quantity Requirement | | | | | | | | | | | | | | | | | | | | Total Quantity for the year | Price Catalogue (as of 30 April 2021) | Total Amount for the year |
|--|-----------------|------------------------------|-----|-----|----|------------|-------|-----|------|----|------------|------|-----|------|--------|-----------|-----|-----|-----|--------|-----------|-----------------------------|---------------------------------------|---------------------------|
| | | Jan | Feb | Mar | Q1 | Q1 AMOUNT | April | May | June | Q2 | Q2 AMOUNT | July | Aug | Sept | Q3 | Q3 AMOUNT | Oct | Nov | Dec | Q4 | Q4 AMOUNT | | | |
| DATA FOLDER, hard bound, 2 holes landscape, 75mm x 23mm x 380mm, 2.5mm thickness with finger ring | PC | 3 | 3 | 3 | 9 | 2,250.00 | 3 | 3 | 3 | 9 | 2,250.00 | 3 | 3 | 3 | 9 | 2,250.00 | 3 | 3 | 3 | 9 | 2,250.00 | 36.00 | 250.00 | 9,000.00 |
| DATA FOLDER/BINDER, D type, A4 size, 1" w/ insert clear view pocket on front back and spine for label Color: | PC | 3 | 3 | 3 | 9 | 2,250.00 | 3 | 3 | 3 | 9 | 2,250.00 | 3 | 3 | 3 | 9 | 2,250.00 | 3 | 3 | 3 | 9 | 2,250.00 | 36.00 | 250.00 | 9,000.00 |
| DATA FOLDER/BINDER, D type, A4 size, 1.5" w/ insert clear view pocket on front back and spine for label Color: | PC | 3 | 3 | 3 | 9 | 2,250.00 | 3 | 3 | 3 | 9 | 2,250.00 | 3 | 3 | 3 | 9 | 2,250.00 | 3 | 3 | 3 | 9 | 2,250.00 | 36.00 | 250.00 | 9,000.00 |
| DATA FOLDER/BINDER, D type, A4 size, 2" w/ insert clear view pocket on front back and spine for label Color: | PC | 3 | 3 | 3 | 9 | 2,250.00 | 3 | 3 | 3 | 9 | 2,250.00 | 3 | 3 | 3 | 9 | 2,250.00 | 3 | 3 | 3 | 9 | 2,250.00 | 36.00 | 250.00 | 9,000.00 |
| Data Storage Box with Cover, can fit legal size documents | PC | | | 6 | 6 | 1,200.00 | | | | 0 | 0.00 | | | 6 | 6 | 1,200.00 | | | | 0 | 0.00 | 12.00 | 200.00 | 2,400.00 |
| Data Storage box with Lid (Hardboard) | PC | 15 | 0 | 0 | 15 | 6,000.00 | 15 | 0 | 0 | 15 | 6,000.00 | 15 | 0 | 0 | 15 | 6,000.00 | 15 | 0 | 0 | 15 | 6,000.00 | 60.00 | 400.00 | 24,000.00 |
| Deli 2 Snaps transparent File folder, Long size | PC | 0 | 0 | 50 | 50 | 3,000.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 50 | 50 | 3,000.00 | 0 | 0 | 0 | 0 | 0.00 | 100.00 | 60.00 | 6,000.00 |
| Deli File folder document Bag with Double-sided File pocket documents pouch | PC | 0 | 0 | 50 | 50 | 2,500.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 50 | 50 | 2,500.00 | 0 | 0 | 0 | 0 | 0.00 | 100.00 | 50.00 | 5,000.00 |
| Desk Organizer 3-Tier Metal Desktop File Organizer with 3 Drawers, Document Letter Tray for Office | PC | 2 | 0 | 0 | 2 | 580.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 2.00 | 290.00 | 580.00 |
| Desk Tray File Organizer, metal, 3 layers | unit | 5 | | | 5 | 2,000.00 | | | | 0 | 0.00 | | | 0 | 0.00 | | | | 0 | 0.00 | 5.00 | 400.00 | 2,000.00 | |
| > 10th Generation Intel® Core™ i7-10700F, 16 MB Cache, 8 Core, 2.9 GHz to 4.8 GHz > Windows® 10 Pro 64-bit > Discrete: NVIDIA® GeForce® GTX™ 1660 SUPER™, 6 GB GDDR5 > Integrated: For Intel® Core™ i3/i5/i7 processors: > Intel® UHD 630 Graphics > Memory: 16 GB, 1 x 16 GB, DDR4, 2933 MHz > Harddrive: 256GB M.2 PCIe NVMe Solid State Drive – 1TB 7200 rpm 3.5" SATA Hard Drive > Ports: 3 USB 3.2 Gen 1 (Type-A) ports, 1 USB 3.2 Gen 2 (Type-C) port, 4 USB 2.0 ports, 1 Audio Combo Jack, 1 Line-out port, 1 HDMI 1.4b port, 1 Display Port 1.4, 1 VGA port, 1 RJ-45 ethernet port, 1 Power Supply Unit > Optical Drive: 1 9.5 mm DVD+/-RW tray > Wireless: Qualcomm® QCA9377 (DW1810), 1x1 MIMO, 433 Mbps, 2.4/5 MHz, Wi-Fi 5 (WIFI 802.11ac), Bluetooth 5.0 > W/ Microsoft® Office Home and Student 2019 > 1 year Basic Warranty! | unit | 2 | | | 2 | 150,000.00 | | | | 0 | 0.00 | | | 0 | 0.00 | | | | 0 | 0.00 | 2.00 | 75000.00 | 150,000.00 | |
| Detergent Powder, 2kgs. | kg. | 12 | 12 | 12 | 36 | 7,920.00 | 12 | 12 | 12 | 36 | 7,920.00 | 12 | 12 | 12 | 36 | 7,920.00 | 12 | 12 | 12 | 36 | 7,920.00 | 144.00 | 220.00 | 31,680.00 |
| DETERGENT POWDER, all purpose, 1kg | PACK | | 1 | | 1 | 500.00 | | | | 1 | 500.00 | | 1 | | 500.00 | | | | 0 | 0.00 | 3.00 | 500.00 | 1,500.00 | |
| Dial Tone Tracer (Test Tone) | Set | 2 | | | 2 | 20,000.00 | | | | 0 | 0.00 | | | 0 | 0.00 | | | | 0 | 0.00 | 2.00 | 10000.00 | 20,000.00 | |
| Diffuser | PC | | | | 0 | 0.00 | | 1 | | 1 | 330.00 | | | 0 | 0.00 | | 1 | | 1 | 330.00 | 2.00 | 330.00 | 660.00 | |
| Digital Insulation Tester | PC | 1 | | | 1 | 25,000.00 | | | | 0 | 0.00 | | | 0 | 0.00 | | | | 0 | 0.00 | 1.00 | 25000.00 | 25,000.00 | |
| Colour Screen Indicator Green – Less than 37.4C Orange – 37.5-37.9C Red – Greater than 38C Non Contact Thermometer Forehead / Infrared 1 Second fast response Memory records 20 sets | unit | 3 | | | 3 | 25,515.00 | | | | 0 | 0.00 | | | 0 | 0.00 | | | | 0 | 0.00 | 3.00 | 8505.00 | 25,515.00 | |
| Digital Wall Clock | PC | 0 | 1 | 0 | 1 | 500.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 1.00 | 500.00 | 500.00 | |
| DIGITAL WHITE BOARD | unit | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 3 | 3 | 240,000.00 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 3.00 | 80000.00 | 240,000.00 | |
| DISHWASHING LIQUID (Concentrate Dishwashing Liquid Bottle 495mL) | PC | 4 | | | 4 | 480.00 | 4 | | | 4 | 480.00 | 4 | | | 4 | 480.00 | 4 | | | 4 | 480.00 | 16.00 | 120.00 | 1,920.00 |
| Dishwashing Liquid, concentrate, lemon scent, 1 liter | bottle | 2 | 2 | 2 | 6 | 1,800.00 | 2 | 2 | 2 | 6 | 1,800.00 | 2 | 2 | 2 | 6 | 1,800.00 | 2 | 2 | 2 | 6 | 1,800.00 | 24.00 | 300.00 | 7,200.00 |
| Disinfectant Spray | bottle | 2 | | | 2 | 790.00 | 0 | | | 0 | 0.00 | 2 | | | 2 | 790.00 | 0 | | | 0 | 0.00 | 4.00 | 395.00 | 1,580.00 |
| Document File, Arch File, "Snowman", 2 hole, 3 inches, A4 Red | PC | 60 | | | 60 | 4,020.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | 60.00 | 67.00 | 4,020.00 |
| Doorbell, wireless, 120m range, adjustable volume | PC | | | | 0 | 0.00 | | | 1 | 1 | 700.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | 1.00 | 700.00 | 700.00 |
| Double date Rate (DDR4) Ram 16GB | PC | 1 | 0 | 0 | 1 | 15,000.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 1.00 | 15000.00 | 15,000.00 | |
| Double sided tape | PC | | | | 0 | 0.00 | | 20 | | 20 | 2,000.00 | | | 0 | 0.00 | | 0 | | 0 | 0 | 0.00 | 20.00 | 100.00 | 2,000.00 |
| Double Sided Tape (1") | roll | 50 | | | 50 | 1,500.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | 50.00 | 30.00 | 1,500.00 |

| Item & Specifications | Unit of Measure | Monthly Quantity Requirement | | | | | | | | | | | | | | | | | | | | Total Quantity for the year | Price Catalogue (as of 30 April 2021) | Total Amount for the year |
|--|-----------------|------------------------------|-----|-----|-----|------------|-------|-----|------|------|-----------|------|-----|------|------|-----------|-----|-----|-----|----|-----------|-----------------------------|---------------------------------------|---------------------------|
| | | Jan | Feb | Mar | Q1 | Q1 AMOUNT | April | May | June | Q2 | Q2 AMOUNT | July | Aug | Sept | Q3 | Q3 AMOUNT | Oct | Nov | Dec | Q4 | Q4 AMOUNT | | | |
| Double Sided Tape (1/2") | roll | 50 | | | 50 | 1,500.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | 50.00 | 30.00 | 1,500.00 |
| DOUBLE SIDED TAPE, 1 x 10m | roll | 1 | 1 | 1 | 3 | 87.00 | 1 | 1 | 1 | 3 | 87.00 | 1 | 1 | 1 | 3 | 87.00 | 1 | 1 | 1 | 3 | 87.00 | 12.00 | 29.00 | 348.00 |
| DOUBLE SIDED TAPE, 3/4 x 10m | roll | 1 | 1 | 1 | 3 | 64.50 | 1 | 1 | 1 | 3 | 64.50 | 1 | 1 | 1 | 3 | 64.50 | 1 | 1 | 1 | 3 | 64.50 | 12.00 | 21.50 | 258.00 |
| DRINKING WATER / FOUNTAIN | bottle | 8 | 8 | 8 | 24 | 840.00 | 8 | 8 | 8 | 24 | 840.00 | 8 | 8 | 8 | 24 | 840.00 | 8 | 8 | 8 | 24 | 840.00 | 96.00 | 35.00 | 3,360.00 |
| Drum Kit, Brother DR 2255 | drum | 2 | 2 | 2 | 6 | 12,000.00 | 2 | 2 | 2 | 6 | 12,000.00 | 2 | 2 | 2 | 6 | 12,000.00 | 2 | 2 | 2 | 6 | 12,000.00 | 24.00 | 2,000.00 | 48,000.00 |
| DSLR Camera | unit | 1 | | 2 | 3 | 450,000.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | 3.00 | 150,000.00 | 450,000.00 |
| DUCT Tape 2" | roll | 20 | | | 20 | 5,000.00 | | | | 0 | 0.00 | 20 | | | 20 | 5,000.00 | | | | 0 | 0.00 | 40.00 | 250.00 | 10,000.00 |
| Duct Tape 2" x 30' | PC | 30 | | | 30 | 29,100.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | 30.00 | 970.00 | 29,100.00 |
| DVD Rewritable, Speed :4xmin,4.7 GB capacity min | PC | 110 | | | 110 | 2,750.00 | | | 24 | 24 | 600.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | 134.00 | 25.00 | 3,350.00 |
| DVI-D 24+1 Pin Male to HDMI Female adapter converter | PC | 25 | 0 | 0 | 25 | 925.00 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0 | 0.00 | 25.00 | 37.00 | 925.00 |
| Easel Sheets, 100 sheets/pad | Pad | 5 | 5 | 5 | 15 | 180.00 | 5 | 5 | 5 | 15 | 180.00 | 5 | 5 | 5 | 15 | 180.00 | 5 | 5 | 5 | 15 | 180.00 | 60.00 | 12.00 | 720.00 |
| Electric Desk Fan Table | unit | 0 | 0 | 0 | 0 | 0.00 | 0 | 8 | 0 | 8 | 9,040.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 8.00 | 1,130.00 | 9,040.00 |
| ELECTRIC FAN, Desk Fan type | PC | | 1 | | 1 | 850.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | 1.00 | 850.00 | 850.00 |
| Emblem, TESDA logo | PC | | | | 0 | 0.00 | | 1 | | 1 | 9,000.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | 1.00 | 900.00 | 9,000.00 |
| Energizer batteries (9V) | PC | | | | 0 | 0.00 | 8 | | | 8 | 2,000.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | 8.00 | 250.00 | 2,000.00 |
| Energizer batteries (AA) 4 pcs. Set | Set | | | | 0 | 0.00 | 8 | | | 8 | 2,000.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | 8.00 | 250.00 | 2,000.00 |
| Energizer batteries (AAA) 4 pcs. Set | Set | | | | 0 | 0.00 | 8 | | | 8 | 2,000.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | 8.00 | 250.00 | 2,000.00 |
| ENVELOPE MAILING with TESDA Logo, ISO TUV SUD | box | 34 | 21 | 20 | 75 | 52,500.00 | 26 | 21 | 21 | 68 | 47,600.00 | 26 | 20 | 21 | 67 | 46,900.00 | 26 | 20 | 20 | 66 | 46,200.00 | 276.00 | 700.00 | 193,200.00 |
| Envelope, Expanding, Kraftboard, for legal size doc. | box | 2 | 2 | 2 | 6 | 4,500.00 | 2 | 2 | 2 | 6 | 4,500.00 | 2 | 2 | 2 | 6 | 4,500.00 | 2 | 2 | 2 | 6 | 4,500.00 | 24.00 | 750.00 | 18,000.00 |
| Epson 001 Ink Black Cyan Magenta Yellow Ink Bottle One Set for Epson L4160 | Set | 2 | 2 | 2 | 6 | 8,010.00 | 2 | 2 | 2 | 6 | 8,010.00 | 2 | 2 | 2 | 6 | 8,010.00 | 2 | 2 | 2 | 6 | 8,010.00 | 24.00 | 1,335.00 | 32,040.00 |
| Epson 003 Ink Black Cyan Magenta Yellow Brand New Original Ink Bottles One Set for L3110 | Set | 6 | 6 | 6 | 18 | 5,400.00 | 6 | 6 | 6 | 18 | 5,400.00 | 6 | 6 | 6 | 18 | 5,400.00 | 6 | 6 | 6 | 18 | 5,400.00 | 72.00 | 300.00 | 21,600.00 |
| EPSON Cartridge Black WF15120 | PC | 5 | 5 | 5 | 15 | 14,160.00 | 5 | 5 | 5 | 15 | 14,160.00 | 5 | 5 | 5 | 15 | 14,160.00 | 5 | 5 | 5 | 15 | 14,160.00 | 60.00 | 944.00 | 56,640.00 |
| EPSON Cartridge Tri-Color T215320 | PC | 5 | 5 | 5 | 15 | 14,160.00 | 5 | 5 | 5 | 15 | 14,160.00 | 5 | 5 | 5 | 15 | 14,160.00 | 5 | 5 | 5 | 15 | 14,160.00 | 60.00 | 944.00 | 56,640.00 |
| Epson Ink 003, Black, for Epson EcoTank L5190, 65ml | bottle | | 4 | | 4 | 1,200.00 | | | | 0 | 0.00 | | 4 | | 4 | 1,200.00 | | | | 0 | 0.00 | 8.00 | 300.00 | 2,400.00 |
| Epson Ink 003, Cyan, for Epson EcoTank L5190, 65ml | bottle | | 4 | | 4 | 1,200.00 | | | | 0 | 0.00 | | 4 | | 4 | 1,200.00 | | | | 0 | 0.00 | 8.00 | 300.00 | 2,400.00 |
| Epson Ink 003, Magenta, for Epson EcoTank L5190, 65ml | bottle | | 4 | | 4 | 1,200.00 | | | | 0 | 0.00 | | 4 | | 4 | 1,200.00 | | | | 0 | 0.00 | 8.00 | 300.00 | 2,400.00 |
| Epson Ink 003, Yellow, for Epson EcoTank L5190, 65ml | bottle | | 4 | | 4 | 1,200.00 | | | | 0 | 0.00 | | 4 | | 4 | 1,200.00 | | | | 0 | 0.00 | 8.00 | 300.00 | 2,400.00 |
| EPSON INK L4180 INK BOTTLE BLACK | bottle | 2 | | | 2 | 890.00 | 0 | | | 0 | 0.00 | 0 | | | 0 | 0.00 | 2 | | | 2 | 890.00 | 4.00 | 445.00 | 1,780.00 |
| EPSON INK L4180 INK BOTTLE CYAN | bottle | 2 | | | 2 | 890.00 | 0 | | | 0 | 0.00 | 0 | | | 0 | 0.00 | 2 | | | 2 | 890.00 | 4.00 | 445.00 | 1,780.00 |
| EPSON INK L4180 INK BOTTLE MAGENTA | bottle | 2 | | | 2 | 890.00 | 0 | | | 0 | 0.00 | 0 | | | 0 | 0.00 | 2 | | | 2 | 890.00 | 4.00 | 445.00 | 1,780.00 |
| EPSON INK L4180 INK BOTTLE YELLOW | bottle | 2 | | | 2 | 890.00 | 0 | | | 0 | 0.00 | 0 | | | 0 | 0.00 | 2 | | | 2 | 890.00 | 4.00 | 445.00 | 1,780.00 |
| EPSON Ink, T673 black, Ink bottle 70 ml | bottle | 8 | 0 | 0 | 8 | 4,000.00 | 8 | 0 | 0 | 8 | 4,000.00 | 8 | 0 | 0 | 8 | 4,000.00 | 8 | 0 | 0 | 8 | 4,000.00 | 32.00 | 500.00 | 16,000.00 |
| EPSON Ink, T673 Cyan, Ink bottle 70 ml | bottle | 8 | 0 | 0 | 8 | 4,000.00 | 8 | 0 | 0 | 8 | 4,000.00 | 8 | 0 | 0 | 8 | 4,000.00 | 8 | 0 | 0 | 8 | 4,000.00 | 32.00 | 500.00 | 16,000.00 |
| EPSON Ink, T673 Light Cyan, Ink bottle 70 ml | bottle | 8 | 0 | 0 | 8 | 4,000.00 | 8 | 0 | 0 | 8 | 4,000.00 | 8 | 0 | 0 | 8 | 4,000.00 | 8 | 0 | 0 | 8 | 4,000.00 | 32.00 | 500.00 | 16,000.00 |
| EPSON Ink, T673 Light Magenta, Ink bottle 70 ml | bottle | 8 | 0 | 0 | 8 | 4,000.00 | 8 | 0 | 0 | 8 | 4,000.00 | 8 | 0 | 0 | 8 | 4,000.00 | 8 | 0 | 0 | 8 | 4,000.00 | 32.00 | 500.00 | 16,000.00 |
| EPSON Ink, T673 magenta, Ink bottle 70 ml | bottle | 8 | 0 | 0 | 8 | 4,000.00 | 8 | 0 | 0 | 8 | 4,000.00 | 8 | 0 | 0 | 8 | 4,000.00 | 8 | 0 | 0 | 8 | 4,000.00 | 32.00 | 500.00 | 16,000.00 |
| EPSON Ink, T673 yellow, Ink bottle 70 ml | bottle | 8 | 0 | 0 | 8 | 4,000.00 | 8 | 0 | 0 | 8 | 4,000.00 | 8 | 0 | 0 | 8 | 4,000.00 | 8 | 0 | 0 | 8 | 4,000.00 | 32.00 | 500.00 | 16,000.00 |
| Epson L3110 Printer | unit | 1 | 0 | 0 | 1 | 9,202.00 | 1 | 0 | 0 | 1 | 9,202.00 | 1 | 0 | 0 | 1 | 9,202.00 | 1 | 0 | 0 | 1 | 9,202.00 | 4.00 | 3,202.00 | 36,808.00 |
| EPSON L3150 INK BOTTLE BLACK | bottle | 2 | | | 2 | 598.00 | 0 | | | 0 | 0.00 | 0 | | | 0 | 0.00 | 2 | | | 2 | 598.00 | 4.00 | 299.00 | 1,196.00 |
| EPSON L3150 INK BOTTLE CYAN | bottle | 2 | | | 2 | 598.00 | 0 | | | 0 | 0.00 | 0 | | | 0 | 0.00 | 2 | | | 2 | 598.00 | 4.00 | 299.00 | 1,196.00 |
| EPSON L3150 INK BOTTLE MAGENTA | bottle | 2 | | | 2 | 598.00 | 0 | | | 0 | 0.00 | 0 | | | 0 | 0.00 | 2 | | | 2 | 598.00 | 4.00 | 299.00 | 1,196.00 |
| EPSON L3150 INK BOTTLE YELLOW | bottle | 2 | | | 2 | 598.00 | 0 | | | 0 | 0.00 | 0 | | | 0 | 0.00 | 2 | | | 2 | 598.00 | 4.00 | 299.00 | 1,196.00 |
| Epson L5190 Wi-Fi All-in-One Ink Tank Printer with ADF | unit | | | 2 | 2 | 27,000.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | 2.00 | 13,500.00 | 27,000.00 |
| EPSON mobile printer inkpad | PC | 2 | 2 | 2 | 6 | 3,600.00 | 2 | 2 | 2 | 6 | 3,600.00 | 2 | 2 | 2 | 6 | 3,600.00 | 2 | 2 | 2 | 6 | 3,600.00 | 24.00 | 600.00 | 14,400.00 |
| Epson T7741 Pigment Bottle Ink Black 140 ml | bottle | 3 | 0 | 0 | 3 | 900.00 | 3 | 0 | 0 | 3 | 900.00 | 3 | 0 | 1 | 4 | 1,200.00 | 3 | 0 | 1 | 4 | 1,200.00 | 14.00 | 300.00 | 4,200.00 |
| Ergonomic EHC-77P High Back Mesh Upholstery Office Chair (52L x 48W x 102-113H cm) | unit | 6 | | | 6 | 19,200.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | 6.00 | 3200.00 | 19,200.00 |
| Ergonomic Chair, Large, with headrest | PC | | 2 | | 2 | 14,000.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | 2.00 | 7000.00 | 14,000.00 |
| Essential Oil for Humidifier, 50ml, water-based | bottle | 2 | 2 | 2 | 6 | 6,000.00 | 2 | 2 | 2 | 6 | 6,000.00 | 2 | 2 | 2 | 6 | 6,000.00 | 2 | 2 | 2 | 6 | 6,000.00 | 24.00 | 1,000.00 | 24,000.00 |
| Essential Oils, 16 oz. any scents | btl | | 2 | | 2 | 880.00 | | 2 | | 2 | 880.00 | | 2 | | 2 | 880.00 | | 2 | | 2 | 880.00 | 8.00 | 440.00 | 3,520.00 |
| Executive Chair, leatherette, black | PC | | | 7 | 7 | 38,500.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | 7.00 | 3500.00 | 38,500.00 |

| Item & Specifications | Unit of Measure | Monthly Quantity Requirement | | | | | | | | | | | | | | | | Total Quantity for the year | Price Catalogue (as of 30 April 2021) | Total Amount for the year | | | | |
|--|-----------------|------------------------------|-----|-----|------|------------|-------|-----|------|------|-----------|------|-----|------|-----------|------------|------|-----------------------------|---------------------------------------|---------------------------|-----------|----------|-----------|--------------|
| | | Jan | Feb | Mar | Q1 | Q1 AMOUNT | April | May | June | Q2 | Q2 AMOUNT | July | Aug | Sept | Q3 | Q3 AMOUNT | Oct | | | | Nov | Dec | Q4 | Q4 AMOUNT |
| EXECUTIVE TABLE | unit | 1 | | | 1 | 14,999.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | 1.00 | 14999.00 | 14,999.00 |
| Exhaust Fan | unit | 1 | 0 | 0 | 1 | 1,500.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0 | 0.00 | 1.00 | 1500.00 | 1,500.00 |
| Extension Cord | PC | 10 | 0 | 0 | 10 | 7,500.00 | 10 | 0 | 0 | 10 | 7,500.00 | 0 | 0 | 0 | 0.00 | 10 | 0 | 0 | 10 | 7,500.00 | 30.00 | 750.00 | 22,500.00 | |
| Extension Cord 5 Meters Universal, 4 gang | unit | | 5 | | 5 | 3,750.00 | | | | 0 | 0.00 | | | 1 | 750.00 | | | | 0 | 0.00 | 6.00 | 750.00 | 4,500.00 | |
| Extension Cord with 6 individual switch, 6ft 220v 10A 2500watts | PC | 3 | | | 3 | 2,250.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | 3.00 | 750.00 | 2,250.00 |
| Extension Cord with Switch | unit | 5 | 0 | 0 | 5 | 3,000.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 5.00 | 600.00 | 3,000.00 | |
| Extension Cord, 6-gang, universal outlet, with individual switch | PC | 5 | | | 5 | 3,500.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | 5.00 | 700.00 | 3,500.00 |
| EXTERNAL DRIVE, 2 TB, SSD | PC | 5 | 0 | 0 | 5 | 20,000.00 | 5 | 0 | 0 | 5 | 20,000.00 | 5 | 0 | 0 | 5 | 20,000.00 | 5 | 0 | 0 | 5 | 20,000.00 | 20.00 | 4000.00 | 80,000.00 |
| EXTERNAL HARD DRIVE, 6 TB | PC | 1 | | | 1 | 15,000.00 | 1 | | | 1 | 15,000.00 | 1 | | | 1 | 15,000.00 | 1 | | | 1 | 15,000.00 | 4.00 | 15000.00 | 60,000.00 |
| Face Mask, CPR Mask Material: Nylon bag + PVC mask Mask Size: 27.5x20cm or customized One-way face mask Non-Sterile | PC | 15 | | | 15 | 187,500.00 | | | | 0 | 0.00 | 15 | | | 15 | 187,500.00 | | | | 0 | 0.00 | 30.00 | 12500.00 | 375,000.00 |
| Face Mask, KN95 | PC | 150 | 50 | | 200 | 3,000.00 | 50 | 100 | | 150 | 2,250.00 | 50 | 50 | | 100 | 1,500.00 | 150 | 50 | | 200 | 3,000.00 | 650.00 | 15.00 | 9,750.00 |
| Face Mask, KN95 | box | 9 | 4 | 4 | 17 | 2,142.00 | 9 | 4 | 4 | 17 | 2,142.00 | 9 | 4 | 4 | 17 | 2,142.00 | 9 | 4 | 4 | 17 | 2,142.00 | 68.00 | 126.00 | 8,568.00 |
| Face Mask, KN95 | PACK | 25 | | | 25 | 11,250.00 | | | | 0 | 0.00 | | | 25 | 11,250.00 | | | 25 | | 25 | 11,250.00 | 75.00 | 450.00 | 33,750.00 |
| Face Mask, SURGICAL FACE MASK, 3-PLY, 50PCS/BOX | box | 95 | 52 | 61 | 208 | 26,208.00 | 70 | 52 | 52 | 174 | 21,924.00 | 70 | 77 | 61 | 208 | 26,208.00 | 70 | 77 | 52 | 199 | 25,074.00 | 789.00 | 126.00 | 99,414.00 |
| Face Mask, SURGICAL MASK, 3-ply | PC | 2172 | 322 | 172 | 2666 | 13,330.00 | 1672 | 272 | 172 | 2116 | 10,580.00 | 1672 | 272 | 172 | 2116 | 10,580.00 | 2172 | 222 | 172 | 2566 | 12,830.00 | 9,464.00 | 5.00 | 47,320.00 |
| FACE SHIELD, direct splash protection | PC | 250 | 114 | 97 | 461 | 6,915.00 | 170 | 117 | 94 | 381 | 5,715.00 | 183 | 114 | 94 | 391 | 5,865.00 | 164 | 117 | 94 | 375 | 5,625.00 | 1,608.00 | 15.00 | 24,120.00 |
| FACIAL TISSUE, 420 Sheets = 140 pulls, 3 ply | box | 20 | | | 20 | 1,320.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | 20.00 | 66.00 | 1,320.00 |
| Facsimile | PC | 2 | | | 2 | 2,400.00 | 2 | | | 2 | 2,400.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | 4.00 | 1200.00 | 4,800.00 |
| Fan belt | PC | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | 1 | | | 1 | 220.00 | 1.00 | 220.00 | 220.00 |
| Fargo HDP Color Riboon | box | 1 | | 1 | 2 | 29,000.00 | 1 | | 1 | 2 | 29,000.00 | 1 | | 1 | 2 | 29,000.00 | 1 | | 1 | 2 | 29,000.00 | 8.00 | 14500.00 | 116,000.00 |
| Fargo HDP Retransfer Film | box | 1 | | 1 | 2 | 25,000.00 | 1 | | 1 | 2 | 25,000.00 | 1 | | 1 | 2 | 25,000.00 | 1 | | 1 | 2 | 25,000.00 | 8.00 | 12500.00 | 100,000.00 |
| File Book Storage | PC | 10 | 10 | 10 | 30 | 15,000.00 | 10 | 10 | 10 | 30 | 15,000.00 | 10 | 10 | 10 | 30 | 15,000.00 | 10 | 10 | 10 | 30 | 15,000.00 | 120.00 | 500.00 | 60,000.00 |
| File Data Storage Rack, 3 Column, plastic file basket | PC | | | 3 | 3 | 1,725.00 | | | | 0 | 0.00 | | | 0 | 0.00 | | | | | 0 | 0.00 | 3.00 | 575.00 | 1,725.00 |
| File Folder 2 Hole | PC | 20 | | | 20 | 5,000.00 | | | | 0 | 0.00 | 20 | | | 20 | 5,000.00 | | | | 0 | 0.00 | 40.00 | 250.00 | 10,000.00 |
| File Folder 3 Hole | PC | 30 | | | 30 | 7,500.00 | | | | 0 | 0.00 | 30 | | | 30 | 7,500.00 | | | | 0 | 0.00 | 60.00 | 250.00 | 15,000.00 |
| File Folder Organizer, metal, blue, | PC | | | | 0 | 0.00 | | 5 | | 5 | 2,500.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | 5.00 | 500.00 | 2,500.00 |
| File Folder White Long and Short 14 points 1 ream 100 pcs | bundle | 1 | 1 | 1 | 3 | 1,107.00 | 1 | 1 | 1 | 3 | 1,107.00 | 1 | 1 | 1 | 3 | 1,107.00 | 1 | 1 | 1 | 3 | 1,107.00 | 12.00 | 369.00 | 4,428.00 |
| File Folder, 1 Inch thick, blue | PC | | 25 | | 25 | 4,500.00 | | | | 0 | 0.00 | | 25 | | 25 | 4,500.00 | | | | 0 | 0.00 | 50.00 | 180.00 | 9,000.00 |
| File Folder, 2 Inches thick, blue | PC | | 25 | | 25 | 5,000.00 | | 25 | | 25 | 5,000.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | 50.00 | 200.00 | 10,000.00 |
| File Storage Box | PC | 8 | 0 | 0 | 8 | 1,600.00 | 5 | 0 | 0 | 5 | 1,000.00 | 5 | 0 | 0 | 5 | 1,000.00 | 5 | 0 | 0 | 5 | 1,000.00 | 23.00 | 200.00 | 4,600.00 |
| FILM, Facsimile for Panasonic KX-FP362 2 roll/box | PC | 1 | 0 | 0 | 1 | 230.00 | 1 | | | 1 | 230.00 | 1 | | | 1 | 230.00 | 1 | | | 1 | 230.00 | 4.00 | 230.00 | 920.00 |
| Fine board for Certificates | PC | | | | 0 | 0.00 | | | | 0 | 0.00 | | 50 | | 50 | 3,000.00 | | | | 0 | 0.00 | 50.00 | 60.00 | 3,000.00 |
| Fine Board short | PC | | | | 0 | 0.00 | | | | 0 | 0.00 | | 25 | | 25 | 1,500.00 | | | | 0 | 0.00 | 25.00 | 60.00 | 1,500.00 |
| Fine Board Vellum A4, White Orange Brand 10 pcs/pack, 200gsm | PACK | 10 | | | 10 | 252.50 | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | 10.00 | 25.25 | 252.50 |
| Fire Extiguisher for refill, A FFF 50 lbs. | unit | 30 | | | 30 | 37,500.00 | | | | 0 | 0.00 | 30 | | | 30 | 37,500.00 | | | | 0 | 0.00 | 60.00 | 1250.00 | 75,000.00 |
| Fire Extiguisher for refill, dry chem 10lbs. | unit | 30 | | | 30 | 60,000.00 | | | | 0 | 0.00 | 30 | | | 30 | 60,000.00 | | | | 0 | 0.00 | 60.00 | 2000.00 | 120,000.00 |
| Fire Extiguisher for refill, dry chem 20lbs. | unit | 60 | | | 60 | 156,000.00 | | | | 0 | 0.00 | 60 | | | 60 | 156,000.00 | | | | 0 | 0.00 | 120.00 | 2600.00 | 312,000.00 |
| Fire Extiguisher for refill, Halothron 50 lbs. | unit | 30 | | | 30 | 750,000.00 | | | | 0 | 0.00 | 30 | | | 30 | 750,000.00 | | | | 0 | 0.00 | 60.00 | 25000.00 | 1,500,000.00 |
| Fire Extiguisher for refill, HCFC 10lbs. | unit | 30 | | | 30 | 60,000.00 | | | | 0 | 0.00 | 30 | | | 30 | 60,000.00 | | | | 0 | 0.00 | 60.00 | 2000.00 | 120,000.00 |
| Fire Extiguisher for refill, HCFC 50lbs | unit | 15 | | | 15 | 150,000.00 | | | | 0 | 0.00 | 15 | | | 15 | 150,000.00 | | | | 0 | 0.00 | 30.00 | 10000.00 | 300,000.00 |
| Flash Drive SDDD2-128 GB 3.0 Flash Drive | unit | 5 | 3 | | 8 | 8,000.00 | | | | 0 | 0.00 | 5 | | | 5 | 5,000.00 | | 5 | | 5 | 5,000.00 | 18.00 | 1000.00 | 18,000.00 |
| FLASH DRIVE, 32 GB | unit | 8 | 0 | 0 | 8 | 4,800.00 | 13 | 0 | 0 | 13 | 7,800.00 | 8 | 0 | 0 | 8 | 4,800.00 | 8 | 0 | 0 | 8 | 4,800.00 | 37.00 | 600.00 | 22,200.00 |
| Flatscreen TV 32 inches, wall mounted sized 924x503x127mm | PC | 1 | | | 1 | 32,000.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | 1.00 | 32000.00 | 32,000.00 |
| FLOURESCENT LIGHTING FIXTURE, 1 x 36W | Set | 6 | | | 6 | 2,184.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | 6.00 | 364.00 | 2,184.00 |
| Flushing Oil | liter | | | 1 | 1 | 165.00 | | | 1 | 1 | 165.00 | | | 1 | 1 | 165.00 | | | 1 | 1 | 165.00 | 4.00 | 165.00 | 660.00 |
| FOLDER, Seagul plastci Folder, Transparent Front Cover with Colored (gray) back cover with plastic fastener on the side, 12 piece per bundle | PACK | 1 | 1 | 1 | 3 | 750.00 | 1 | 1 | 1 | 3 | 750.00 | 1 | 1 | 1 | 3 | 750.00 | 1 | 1 | 1 | 3 | 750.00 | 12.00 | 250.00 | 3,000.00 |
| Folder/binder, 3 holde A4, Smarty brand, 3-ring, transparent pockets, 3 inches (Black color), THICK type | PC | 10 | 0 | 0 | 10 | 2,500.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 10.00 | 250.00 | 2,500.00 |

| Item & Specifications | Unit of Measure | Monthly Quantity Requirement | | | | | | | | | | | | | | | | | | | | Total Quantity for the year | Price Catalogue (as of 30 April 2023) | Total Amount for the year | |
|---|-----------------|------------------------------|-----|-----|-----|-----------|-------|-----|------|------|-----------|------|-----|------|----------|-----------|-----|-----|-----|------|-----------|-----------------------------|---------------------------------------|---------------------------|-----------|
| | | Jan | Feb | Mar | Q1 | Q1 AMOUNT | April | May | June | Q2 | Q2 AMOUNT | July | Aug | Sept | Q3 | Q3 AMOUNT | Oct | Nov | Dec | Q4 | Q4 AMOUNT | | | | |
| Frame for picture/certificate, glass w/ plastic frame, A4 | PC | 0 | 0 | 0 | 0 | 0.00 | 30 | 0 | 0 | 30 | 3,600.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 30.00 | 120.00 | 3,600.00 | |
| GE FORCE RTX 2060TI | PC | 1 | 0 | 0 | 1 | 35,000.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 1.00 | 35000.00 | 35,000.00 | |
| Gel Pen, black | PC | 5 | 5 | 5 | 15 | 375.00 | 5 | 5 | 5 | 15 | 375.00 | 5 | 5 | 5 | 15 | 375.00 | 5 | 5 | 5 | 15 | 375.00 | 60.00 | 25.00 | 1,500.00 | |
| Glue Gun | PC | | 1 | | 1 | 82.50 | | | | 0 | 0.00 | | 1 | | 1 | 82.50 | | | | | 0 | 0.00 | 2.00 | 82.50 | 165.00 |
| Glue gun Stick | PC | | | | 0 | 0.00 | | 10 | | 10 | 110.00 | | | | 0 | 0.00 | | | 5 | | 5 | 55.00 | 15.00 | 11.00 | 165.00 |
| Glue gun Stick | PACK | | | 8 | 8 | 800.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | 8.00 | 100.00 | 800.00 | |
| Glue Stick Amos | PACK | 1 | 0 | 0 | 1 | 155.00 | 1 | 0 | 0 | 1 | 155.00 | 1 | 0 | 0 | 1 | 155.00 | 1 | 0 | 0 | 1 | 155.00 | 4.00 | 155.00 | 620.00 | |
| Glue Stick, 15 gms | PC | 17 | | | 17 | 425.00 | 17 | | | 17 | 425.00 | 17 | | | 17 | 425.00 | 17 | | | | 17 | 425.00 | 68.00 | 25.00 | 1,700.00 |
| GO BAG, for disaster relief, rescue operations | PC | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 1 | 1 | 5,000.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 1.00 | 5000.00 | 5,000.00 | |
| Green Screen background | unit | 1 | 0 | 0 | 1 | 2,000.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 1.00 | 2000.00 | 2,000.00 | |
| Green Screen background | PC | | | 1 | 1 | 2,500.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | 1.00 | 2500.00 | 2,500.00 | |
| GX8250 Typewriter correction tape | PC | 6 | 6 | 6 | 18 | 1,260.00 | 6 | 6 | 6 | 18 | 1,260.00 | 6 | 6 | 6 | 18 | 1,260.00 | 6 | 6 | 6 | 18 | 1,260.00 | 72.00 | 70.00 | 5,040.00 | |
| GX8250 Typewriter Ribbon | PC | 10 | 0 | 0 | 10 | 1,500.00 | 10 | 0 | 0 | 10 | 1,500.00 | 10 | 0 | 0 | 10 | 1,500.00 | 0 | 0 | 0 | 0 | 0.00 | 30.00 | 150.00 | 4,500.00 | |
| HAND SOAP, gel, 500 ml | bottle | 5 | | | 5 | 440.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | 5.00 | 88.00 | 440.00 | |
| HD Webcam, 29mm x94mmx24mm | unit | | | 1 | 1 | 6,000.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | 1.00 | 6000.00 | 6,000.00 | |
| HDMI Cable | PC | | 4 | | 4 | 2,000.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | 4.00 | 500.00 | 2,000.00 | |
| HDMI cable for LCD and LED (3 meters) | PC | 50 | 0 | 0 | 50 | 5,000.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 50.00 | 100.00 | 5,000.00 | |
| Head Cover, disposable | PC | 110 | 0 | 100 | 210 | 546.00 | 110 | 0 | 100 | 210 | 546.00 | 110 | 0 | 100 | 210 | 546.00 | 110 | 0 | 100 | 210 | 546.00 | 740.00 | 2.60 | 1,924.00 | |
| Headphone with Microphone | PC | | 4 | | 4 | 16,000.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | 4.00 | 4000.00 | 16,000.00 | |
| Headset | unit | 10 | 0 | 0 | 10 | 20,000.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 10.00 | 2000.00 | 20,000.00 | |
| Heat Shrinking tube, 3mm, 5mm,6mm | sets | 5 | 0 | 0 | 5 | 500.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 5.00 | 100.00 | 500.00 | |
| Heavy-Duty Automatic Numbering Machine | PC | 3 | 0 | 0 | 3 | 600.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 3.00 | 200.00 | 600.00 | |
| Heavyduty Wire Binding Machine, 2:1 pitch; paper size: A4/Legal | unit | 1 | 0 | 0 | 1 | 18,000.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 1.00 | 18000.00 | 18,000.00 | |
| Hot, Cold, and Normal Standing Water Dispenser | unit | 0 | 0 | 0 | 0 | 0.00 | 1 | 0 | 0 | 1 | 8,820.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 1.00 | 8820.00 | 8,820.00 | |
| Hotel Accommodation | pax | 30 | 0 | 0 | 30 | 60,000.00 | 2 | 2 | 2 | 6 | 12,000.00 | 2 | 2 | 2 | 6 | 12,000.00 | 2 | 2 | 2 | 6 | 12,000.00 | 48.00 | 2000.00 | 96,000.00 | |
| HP 19A (CF219A) Original LaserJet Imaging Drum | Cart | 1 | | | 1 | 3,500.00 | | | | 0 | 0.00 | 1 | | | 1 | 3,500.00 | | | | 0 | 0.00 | 2.00 | 3500.00 | 7,000.00 | |
| HP GT51 Black Ink Bottle | bottle | | | 4 | 4 | 2,400.00 | | | 4 | 4 | 2,400.00 | | | 4 | 4 | 2,400.00 | | | | 0 | 0.00 | 12.00 | 600.00 | 7,200.00 | |
| HP GT52 Cyan Ink Bottle | bottle | | | 4 | 4 | 2,400.00 | | | 4 | 4 | 2,400.00 | | | 4 | 4 | 2,400.00 | | | | 0 | 0.00 | 12.00 | 600.00 | 7,200.00 | |
| HP GT52 Magenta Ink Bottle | bottle | | | 4 | 4 | 2,400.00 | | | 4 | 4 | 2,400.00 | | | 4 | 4 | 2,400.00 | | | | 0 | 0.00 | 12.00 | 600.00 | 7,200.00 | |
| HP GT52 Yellow Ink Bottle | bottle | | | 4 | 4 | 2,400.00 | | | 4 | 4 | 2,400.00 | | | 4 | 4 | 2,400.00 | | | | 0 | 0.00 | 12.00 | 600.00 | 7,200.00 | |
| HP INK 678 BLACK | Cart | | 3 | 3 | 3 | 1,350.00 | | | 0 | 0.00 | | | 3 | 3 | 1,350.00 | | | | 0 | 0.00 | 6.00 | 450.00 | 2,700.00 | | |
| HP INK 678 TRI-COLOR | Cart | | 3 | 3 | 3 | 1,350.00 | | | 0 | 0.00 | | | 3 | 3 | 1,350.00 | | | | 0 | 0.00 | 6.00 | 450.00 | 2,700.00 | | |
| HP Laser Jet 79A | PC | 3 | 3 | 3 | 9 | 18,000.00 | 3 | 3 | 3 | 9 | 18,000.00 | 3 | 3 | 3 | 9 | 18,000.00 | 3 | 3 | 3 | 9 | 18,000.00 | 36.00 | 2000.00 | 72,000.00 | |
| HP Laserjet 35A (P1005, P 1006) | PC | 2 | | | 2 | 9,000.00 | 2 | | | 2 | 9,000.00 | 2 | | | 2 | 9,000.00 | | | | 0 | 0.00 | 6.00 | 4500.00 | 27,000.00 | |
| HP Laserjet CE285AC | PC | 2 | | | 2 | 9,000.00 | 2 | | | 2 | 9,000.00 | 2 | | | 2 | 9,000.00 | | | | 0 | 0.00 | 6.00 | 4500.00 | 27,000.00 | |
| ID Holder lace | PC | 0 | 0 | 0 | 0 | 0.00 | 500 | 0 | 0 | 500 | 5,000.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 500.00 | 10.00 | 5,000.00 | |
| ID holder, plastic clear, with strap | PC | 10 | 0 | 0 | 10 | 100.00 | 5 | 0 | 0 | 5 | 50.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 15.00 | 10.00 | 150.00 | |
| Index card plain 127 x 203 mm (5" x 8")50 pack | pack | 10 | 0 | 0 | 10 | 600.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | 10.00 | 60.00 | 600.00 | |
| Index Card, 5" X 8", Borderless | PACK | 15 | 0 | 0 | 15 | 675.00 | 15 | 0 | 0 | 15 | 675.00 | 15 | 0 | 0 | 15 | 675.00 | 15 | 0 | 0 | 15 | 675.00 | 60.00 | 45.00 | 2,700.00 | |
| Ink Canon Pixma CL 36 Tri-Color | PC | 5 | 5 | 5 | 15 | 8,925.00 | 5 | 5 | 5 | 15 | 8,925.00 | 5 | 5 | 5 | 15 | 8,925.00 | 5 | 5 | 5 | 15 | 8,925.00 | 60.00 | 595.00 | 35,700.00 | |
| Ink Canon Pixma PGI 35 Black | PC | 5 | 5 | 5 | 15 | 8,925.00 | 5 | 5 | 5 | 15 | 8,925.00 | 5 | 5 | 5 | 15 | 8,925.00 | 5 | 5 | 5 | 15 | 8,925.00 | 60.00 | 595.00 | 35,700.00 | |
| INK CART HP, 680, BLACK | PC | 5 | | | 5 | 2,750.00 | | | 5 | 5 | 2,750.00 | | | 5 | 5 | 2,750.00 | | | | 5 | 5 | 2,750.00 | 20.00 | 550.00 | 11,000.00 |
| INK CART HP, 680, COLOR | PC | 5 | | | 5 | 2,750.00 | | | 5 | 5 | 2,750.00 | | | 5 | 5 | 2,750.00 | | | | 5 | 5 | 2,750.00 | 20.00 | 550.00 | 11,000.00 |
| Ink Cart, EPSON 673 (black) | Cart | 10 | | | 10 | 8,000.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | 10.00 | 800.00 | 8,000.00 | |
| INK CART, BROTHER LC 535 XL CYAN | Cart | 2 | | | 2 | 850.00 | 2 | | | 2 | 850.00 | 2 | | | 2 | 850.00 | 2 | | | 2 | 850.00 | 8.00 | 425.00 | 3,400.00 | |
| INK CART, BROTHER LC 535 XL MAGENTA | Cart | 2 | | | 2 | 850.00 | 2 | | | 2 | 850.00 | 2 | | | 2 | 850.00 | 2 | | | 2 | 850.00 | 8.00 | 425.00 | 3,400.00 | |
| INK CART, BROTHER LC 535 XL YELLOW | Cart | 2 | | | 2 | 850.00 | 2 | | | 2 | 850.00 | 2 | | | 2 | 850.00 | 2 | | | 2 | 850.00 | 8.00 | 425.00 | 3,400.00 | |
| INK CART, BROTHER LC 539 XL BLACK | Cart | 4 | | | 4 | 1,700.00 | 4 | | | 4 | 1,700.00 | 4 | | | 4 | 1,700.00 | 4 | | | 4 | 1,700.00 | 16.00 | 425.00 | 6,800.00 | |
| INK CART, BROTHER LC3617 BK, Black | Cart | 1 | 1 | 1 | 3 | 2,100.00 | 1 | 1 | 1 | 3 | 2,100.00 | 1 | 1 | 1 | 3 | 2,100.00 | 1 | 1 | 1 | 3 | 2,100.00 | 12.00 | 700.00 | 8,400.00 | |
| INK CART, BROTHER LC3617 C, Cyan | Cart | 1 | 1 | 1 | 3 | 2,100.00 | 1 | 1 | 1 | 3 | 2,100.00 | 1 | 1 | 1 | 3 | 2,100.00 | 1 | 1 | 1 | 3 | 2,100.00 | 12.00 | 700.00 | 8,400.00 | |
| INK CART, BROTHER LC3617 M, Magenta | Cart | 1 | 1 | 1 | 3 | 2,100.00 | 1 | 1 | 1 | 3 | 2,100.00 | 1 | 1 | 1 | 3 | 2,100.00 | 1 | 1 | 1 | 3 | 2,100.00 | 12.00 | 700.00 | 8,400.00 | |
| INK CART, BROTHER LC3617 Y, Yellow | Cart | 1 | 1 | 1 | 3 | 2,100.00 | 1 | 1 | 1 | 3 | 2,100.00 | 1 | 1 | 1 | 3 | 2,100.00 | 1 | 1 | 1 | 3 | 2,100.00 | 12.00 | 700.00 | 8,400.00 | |
| Ink Cart, Brother LC3617, Magenta | Cart | | 8 | | 8 | 6,400.00 | | | 8 | 8 | 6,400.00 | | | 8 | 8 | 6,400.00 | | | | 8 | 8 | 6,400.00 | 32.00 | 800.00 | 25,600.00 |
| Ink Cart, Brother LC3617, Yellow | Cart | | 8 | | 8 | 6,400.00 | | | 8 | 8 | 6,400.00 | | | 8 | 8 | 6,400.00 | | | | 8 | 8 | 6,400.00 | 32.00 | 800.00 | 25,600.00 |
| Ink Cart, Brother, LC 3619XL, black | Cart | | 10 | | 10 | 12,000.00 | | | 10 | 10 | 12,000.00 | | | 10 | 10 | 12,000.00 | | | | 10 | 10 | 12,000.00 | 40.00 | 1200.00 | 48,000.00 |
| Ink Cart, BrotherLC361XL , 16.5ml (Cyan) | box | | | 3 | 3 | 3,600.00 | | | 3 | 3 | 3,600.00 | | | 3 | 3 | 3,600.00 | | | | 3 | 3 | 3,600.00 | 12.00 | 1200.00 | 14,400.00 |
| Ink Cart, BrotherLC361XL , 16.5ml (Magenta) | box | | | 3 | 3 | 3,600.00 | | | 3 | 3 | 3,600.00 | | | 3 | 3 | 3,600.00 | | | | 3 | 3 | 3,600.00 | 12.00 | 1200.00 | 14,400.00 |
| Ink Cart, BrotherLC361XL , 16.5ml (Yellow) | box | | | 3 | 3 | 3,600.00 | | | 3 | 3 | 3,600.00 | | | 3 | 3 | 3,600.00 | | | | 3 | 3 | 3,600.00 | 12.00 | 1200.00 | 14,400.00 |
| Ink Cart, BrotherLC361XL , BLACK | box | | | 6 | 6 | 10,200.00 | | | 6 | 6 | 10,200.00 | | | 6 | 6 | 10,200.00 | | | | 6 | 6 | 10,200.00 | 24.00 | 1700.00 | 40,800.00 |
| INK CART, CANON CL-745, Black | Cart | 5 | 0 | 0 | 5 | 5,000.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 5.00 | 1000.00 | 5,000.00 | |

| Item & Specifications | Unit of Measure | Monthly Quantity Requirement | | | | | | | | | | | | | | | | Total Quantity for the year | Price Catalogue (as of 30 April 2021) | Total Amount for the year | | | | |
|---|-----------------|------------------------------|-----|-----|----|-----------|-------|-----|------|----|-----------|------|-----|------|--------|-----------|-----|-----------------------------|---------------------------------------|---------------------------|-----------|--------|---------|------------|
| | | Jan | Feb | Mar | Q1 | Q1 AMOUNT | April | May | June | Q2 | Q2 AMOUNT | July | Aug | Sept | Q3 | Q3 AMOUNT | Oct | | | | Nov | Dec | Q4 | Q4 AMOUNT |
| INK CART, CANON CL-746, Color | Cart | 5 | 0 | 0 | 5 | 5,000.00 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0 | 0.00 | 5.00 | 1000.00 | 5,000.00 |
| INK CART, CANON PG-GI -790, Black | Cart | 2 | 0 | 0 | 2 | 700.00 | 0 | 0 | 0 | 0 | 2 | 0 | 0 | 0 | 700.00 | 0 | 0 | 0 | 0 | 0 | 0.00 | 4.00 | 350.00 | 1,400.00 |
| INK CART, CANON PG-GI -790, Cyan | Cart | 2 | 0 | 0 | 2 | 700.00 | 0 | 0 | 0 | 0 | 2 | 0 | 0 | 0 | 700.00 | 0 | 0 | 0 | 0 | 0 | 0.00 | 4.00 | 350.00 | 1,400.00 |
| INK CART, CANON PG-GI -790, Magenta | Cart | 2 | 0 | 0 | 2 | 700.00 | 0 | 0 | 0 | 0 | 2 | 0 | 0 | 0 | 700.00 | 0 | 0 | 0 | 0 | 0 | 0.00 | 4.00 | 350.00 | 1,400.00 |
| INK CART, CANON PG-GI -790, Yellow | Cart | 2 | 0 | 0 | 2 | 700.00 | 0 | 0 | 0 | 0 | 2 | 0 | 0 | 0 | 700.00 | 0 | 0 | 0 | 0 | 0 | 0.00 | 4.00 | 350.00 | 1,400.00 |
| INK CART, Canon Pixma ix6770 A3+size, CLI 751 BK | Cart | 3 | 3 | 3 | 9 | 5,400.00 | 3 | 3 | 3 | 9 | 5,400.00 | 3 | 3 | 3 | 9 | 5,400.00 | 3 | 3 | 3 | 9 | 5,400.00 | 36.00 | 600.00 | 21,600.00 |
| INK CART, Canon Pixma ix6770 A3+size, CLI 751 M | Cart | 3 | 3 | 3 | 9 | 3,600.00 | 3 | 3 | 3 | 9 | 3,600.00 | 3 | 3 | 3 | 9 | 3,600.00 | 3 | 3 | 3 | 9 | 3,600.00 | 36.00 | 400.00 | 14,400.00 |
| INK CART, Canon Pixma ix6770 A3+size, CLI 751 Y | Cart | 3 | 3 | 3 | 9 | 3,600.00 | 3 | 3 | 3 | 9 | 3,600.00 | 3 | 3 | 3 | 9 | 3,600.00 | 3 | 3 | 3 | 9 | 3,600.00 | 36.00 | 400.00 | 14,400.00 |
| INK CART, Canon Pixma ix6770 A3+size, CLI 751 C | Cart | 3 | 3 | 3 | 9 | 3,600.00 | 3 | 3 | 3 | 9 | 3,600.00 | 3 | 3 | 3 | 9 | 3,600.00 | 3 | 3 | 3 | 9 | 3,600.00 | 36.00 | 400.00 | 14,400.00 |
| INK CART, Canon Pixma ix6770 A3+size, PGI750 PGBK | Cart | 3 | 3 | 3 | 9 | 5,400.00 | 3 | 3 | 3 | 9 | 5,400.00 | 3 | 3 | 3 | 9 | 5,400.00 | 3 | 3 | 3 | 9 | 5,400.00 | 36.00 | 600.00 | 21,600.00 |
| INK CART, EPSON 002, Cyan | PC | 5 | 0 | 0 | 5 | 1,675.00 | 5 | 0 | 0 | 5 | 1,675.00 | 5 | 0 | 0 | 5 | 1,675.00 | 5 | 0 | 0 | 5 | 1,675.00 | 20.00 | 335.00 | 6,700.00 |
| INK CART, EPSON 003, Black | bottle | 10 | 5 | 5 | 20 | 6,000.00 | 10 | 0 | 0 | 10 | 3,000.00 | 10 | 0 | 0 | 10 | 3,000.00 | 10 | 0 | 0 | 10 | 3,000.00 | 50.00 | 300.00 | 15,000.00 |
| INK CART, EPSON 003, Cyan | bottle | 10 | 0 | 0 | 10 | 3,000.00 | 10 | 0 | 0 | 10 | 3,000.00 | 10 | 0 | 0 | 10 | 3,000.00 | 10 | 0 | 0 | 10 | 3,000.00 | 40.00 | 300.00 | 12,000.00 |
| INK CART, EPSON 003, Magenta | bottle | 10 | 0 | 0 | 10 | 3,000.00 | 10 | 0 | 0 | 10 | 3,000.00 | 10 | 0 | 0 | 10 | 3,000.00 | 10 | 0 | 0 | 10 | 3,000.00 | 40.00 | 300.00 | 12,000.00 |
| INK CART, EPSON 003, Yellow | bottle | 10 | 0 | 0 | 10 | 3,000.00 | 10 | 0 | 0 | 10 | 3,000.00 | 10 | 0 | 0 | 10 | 3,000.00 | 10 | 0 | 0 | 10 | 3,000.00 | 40.00 | 300.00 | 12,000.00 |
| INK CART, EPSON 004 Yellow | PC | 5 | 0 | 0 | 5 | 1,675.00 | 5 | 0 | 0 | 5 | 1,675.00 | 5 | 0 | 0 | 5 | 1,675.00 | 5 | 0 | 0 | 5 | 1,675.00 | 20.00 | 335.00 | 6,700.00 |
| Ink Cart, EPSON 673 (yellow) | Cart | 10 | | | 10 | 8,000.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | 10.00 | 800.00 | 8,000.00 |
| Ink Cart, EPSON 673 (light crayon) | Cart | 10 | | | 10 | 8,000.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | 10.00 | 800.00 | 8,000.00 |
| Ink Cart, EPSON 673 (light magenta) | Cart | 10 | | | 10 | 8,000.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | 10.00 | 800.00 | 8,000.00 |
| Ink Cart, EPSON 673 (magenta) | Cart | 10 | | | 10 | 8,000.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | 10.00 | 800.00 | 8,000.00 |
| INK CART, EPSON C13T00V100 (L1455), Black | bottle | 10 | 0 | 0 | 10 | 2,750.00 | 10 | 0 | 0 | 10 | 2,750.00 | 10 | 0 | 0 | 10 | 2,750.00 | 20 | 0 | 0 | 20 | 5,500.00 | 50.00 | 275.00 | 13,750.00 |
| INK CART, EPSON C13T00V100 (L1455), Black 774 | bottle | 10 | | | 10 | 2,750.00 | 10 | | | 10 | 2,750.00 | 10 | | | 10 | 2,750.00 | 10 | | | 10 | 2,750.00 | 40.00 | 275.00 | 11,000.00 |
| INK CART, EPSON C13T00V200 (L1455), Cyan | bottle | 20 | 0 | 0 | 20 | 5,500.00 | 20 | 0 | 0 | 20 | 5,500.00 | 20 | 0 | 0 | 20 | 5,500.00 | 30 | 0 | 0 | 30 | 8,250.00 | 90.00 | 275.00 | 24,750.00 |
| INK CART, EPSON C13T00V300 (L1455), Magenta | bottle | 20 | 0 | 0 | 20 | 5,500.00 | 10 | 0 | 0 | 10 | 2,750.00 | 20 | 0 | 0 | 20 | 5,500.00 | 30 | 0 | 0 | 30 | 8,250.00 | 80.00 | 275.00 | 22,000.00 |
| INK CART, EPSON C13T00V400 (L1455), Yellow | bottle | 20 | 0 | 0 | 20 | 5,500.00 | 20 | 0 | 0 | 20 | 5,500.00 | 20 | 0 | 0 | 20 | 5,500.00 | 20 | 0 | 0 | 20 | 5,500.00 | 80.00 | 275.00 | 22,000.00 |
| INK CART, EPSON L3110 (No.03), Black | bottle | 1 | 1 | 1 | 3 | 990.00 | 1 | 1 | 1 | 3 | 990.00 | 1 | 1 | 1 | 3 | 990.00 | 1 | 1 | 1 | 3 | 990.00 | 12.00 | 330.00 | 3,960.00 |
| INK CART, EPSON L3110 (No.03), Cyan | bottle | 1 | 1 | 1 | 3 | 990.00 | 1 | 1 | 1 | 3 | 990.00 | 1 | 1 | 1 | 3 | 990.00 | 1 | 1 | 1 | 3 | 990.00 | 12.00 | 330.00 | 3,960.00 |
| INK CART, EPSON L3110 (No.03), Magenta | bottle | 1 | 1 | 1 | 3 | 990.00 | 1 | 1 | 1 | 3 | 990.00 | 1 | 1 | 1 | 3 | 990.00 | 1 | 1 | 1 | 3 | 990.00 | 12.00 | 330.00 | 3,960.00 |
| INK CART, EPSON L3110 (No.03), Yellow | bottle | 1 | 1 | 1 | 3 | 990.00 | 1 | 1 | 1 | 3 | 990.00 | 1 | 1 | 1 | 3 | 990.00 | 1 | 1 | 1 | 3 | 990.00 | 12.00 | 330.00 | 3,960.00 |
| INK cart, EPSON, T188 Yellow | Cart | 33 | 5 | 0 | 38 | 49,400.00 | 6 | 0 | 0 | 6 | 7,800.00 | 17 | 0 | 0 | 17 | 22,100.00 | 6 | 0 | 0 | 6 | 7,800.00 | 67.00 | 1300.00 | 87,100.00 |
| INK cart, EPSON, T188 Black | Cart | 19 | 10 | 0 | 29 | 37,700.00 | 6 | 10 | 0 | 16 | 20,800.00 | 17 | 10 | 0 | 27 | 35,100.00 | 6 | 0 | 10 | 16 | 20,800.00 | 88.00 | 1300.00 | 114,400.00 |
| INK cart, EPSON, T188 Cyan | Cart | 33 | 10 | 0 | 43 | 55,900.00 | 6 | 10 | 0 | 16 | 20,800.00 | 17 | 10 | 0 | 27 | 35,100.00 | 6 | 0 | 10 | 16 | 20,800.00 | 102.00 | 1300.00 | 132,600.00 |
| INK cart, EPSON, T188 Magenta | Cart | 33 | 5 | 0 | 38 | 49,400.00 | 6 | 5 | 0 | 11 | 14,300.00 | 17 | 5 | 0 | 22 | 28,600.00 | 6 | 0 | 5 | 11 | 14,300.00 | 82.00 | 1300.00 | 106,600.00 |
| Ink Cart, HP 46 black | Cart | 10 | 0 | 0 | 10 | 5,000.00 | 0 | 0 | 0 | 0 | 0.00 | 10 | 0 | 0 | 10 | 5,000.00 | 0 | 0 | 0 | 0 | 0.00 | 20.00 | 500.00 | 10,000.00 |
| Ink Cart, HP 46 color | Cart | 10 | 0 | 0 | 10 | 5,000.00 | 0 | 0 | 0 | 0 | 0.00 | 10 | 0 | 0 | 10 | 5,000.00 | 0 | 0 | 0 | 0 | 0.00 | 20.00 | 500.00 | 10,000.00 |
| Ink Cart, HP 932 black | Cart | 25 | 25 | 5 | 55 | 66,000.00 | 20 | 20 | 0 | 40 | 48,000.00 | 25 | 20 | 3 | 48 | 57,600.00 | 20 | 25 | 0 | 45 | 54,000.00 | 188.00 | 1200.00 | 225,600.00 |
| INK CART, HP 932 XL - Black | Cart | 30 | 27 | 18 | 75 | 97,500.00 | 20 | 27 | 18 | 65 | 84,500.00 | 30 | 27 | 18 | 75 | 97,500.00 | 18 | 18 | 25 | 61 | 79,300.00 | 276.00 | 1300.00 | 358,800.00 |
| INK CART, HP 933 Cyan | Cart | 28 | 26 | 1 | 55 | 37,675.00 | 23 | 21 | 1 | 45 | 30,825.00 | 28 | 21 | 1 | 50 | 34,250.00 | 23 | 26 | 1 | 50 | 34,250.00 | 200.00 | 685.00 | 137,000.00 |
| INK CART, HP 933 Magenta | Cart | 28 | 26 | 1 | 55 | 37,675.00 | 23 | 21 | 1 | 45 | 30,825.00 | 28 | 26 | 1 | 55 | 37,675.00 | 23 | 21 | 1 | 45 | 30,825.00 | 200.00 | 685.00 | 137,000.00 |
| INK CART, HP 933 Yellow | Cart | 28 | 26 | 1 | 55 | 37,675.00 | 23 | 21 | 1 | 45 | 30,825.00 | 28 | 26 | 1 | 55 | 37,675.00 | 23 | 21 | 1 | 45 | 30,825.00 | 200.00 | 685.00 | 137,000.00 |
| INK CART, HP 933, XL, Cyan | Cart | 22 | 19 | 15 | 56 | 84,000.00 | 12 | 19 | 12 | 43 | 64,500.00 | 22 | 19 | 12 | 53 | 79,500.00 | 12 | 12 | 17 | 41 | 61,500.00 | 193.00 | 1500.00 | 289,500.00 |
| INK CART, HP 933, XL, Magenta | Cart | 2 | 7 | 5 | 14 | 21,000.00 | 2 | 7 | 2 | 11 | 16,500.00 | 2 | 7 | 2 | 11 | 16,500.00 | 2 | 2 | 5 | 9 | 13,500.00 | 45.00 | 1500.00 | 67,500.00 |
| INK CART, HP 933, XL, Yellow | Cart | 2 | 7 | 5 | 14 | 21,000.00 | 2 | 7 | 2 | 11 | 16,500.00 | 2 | 7 | 2 | 11 | 16,500.00 | 2 | 2 | 5 | 9 | 13,500.00 | 45.00 | 1500.00 | 67,500.00 |
| Ink Cart: EPSON (664), (Black (932XL), Cyan, Yellow, Magenta)) For EOSON L355 | Set | 10 | 0 | 0 | 10 | 50,000.00 | 5 | 0 | 0 | 5 | 25,000.00 | 5 | 0 | 0 | 5 | 25,000.00 | 5 | 0 | 0 | 5 | 25,000.00 | 25.00 | 5000.00 | 125,000.00 |
| Ink Cart: HP CN0531 (HP933), (Black (932XL), Cyan, Yellow, Magenta)) For HP Officejet 7510 | Set | 10 | 0 | 0 | 10 | 50,000.00 | 5 | 0 | 0 | 5 | 25,000.00 | 5 | 0 | 0 | 5 | 25,000.00 | 5 | 0 | 0 | 5 | 25,000.00 | 25.00 | 5000.00 | 125,000.00 |
| Ink Cartridge, (HP680) Black, HP Deskjet Ink Advantage 1115 | Cart | | | 6 | 6 | 2,970.00 | | 3 | | 3 | 1,485.00 | | 6 | | 6 | 2,970.00 | | 3 | | 3 | 1,485.00 | 18.00 | 495.00 | 8,910.00 |
| Ink Cartridge, (HP680) Tri-color, HP Deskjet Ink Advantage 1115 | Cart | | | 6 | 6 | 2,970.00 | | 3 | | 3 | 1,485.00 | | 6 | | 6 | 2,970.00 | | 3 | | 3 | 1,485.00 | 18.00 | 495.00 | 8,910.00 |
| Ink Cartridge, 678 Black | Cart | 0 | 25 | | 25 | 12,500.00 | 0 | 20 | 0 | 20 | 10,000.00 | 0 | 20 | 0 | 20 | 10,000.00 | 0 | 20 | | 20 | 10,000.00 | 85.00 | 500.00 | 42,500.00 |
| Ink Cartridge, 678 Tricolor | Cart | 0 | 25 | | 25 | 16,250.00 | 0 | 20 | 0 | 20 | 13,000.00 | 0 | 20 | 0 | 20 | 13,000.00 | 0 | 20 | | 20 | 13,000.00 | 85.00 | 650.00 | 55,250.00 |
| INK DESKJET INK ADVANTAGE, FOR HP1515,HP678 Black | Cart | 2 | 0 | 0 | 2 | 478.40 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0.00 | 0 | 2 | 0 | 0 | 2 | 478.40 | 4.00 | 239.20 | 956.80 |
| INK DESKJET INK ADVANTAGE, FOR HP1515, | | | | | | | | | | | | | | | | | | | | | | | | |

| Item & Specifications | Unit of Measure | Monthly Quantity Requirement | | | | | | | | | | | | | | | | Total Quantity for the year | Price Catalogue (as of 30 April 2021) | Total Amount for the year | | | | |
|---|-----------------|------------------------------|-----|-----|-----|------------|-------|-----|------|-----|------------|------|-----|------|-----|------------|-----|-----------------------------|---------------------------------------|---------------------------|------------|----------|----------|------------|
| | | Jan | Feb | Mar | Q1 | Q1 AMOUNT | April | May | June | Q2 | Q2 AMOUNT | July | Aug | Sept | Q3 | Q3 AMOUNT | Oct | | | | Nov | Dec | Q4 | Q4 AMOUNT |
| Ink for Epson L380 (Black) | Cart | 40 | | | 40 | 24,000.00 | | | | 0 | 0.00 | 50 | | | 50 | 30,000.00 | | | | 0 | 0.00 | 90.00 | 600.00 | 54,000.00 |
| Ink for Epson L380 (Cyan) | Cart | 20 | | | 20 | 12,000.00 | | | | 0 | 0.00 | 30 | | | 30 | 18,000.00 | | | | 0 | 0.00 | 50.00 | 600.00 | 30,000.00 |
| Ink for Epson L380 (magenta) | Cart | 20 | | | 20 | 12,000.00 | | | | 0 | 0.00 | 20 | | | 20 | 12,000.00 | | | | 0 | 0.00 | 40.00 | 600.00 | 24,000.00 |
| Ink for Epson L380 (Yellow) | Cart | 20 | | | 20 | 12,000.00 | | | | 0 | 0.00 | 20 | | | 20 | 12,000.00 | | | | 0 | 0.00 | 40.00 | 600.00 | 24,000.00 |
| Ink for Epson M2000 | Cart | 10 | | | 10 | 7,000.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | 10.00 | 700.00 | 7,000.00 |
| Ink for HP 678 (Black) | Cart | 10 | | | 10 | 7,000.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | 10.00 | 700.00 | 7,000.00 |
| Ink for HP 678 (colored) | Cart | 10 | | | 10 | 7,000.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | 10.00 | 700.00 | 7,000.00 |
| INK for Laserjet Pro P1102w with wireless lan HP CE285A - Black | Cart | 15 | | | 15 | 10,500.00 | | | | 0 | 0.00 | 15 | | | 15 | 10,500.00 | | | | 0 | 0.00 | 30.00 | 700.00 | 21,000.00 |
| Ink GT 51, Black, for HP Tank 315, 70ml | bottle | | | 3 | 3 | 990.00 | | | | 0 | 0.00 | | 3 | | 3 | 990.00 | | | | 0 | 0.00 | 6.00 | 330.00 | 1,980.00 |
| Ink GT 52, Cyan, for HP Tank 315, 70ml | bottle | | | 3 | 3 | 990.00 | | | | 0 | 0.00 | | 3 | | 3 | 990.00 | | | | 0 | 0.00 | 6.00 | 330.00 | 1,980.00 |
| Ink GT 52, Magenta, for HP Tank 315, 70ml | bottle | | | 3 | 3 | 990.00 | | | | 0 | 0.00 | | 3 | | 3 | 990.00 | | | | 0 | 0.00 | 6.00 | 330.00 | 1,980.00 |
| Ink GT 52, Yellow, for HP Tank 315, 70ml | bottle | | | 3 | 3 | 990.00 | | | | 0 | 0.00 | | 3 | | 3 | 990.00 | | | | 0 | 0.00 | 6.00 | 330.00 | 1,980.00 |
| INK REFILL, EPSON 001, BLACK | bottle | 19 | 14 | 14 | 47 | 14,100.00 | 19 | 14 | 14 | 47 | 14,100.00 | 19 | 14 | 14 | 47 | 14,100.00 | 19 | 14 | 14 | 47 | 14,100.00 | 188.00 | 300.00 | 56,400.00 |
| INK REFILL, EPSON 001, CYAN | bottle | 14 | 14 | 14 | 42 | 12,600.00 | 14 | 14 | 14 | 42 | 12,600.00 | 14 | 14 | 14 | 42 | 12,600.00 | 14 | 14 | 14 | 42 | 12,600.00 | 168.00 | 300.00 | 50,400.00 |
| INK REFILL, EPSON 001, MAGENTA | bottle | 14 | 14 | 14 | 42 | 12,600.00 | 14 | 14 | 14 | 42 | 12,600.00 | 14 | 14 | 14 | 42 | 12,600.00 | 14 | 14 | 14 | 42 | 12,600.00 | 168.00 | 300.00 | 50,400.00 |
| INK REFILL, EPSON 001, YELLOW | bottle | 14 | 14 | 14 | 42 | 12,600.00 | 14 | 14 | 14 | 42 | 12,600.00 | 14 | 14 | 14 | 42 | 12,600.00 | 14 | 14 | 14 | 42 | 12,600.00 | 168.00 | 300.00 | 50,400.00 |
| INK REFILL, EPSON 003, BLACK | bottle | 253 | 35 | 36 | 324 | 97,200.00 | 174 | 38 | 28 | 240 | 72,000.00 | 220 | 34 | 38 | 292 | 87,600.00 | 146 | 30 | 30 | 206 | 61,800.00 | 1,062.00 | 300.00 | 318,600.00 |
| INK REFILL, EPSON 003, CYAN | bottle | 223 | 30 | 31 | 284 | 85,200.00 | 158 | 38 | 28 | 224 | 67,200.00 | 192 | 34 | 38 | 264 | 79,200.00 | 130 | 30 | 30 | 190 | 57,000.00 | 962.00 | 300.00 | 288,600.00 |
| INK REFILL, EPSON 003, MAGENTA | bottle | 228 | 30 | 31 | 289 | 86,700.00 | 163 | 38 | 28 | 229 | 68,700.00 | 197 | 34 | 38 | 269 | 80,700.00 | 135 | 30 | 30 | 195 | 58,500.00 | 982.00 | 300.00 | 294,600.00 |
| INK REFILL, EPSON 003, YELLOW | bottle | 223 | 30 | 31 | 284 | 85,200.00 | 158 | 38 | 28 | 224 | 67,200.00 | 192 | 34 | 38 | 264 | 79,200.00 | 130 | 30 | 30 | 190 | 57,000.00 | 962.00 | 300.00 | 288,600.00 |
| Ink Toner, 48A | toner | 6 | 6 | 6 | 18 | 54,000.00 | 6 | 6 | 6 | 18 | 54,000.00 | 6 | 6 | 6 | 18 | 54,000.00 | 6 | 6 | 6 | 18 | 54,000.00 | 72.00 | 3000.00 | 216,000.00 |
| Ink Toner, 85A | toner | 14 | 14 | 14 | 42 | 147,000.00 | 14 | 14 | 14 | 42 | 147,000.00 | 14 | 14 | 14 | 42 | 147,000.00 | 14 | 14 | 14 | 42 | 147,000.00 | 168.00 | 3500.00 | 588,000.00 |
| Ink Toner, Brother TN 2280 | toner | 2 | | | 2 | 6,000.00 | 2 | | | 2 | 6,000.00 | 2 | | | 2 | 6,000.00 | 2 | | | 2 | 6,000.00 | 8.00 | 3000.00 | 24,000.00 |
| Ink Toner: HP Laserjet (85A) For HP Laserjet P1102w | Cart | 3 | 0 | 0 | 3 | 3,000.00 | 0 | 0 | 0 | 0 | 0.00 | 3 | 0 | 0 | 3 | 3,000.00 | 0 | 0 | 0 | 0 | 0.00 | 6.00 | 1000.00 | 6,000.00 |
| INK, Brother (BT6000BK), black | PC | 3 | 3 | 3 | 9 | 2,700.00 | 3 | 3 | 3 | 9 | 2,700.00 | 3 | 3 | 3 | 9 | 2,700.00 | 3 | 3 | 3 | 9 | 2,700.00 | 36.00 | 300.00 | 10,800.00 |
| INK, Brother BT5000 CMY, (colored 3's/box) | Set | 3 | 3 | 3 | 9 | 2,700.00 | 3 | 3 | 3 | 9 | 2,700.00 | 3 | 3 | 3 | 9 | 2,700.00 | 3 | 3 | 3 | 9 | 2,700.00 | 36.00 | 300.00 | 10,800.00 |
| Ink, Cart, Brother, LC3617, Cyan | Cart | | 8 | | 8 | 6,400.00 | | 8 | | 8 | 6,400.00 | | 8 | | 8 | 6,400.00 | | 8 | | 8 | 6,400.00 | 32.00 | 800.00 | 25,600.00 |
| Ink, for Numbering Machine, 40ml, Black | bottle | 3 | 0 | 0 | 3 | 951.00 | 3 | 0 | 0 | 3 | 951.00 | 3 | 0 | 0 | 3 | 951.00 | 3 | 0 | 0 | 3 | 951.00 | 12.00 | 317.00 | 3,804.00 |
| INK, HP (GT51) Black | PC | 2 | | | 2 | 1,200.00 | 2 | | | 2 | 1,200.00 | 2 | | | 2 | 1,200.00 | 2 | | | 2 | 1,200.00 | 8.00 | 600.00 | 4,800.00 |
| INK, HP (GT52) Colored | Set | 2 | | | 2 | 1,200.00 | 2 | | | 2 | 1,200.00 | 2 | | | 2 | 1,200.00 | 2 | | | 2 | 1,200.00 | 8.00 | 600.00 | 4,800.00 |
| INK, HP 682 Tri-color | PC | 3 | 0 | 0 | 3 | 5,010.00 | 3 | 0 | 0 | 3 | 5,010.00 | 3 | 0 | 0 | 3 | 5,010.00 | 3 | 0 | 0 | 3 | 5,010.00 | 12.00 | 1670.00 | 20,040.00 |
| INK, HP 683 Black | PC | 3 | 0 | 0 | 3 | 5,010.00 | 3 | 0 | 0 | 3 | 5,010.00 | 3 | 0 | 0 | 3 | 5,010.00 | 3 | 0 | 0 | 3 | 5,010.00 | 12.00 | 1670.00 | 20,040.00 |
| INKING DRUM, HP CF219-A (HP19-A) | Cart | 4 | 4 | 4 | 12 | 33,600.00 | 4 | | 4 | 8 | 22,400.00 | 4 | | 4 | 8 | 22,400.00 | 4 | | 4 | 8 | 22,400.00 | 36.00 | 2800.00 | 100,800.00 |
| Insulation Resistance tester, (Megger) 500VDC | PC | 3 | 0 | 0 | 3 | 24,000.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 3.00 | 8000.00 | 24,000.00 |
| Kaspersky Total Security 2020 Edition for PC, Mac, Mobile 1 Device , 1 Year License | PC | 10 | 0 | 0 | 10 | 12,508.10 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 10.00 | 1250.81 | 12,508.10 |
| Key Box (60 Keys Capacity) | PC | 5 | | | 5 | 7,500.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | 5.00 | 1500.00 | 7,500.00 |
| Key Tags Plastic | PC | 500 | | | 500 | 2,500.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | 500.00 | 5.00 | 2,500.00 |
| Keyboard Brush | PC | 0 | 8 | 0 | 8 | 792.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 8.00 | 99.00 | 792.00 |
| Korean Blinds for office window | lot | 1 | | | 1 | 50,000.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | 1.00 | 50000.00 | 50,000.00 |
| LABEL PRINTER | unit | 4 | | | 4 | 16,000.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | 4.00 | 4000.00 | 16,000.00 |
| Label Sticker | PC | | | | 0 | 0.00 | 10 | | | 10 | 800.00 | | 10 | | 10 | 800.00 | | | | 0 | 0.00 | 20.00 | 80.00 | 1,600.00 |
| LABEL TAPE | roll | 8 | 8 | 8 | 24 | 4,320.00 | 4 | 4 | 4 | 12 | 2,160.00 | 8 | 8 | 8 | 24 | 4,320.00 | 4 | 4 | 4 | 12 | 2,160.00 | 72.00 | 180.00 | 12,960.00 |
| Lace Trimming | roll | | | | 0 | 0.00 | | | | 0 | 0.00 | | 12 | | 12 | 1,440.00 | | | | 0 | 0.00 | 12.00 | 120.00 | 1,440.00 |
| Laminating Film 80 x 110 mm (100 sheets/pack) | box | 5 | | | 5 | 5,000.00 | | | | 0 | 0.00 | 5 | | | 5 | 5,000.00 | | | | 0 | 0.00 | 10.00 | 1000.00 | 10,000.00 |
| Lamination Film,100 sheets, 250 microns | box | 2 | 0 | 0 | 2 | 1,600.00 | 2 | 0 | 0 | 2 | 1,600.00 | 1 | 0 | 0 | 1 | 800.00 | 2 | 0 | 0 | 2 | 1,600.00 | 7.00 | 800.00 | 5,600.00 |
| Lamination Film,100 sheets, A4 | PC | 100 | 100 | 100 | 300 | 240,000.00 | 100 | 100 | 100 | 300 | 240,000.00 | 100 | 100 | 100 | 300 | 240,000.00 | 100 | 100 | 100 | 300 | 240,000.00 | 1,200.00 | 800.00 | 960,000.00 |

| Item & Specifications | Unit of Measure | Monthly Quantity Requirement | | | | | | | | | | | | | | | | Total Quantity for the year | Price Catalogue (as of 30 April 2021) | Total Amount for the year | | | | |
|--|-----------------|------------------------------|-----|-----|----|------------|-------|-----|------|----|------------|------|-----|------|----|------------|-----|-----------------------------|---------------------------------------|---------------------------|-----------|-------|----------|------------|
| | | Jan | Feb | Mar | Q1 | Q1 AMOUNT | April | May | June | Q2 | Q2 AMOUNT | July | Aug | Sept | Q3 | Q3 AMOUNT | Oct | | | | Nov | Dec | Q4 | Q4 AMOUNT |
| LAPTOP Processor: Intel Core i5-10210U processor: 1.6 GHz base frequency, up to 4.2 GHz with Intel Turbo Boost Technology 6 MB L3 cache and 4 cores Intel UHD Graphics 620 Memory: 8 GB DDR4-2666 SDRAM (1x8GB) Hard Drive: "1 TB 5400 rpm SATA HDD 256 GB PCIe SSD" OS: Windows 10 Pro 64 Bit MS Office Home & Student 2019 Battery: 3-cell, 41 Wh Li-Ion Screen: LCD "35.6cm (14") diagonal, FHD (1920 x 1080), multitouch-enabled, IPS, edge-to-edge glass, micro-edge, 250 nits, 45% NTSC Graphics: Nvidia MX130 2GB Dimensions: 12.76 x 8.78 x 0.78 in Weight: 3.50lb | unit | | | | 0 | 0.00 | | | | 0 | 0.00 | 2 | | | 2 | 110,000.00 | | | | 0 | 0.00 | 2.00 | 55000.00 | 110,000.00 |
| Laptop, Core i7 Processor 10th Gen, 512GB SSD or higher | unit | 5 | 0 | 0 | 5 | 305,000.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 5.00 | 61000.00 | 305,000.00 |
| Laser Infrared Thermometer IP54 rated Thermal Temperature Reader | unit | 2 | | | 2 | 14,000.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | 2.00 | 7000.00 | 14,000.00 |
| LBC Balik Bayan Box | PC | 20 | | | 20 | 6,000.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | 20.00 | 300.00 | 6,000.00 |
| LCD Monitor 24 inches | unit | 2 | 0 | 0 | 2 | 30,000.00 | 2 | 0 | 0 | 2 | 30,000.00 | 1 | 0 | 0 | 1 | 15,000.00 | 1 | 0 | 0 | 1 | 15,000.00 | 6.00 | 15000.00 | 90,000.00 |
| Level Arch FC7 | PC | | | | 0 | 0.00 | | | | 0 | 0.00 | | 5 | | 5 | 850.00 | | | | 0 | 0.00 | 5.00 | 170.00 | 850.00 |
| Light Blue Colored Paper | reams | 5 | 5 | 5 | 15 | 3,000.00 | 5 | 5 | 5 | 15 | 3,000.00 | 5 | 5 | 5 | 15 | 3,000.00 | 5 | 5 | 5 | 15 | 3,000.00 | 60.00 | 200.00 | 12,000.00 |
| Light Pink Colored Paper | reams | 5 | 5 | 5 | 15 | 3,000.00 | 5 | 5 | 5 | 15 | 3,000.00 | 5 | 5 | 5 | 15 | 3,000.00 | 5 | 5 | 5 | 15 | 3,000.00 | 60.00 | 200.00 | 12,000.00 |
| Liquid eraser | PC | | | | 0 | 0.00 | | | | 0 | 0.00 | 6 | | | 6 | 210.00 | | | | 0 | 0.00 | 6.00 | 35.00 | 210.00 |
| Long Arm Stapler (Full strip) | PC | 1 | | | 1 | 745.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | 1.00 | 745.00 | 745.00 |
| Long arm stapler heavy duty # 35 | PC | 1 | | | 1 | 1,000.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | 1.00 | 1000.00 | 1,000.00 |
| Lysol Disinfectant Spray, 510G, Spring Waterfall | can | 1 | 1 | 1 | 3 | 1,800.00 | 1 | 1 | 1 | 3 | 1,800.00 | 1 | 1 | 1 | 3 | 1,800.00 | 1 | 1 | 1 | 3 | 1,800.00 | 12.00 | 600.00 | 7,200.00 |
| Lysol Liquid Disinfectant Concentrate, 500 ml | bottle | 1 | 0 | 0 | 1 | 800.00 | 1 | 0 | 0 | 1 | 800.00 | 1 | 0 | 0 | 1 | 800.00 | 1 | 0 | 0 | 1 | 800.00 | 4.00 | 800.00 | 3,200.00 |
| Magazine/Document Keeper Box, Document File Organizer with Lid Cover (16x11.5x11) Black | PC | 10 | | | 10 | 3,250.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | 10.00 | 325.00 | 3,250.00 |
| Magnetic Contactor, 220VAC, 10A, 4 Auxiliary Contact | PC | 12 | 0 | 0 | 12 | 24,000.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 12.00 | 2000.00 | 24,000.00 |
| Magnetic Relay Base, 8 pin, round | PC | 20 | 0 | 0 | 20 | 4,000.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 20.00 | 200.00 | 4,000.00 |
| Magnetic Relay, 220VAC, 10A, 8 Pin, round | PC | 15 | 0 | 0 | 15 | 9,000.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 15.00 | 600.00 | 9,000.00 |
| MAP PIN, round head, 100 pieces per case | case | 1 | | | 1 | 40.00 | | | | 0 | 0.00 | 1 | | | 1 | 40.00 | | | | 0 | 0.00 | 2.00 | 40.00 | 80.00 |
| METAL DESK FILE STACKER (4 LAYERS) | PC | 3 | | | 3 | 6,000.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | 3.00 | 2000.00 | 6,000.00 |
| Metal Loose Leaf Book Binder Hoop Ring (25mm/0.98in, Outer: 30mm/1.18in) 10pcs | pack | 5 | 5 | 5 | 15 | 750.00 | 5 | 5 | 5 | 15 | 750.00 | 5 | 5 | 5 | 15 | 750.00 | 5 | 5 | 5 | 15 | 750.00 | 60.00 | 50.00 | 3,000.00 |
| Metal Non-Slip Bookends/Book Stopper | pair | 3 | 0 | 0 | 3 | 654.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 3.00 | 218.00 | 654.00 |
| Metal Ruler | PC | | | | 0 | 0.00 | | | | 0 | 0.00 | 2 | | | 2 | 500.00 | | | | 0 | 0.00 | 2.00 | 250.00 | 500.00 |
| Microphone | unit | 24 | 0 | 0 | 24 | 96,000.00 | 0 | 1 | 0 | 1 | 4,000.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 25.00 | 4000.00 | 100,000.00 |
| Microphone | unit | 1 | | | 1 | 15,000.00 | 1 | | | 1 | 15,000.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | 2.00 | 15000.00 | 30,000.00 |
| Microphone (unidirectional/ cardioid condenser microphone) Accessories: pop/foam filter, microphone stand, shock mount, XLR cables Specs: Diaphragm size 1" (25.4mm) Frequency Response: 20Hz - 20kHz Max SPL: 137dB SPL Output Impedance: 100 ohms Self-noise: 5dB A weighted Power source: +48 volt Phantom Power | unit | 2 | | | 2 | 44,000.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | 2.00 | 22000.00 | 44,000.00 |
| MICROPHONE, Dual Channel, Wireless, Handheld Microphone System | unit | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 2 | 2 | 80,000.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 2.00 | 40000.00 | 80,000.00 |
| Microsoft Office | license | | | 3 | 3 | 12,000.00 | | | | 0 | 0.00 | | | 3 | 3 | 12,000.00 | | | | 0 | 0.00 | 6.00 | 4000.00 | 24,000.00 |
| Microsoft Office - Home and Business 2016, brand new sealed (license key and installer disk inside the box). | PC | 60 | 0 | 0 | 60 | 510,000.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 60.00 | 8500.00 | 510,000.00 |
| Microsoft Office (Professional) | unit | 11 | | | 11 | 110,000.00 | 10 | | | 10 | 100,000.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | 21.00 | 30000.00 | 210,000.00 |

| Item & Specifications | Unit of Measure | Monthly Quantity Requirement | | | | | | | | | | | | | | | | | | | | Total Quantity for the year | Price Catalogue (as of 30 April 2021) | Total Amount for the year |
|--|-----------------|------------------------------|-----|-----|-----|------------|-------|-----|------|-----|-----------|------|-----|------|--------|-----------|-----|-----|-----|----|-----------|-----------------------------|---------------------------------------|---------------------------|
| | | Jan | Feb | Mar | Q1 | Q1 AMOUNT | April | May | June | Q2 | Q2 AMOUNT | July | Aug | Sept | Q3 | Q3 AMOUNT | Oct | Nov | Dec | Q4 | Q4 AMOUNT | | | |
| Microsoft Office 365 Home for 5 PCs | license | 3 | | | 3 | 12,000.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | 3.00 | 4000.00 | 12,000.00 |
| Microwave Oven, 20-liter capacity, 10 power levels, defrosting setting, glass turntable, push button door, white in color | unit | 1 | 0 | 0 | 1 | 3,000.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 1.00 | 3000.00 | 3,000.00 |
| Mini Wireless Adapter (300Mbps) D Link (Dongle) | unit | 1 | | | 1 | 1,000.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | 1.00 | 1000.00 | 1,000.00 |
| Mobile Pedestal | PC | | | 4 | 4 | 16,800.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | 4.00 | 4200.00 | 16,800.00 |
| MODULAR PARTITION | unit | 4 | | | 4 | 59,996.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | 4.00 | 14999.00 | 59,996.00 |
| Multi Colour Copy 80 Size; Short (8-12x13) Color Green | ream | 0 | 10 | | 10 | 2,250.00 | 0 | 15 | 0 | 15 | 3,375.00 | 0 | 10 | 0 | 10 | 2,250.00 | 0 | 15 | | 15 | 3,375.00 | 50.00 | 225.00 | 11,250.00 |
| NAME BADGE HOLDER, NB-045 with elastic badge | PC | 25 | 25 | 25 | 75 | 900.00 | 25 | 25 | 25 | 75 | 900.00 | 25 | 25 | 25 | 75 | 900.00 | 25 | 25 | 25 | 75 | 900.00 | 300.00 | 12.00 | 3,600.00 |
| National Directorate Conference (supplies and materials) | lot | 1 | 1 | | 2 | 12,500.00 | 1 | 1 | 0 | 2 | 12,500.00 | 1 | 1 | 0 | 2 | 12,500.00 | 0 | 1 | 1 | 2 | 12,500.00 | 8.00 | 6250.00 | 50,000.00 |
| Notebook Velvet 100 sheets | PC | 3 | 2 | 3 | 8 | 800.00 | 2 | 3 | 2 | 7 | 700.00 | 3 | 2 | 3 | 8 | 800.00 | 2 | 3 | 2 | 7 | 700.00 | 30.00 | 100.00 | 3,000.00 |
| NOTEPAD | Pad | 5 | | | 5 | 750.00 | 5 | | | 5 | 750.00 | 5 | | | 5 | 750.00 | 5 | | | 5 | 750.00 | 20.00 | 150.00 | 3,000.00 |
| Notice Board Pin, 15mm, 50 pcs./box | box | 1 | 0 | 0 | 1 | 50.00 | 1 | 0 | 0 | 1 | 50.00 | 1 | 0 | 0 | 1 | 50.00 | 1 | 0 | 0 | 1 | 50.00 | 4.00 | 50.00 | 200.00 |
| O Ring Binder | m | 500 | | | 500 | 15,000.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | 500.00 | 30.00 | 15,000.00 |
| Office Chair, High Back with arm rest, Black | unit | 13 | 0 | 0 | 13 | 84,500.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 13.00 | 6500.00 | 84,500.00 |
| Office chairs | PC | | | | 0 | 0.00 | | | | 0 | 0.00 | | | 4 | 4 | 12,000.00 | | | | 0 | 0.00 | 4.00 | 3000.00 | 12,000.00 |
| Office Stackable Paper Tray Metal Mesh Desktop File Organizer 3 Layers | PC | 8 | 0 | 0 | 8 | 3,600.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 8.00 | 450.00 | 3,600.00 |
| Office Table | PC | 1 | | | 1 | 10,000.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | 1.00 | 10000.00 | 10,000.00 |
| Office Wall Clock, round, 12 inches, battery-operated; Big and vintage arabic numerals that indicate every hour and minute tracker | unit | 1 | 0 | 0 | 1 | 1,000.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 1.00 | 1000.00 | 1,000.00 |
| Operating System (OS) | PC | 3 | | | 3 | 10,500.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | 3.00 | 3500.00 | 10,500.00 |
| Oven Toaster | unit | 2 | 0 | 0 | 2 | 2,000.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 2.00 | 1000.00 | 2,000.00 |
| Oventoaster 19L capacity 1100 watts 220-240v 50-60Hz | unit | 1 | | | 1 | 5,000.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | 1.00 | 5000.00 | 5,000.00 |
| Padded Notebook | PC | | | | 0 | 0.00 | | | | 0 | 0.00 | | 24 | 24 | 960.00 | | | | | 0 | 0.00 | 24.00 | 40.00 | 960.00 |
| Paper , special board paper ideal for calling cards, invitation card, A4 size, assorted colors, 10pcs/pack compatible for laser/inkjet printer | PACK | | | | 0 | 0.00 | | | | 0 | 0.00 | | 5 | 5 | 275.00 | | | | | 0 | 0.00 | 5.00 | 55.00 | 275.00 |
| Paper Index Divider (A4) | PACK | 25 | | | 25 | 1,250.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | 25.00 | 50.00 | 1,250.00 |
| Paper Multicopy, Colored Peach, A4 size | ream | | 2 | | 2 | 770.00 | | | | 0 | 0.00 | | 2 | 2 | 770.00 | | | | | 0 | 0.00 | 4.00 | 385.00 | 1,540.00 |
| PAPER, CONQUEROR 500 SHEETS 8.5 X 13 inches, COLOR YELLOW 2016X330 mm | box | 5 | | | 5 | 9,000.00 | 5 | | | 5 | 9,000.00 | 5 | | | 5 | 9,000.00 | 5 | | | 5 | 9,000.00 | 20.00 | 1800.00 | 36,000.00 |
| PAPER, Manila Paper | roll | 1 | 1 | 1 | 3 | 1,500.00 | 1 | 1 | 1 | 3 | 1,500.00 | 1 | 1 | 1 | 3 | 1,500.00 | 1 | 1 | 1 | 3 | 1,500.00 | 12.00 | 500.00 | 6,000.00 |
| Paper, matte Stick, non glossy, A4 10pcs/pack | PACK | 0 | 0 | 0 | 0 | 0.00 | 50 | 0 | 0 | 50 | 2,250.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 50.00 | 45.00 | 2,250.00 |
| PAPER, MULTICOPIY, A3, 80 gsm | ream | 32 | 3 | 6 | 41 | 13,940.00 | 8 | 28 | 2 | 38 | 12,920.00 | 15 | 27 | 1 | 43 | 14,620.00 | 1 | 27 | 5 | 33 | 11,220.00 | 155.00 | 340.00 | 52,700.00 |
| Paper, Multi-purpose (copy) A4, 70gsm, GREEN | ream | | | 5 | 5 | 1,000.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | 5.00 | 200.00 | 1,000.00 |
| Paper, photo, high gloss, size A4, quick dry, suitable for most inkjet printers, 100 shts / pack, Heavy weight 26gsm | PACK | | 3 | | 3 | 900.00 | | | | 0 | 0.00 | | 3 | 3 | 900.00 | | | | | 0 | 0.00 | 6.00 | 300.00 | 1,800.00 |
| Paper, special board paper, pale white, A4 | PACK | 0 | 0 | 0 | 0 | 0.00 | 100 | 0 | 0 | 100 | 4,000.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 100.00 | 40.00 | 4,000.00 |
| PAPER, Special, brand: Renaissance (Elit) Laid Paper, 100 gsm, short, 500pcs/ream color: Cream 500pcs/ream | ream | 2 | 2 | 2 | 6 | 1,800.00 | 2 | 2 | 2 | 6 | 1,800.00 | 2 | 2 | 2 | 6 | 1,800.00 | 2 | 2 | 2 | 6 | 1,800.00 | 24.00 | 300.00 | 7,200.00 |
| Paper, special, colored, board A4 (10 sheets per pack) | PACK | 1 | 1 | 1 | 3 | 105.00 | 1 | 1 | 1 | 3 | 105.00 | 1 | 1 | 1 | 3 | 105.00 | 1 | 1 | 1 | 3 | 105.00 | 12.00 | 35.00 | 420.00 |
| Paper, Vellum Board, A4 size, 220 gsm | PACK | 5 | | | 5 | 150.00 | 5 | | | 5 | 150.00 | 5 | | | 5 | 150.00 | | | | 0 | 0.00 | 15.00 | 30.00 | 450.00 |
| PDF EDITOR SOFTWARE, SINGLE USER, LIFETIME LICENSE | license | 9 | | | 9 | 13,500.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | 9.00 | 1500.00 | 13,500.00 |
| Peach Colored Paper | reams | 5 | 0 | 0 | 5 | 1,000.00 | 5 | 0 | 0 | 5 | 1,000.00 | 5 | 0 | 0 | 5 | 1,000.00 | 5 | 0 | 0 | 5 | 1,000.00 | 20.00 | 200.00 | 4,000.00 |
| pencil, lead with eraser | box | | 20 | | 20 | 1,000.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | 20.00 | 50.00 | 1,000.00 |
| Pentel Energel 0.5mm ball Needle Point (Black and Blue) | PC | 4 | 4 | 4 | 12 | 600.00 | 4 | 4 | 4 | 12 | 600.00 | 4 | 4 | 4 | 12 | 600.00 | 4 | 4 | 4 | 12 | 600.00 | 48.00 | 50.00 | 2,400.00 |
| PERSONAL COMPUTER, CPU, Monitor, keyboard | Set | 3 | | | 3 | 225,000.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | 3.00 | 75000.00 | 225,000.00 |
| Personalized Ribbon, 50 yds / roll, TESDA | roll | | | 10 | 10 | 6,600.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | 10.00 | 660.00 | 6,600.00 |
| Photo Paper (A4) Double Sided | PACK | 10 | | | 10 | 3,000.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | 10.00 | 300.00 | 3,000.00 |
| Photo paper, A3 297 x 420 mm | PACK | 10 | | | 10 | 5,000.00 | 10 | | | 10 | 5,000.00 | 10 | | | 10 | 5,000.00 | 15 | | | 15 | 7,500.00 | 45.00 | 500.00 | 22,500.00 |
| Photopaper, Legal size | PACK | | 10 | | 10 | 3,000.00 | | 5 | | 5 | 1,500.00 | | 5 | | 5 | 1,500.00 | | 10 | | 10 | 3,000.00 | 30.00 | 300.00 | 9,000.00 |

| Item & Specifications | Unit of Measure | Monthly Quantity Requirement | | | | | | | | | | | | | | | | | | | Total Quantity for the year | Price Catalogue (as of 30 April 2021) | Total Amount for the year | |
|--|-----------------|------------------------------|-----|-----|-----|-----------|-------|-----|------|-----|------------|------|-----|------|-----|-----------|-----|-----|-----|-----|-----------------------------|---------------------------------------|---------------------------|------------|
| | | Jan | Feb | Mar | Q1 | Q1 AMOUNT | April | May | June | Q2 | Q2 AMOUNT | July | Aug | Sept | Q3 | Q3 AMOUNT | Oct | Nov | Dec | Q4 | | | | Q4 AMOUNT |
| Picture Frames for Certificate of Recognition A5 size | PC | | | | 0 | 0.00 | | | | 0 | 0.00 | | 25 | | 25 | 12,500.00 | | | | 0 | 0.00 | 25.00 | 500.00 | 12,500.00 |
| Picture Frames for Certificate of Recognition Letter size | PC | | | | 0 | 0.00 | | | | 0 | 0.00 | | 5 | | 5 | 4,000.00 | | | | 0 | 0.00 | 5.00 | 800.00 | 4,000.00 |
| Pilot Lamp, 250VAC, Green | PC | 12 | 0 | 0 | 12 | 1,800.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 12.00 | 150.00 | 1,800.00 |
| Pilot Lamp, 250VAC, Red | PC | 12 | 0 | 0 | 12 | 1,800.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 12.00 | 150.00 | 1,800.00 |
| Pilot Lamp, 250VAC, Yellow | PC | 12 | 0 | 0 | 12 | 1,800.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 12.00 | 150.00 | 1,800.00 |
| PIXMA IP110 | unit | 1 | | | 1 | 8,904.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | 1.00 | 8904.00 | 8,904.00 |
| Plain Index Card (5 x 8 inches) 100 sheets | PC | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 50 | 50 | 2,500.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 50.00 | 50.00 | 2,500.00 |
| Plain white speciality paper A4 size | PACK | 100 | 100 | 100 | 300 | 47,700.00 | 100 | 100 | 100 | 300 | 47,700.00 | 100 | 100 | 100 | 300 | 47,700.00 | 100 | 100 | 100 | 300 | 47,700.00 | 1,200.00 | 159.00 | 190,800.00 |
| Plain white speciality paper Legal size | PACK | 100 | 100 | 100 | 300 | 49,500.00 | 100 | 100 | 100 | 300 | 49,500.00 | 100 | 100 | 100 | 300 | 49,500.00 | 100 | 100 | 100 | 300 | 49,500.00 | 1,200.00 | 165.00 | 198,000.00 |
| Plaque | PC | 0 | 0 | 0 | 0 | 0.00 | 100 | 0 | 0 | 100 | 300,000.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 100.00 | 3000.00 | 300,000.00 |
| Plastic Flat File - Clear Folder with side Fastener, blue, A4 size | PC | | | 15 | 15 | 600.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | 15.00 | 40.00 | 600.00 |
| Plastic rings for Comb binding A4 sizes 11mm-7/16" | PACK | 40 | 40 | 40 | 120 | 18,000.00 | 40 | 40 | 40 | 120 | 18,000.00 | 40 | 40 | 40 | 120 | 18,000.00 | 40 | 40 | 40 | 120 | 18,000.00 | 480.00 | 150.00 | 72,000.00 |
| Plastic rings for Comb binding A4 sizes 25mm-1" | PACK | 40 | 40 | 40 | 120 | 24,000.00 | 40 | 40 | 40 | 120 | 24,000.00 | 40 | 40 | 40 | 120 | 24,000.00 | 40 | 40 | 40 | 120 | 24,000.00 | 480.00 | 200.00 | 96,000.00 |
| Plastic rings for Comb binding A4 sizes 6mm -1/4" | PACK | 40 | 40 | 40 | 120 | 15,600.00 | 40 | 40 | 40 | 120 | 15,600.00 | 40 | 40 | 40 | 120 | 15,600.00 | 40 | 40 | 40 | 120 | 15,600.00 | 480.00 | 130.00 | 62,400.00 |
| Portable Flat Bed Scanner, 4800x4800 DPI Scanning or higher, USB powered/dedicated, Easy photo scan | unit | 1 | | | 1 | 40,000.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | 1.00 | 40000.00 | 40,000.00 |
| Portable Water Heater | unit | 5 | | | 5 | 30,000.00 | | | | 0 | 0.00 | 5 | | | 5 | 30,000.00 | | | | 0 | 0.00 | 10.00 | 6000.00 | 60,000.00 |
| Post It Arrow Flags, 100 banderitas per pack 0.47 IN/PO x 1.7 IN/PO (11,9mm x 43,2mm) | PACK | 30 | 30 | 30 | 90 | 27,000.00 | 30 | 30 | 30 | 90 | 27,000.00 | 30 | 30 | 30 | 90 | 27,000.00 | 30 | 30 | 30 | 90 | 27,000.00 | 360.00 | 300.00 | 108,000.00 |
| Post It Tabs, Assstd Colors, 1 Inch, 36/Dispenser | PACK | 10 | | | 10 | 500.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | 10.00 | 50.00 | 500.00 |
| Postage and Delivery (all year round) | lot | 1 | 0 | 0 | 1 | 5,000.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 1.00 | 5000.00 | 5,000.00 |
| Post-it tabs, Assorted Colors, 1 inch, 36/ dispenser | PACK | 10 | 10 | 10 | 30 | 4,500.00 | 10 | 10 | 10 | 30 | 4,500.00 | 5 | 0 | 0 | 5 | 750.00 | 0 | 0 | 0 | 0 | 0.00 | 65.00 | 150.00 | 9,750.00 |
| Post-it, "Sign Here", 3M POST-IT FLAG 680 "SIGN HERE" YELLOW 25 X43MM | PACK | 143 | 73 | 43 | 259 | 45,325.00 | 100 | 73 | 33 | 206 | 36,050.00 | 80 | 74 | 38 | 192 | 33,600.00 | 59 | 73 | 32 | 164 | 28,700.00 | 821.00 | 175.00 | 143,675.00 |
| Povidone-Iodine (Betadine) 1% oral antiseptic solution gargle and mouthwash, 500 ml | bottle | 5 | | | 5 | 1,500.00 | 5 | | | 5 | 1,500.00 | 5 | | | 5 | 1,500.00 | 5 | 3 | | 8 | 2,400.00 | 23.00 | 300.00 | 6,900.00 |
| Power supply ES 500VA without AVR, 300 Watts / 500 VA, (1) NEMA 5-15R (Surge Protection), (3) NEMA 5-15R (Battery Backup) | unit | 4 | | | 4 | 12,000.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | 4.00 | 3000.00 | 12,000.00 |
| Premium Latex Gloves | piece | 100 | | | 100 | 502.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | 100 | | | 100 | 502.00 | 200.00 | 5.02 | 1,004.00 |
| Presentation Folder, transparent cover and with fastener, A4 Size | PC | 75 | 50 | 0 | 125 | 5,000.00 | 25 | 0 | 0 | 25 | 1,000.00 | 25 | 50 | 0 | 75 | 3,000.00 | 25 | 0 | 0 | 25 | 1,000.00 | 250.00 | 40.00 | 10,000.00 |
| Presentation Folder, transparent cover and with fastener, A4 Size | PACK | 1 | 2 | 2 | 5 | 2,500.00 | 1 | 2 | 2 | 5 | 2,500.00 | 1 | 2 | 1 | 4 | 2,000.00 | 1 | 1 | 1 | 3 | 1,500.00 | 17.00 | 500.00 | 8,500.00 |
| Printer - Print method: Drop-on-demand thermal inkjet printing; Print speed: Product print speed varies depending on the complexity of the document; Duty cycle: 750 pages per month Print mode: Draft, Normal, Plain-Best, Photo-Best, Maximum dpi; Resolution: 300 x 300 dpi; 600 x 300 dpi; 600 x 600 dpi; 600 x 600 dpi; 1200 x 1200 dpi Power specifications Input voltage (depends on the power adapter supplied with the product) 100 to 240 VAC (+ or - 10%); 200 to 240 VAC (+ or - 10%); Input frequency 50 to 60 Hz | unit | 1 | | | 1 | 4,000.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | 1.00 | 4000.00 | 4,000.00 |
| PRINTER (Continuous Inkjet Printers Heavy Duty) | unit | 3 | | | 3 | 30,000.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | 3.00 | 10000.00 | 30,000.00 |
| Printer Cartridge: EPSON T188 (Black, Cyan, Yellow, Magenta) For EPSON WF-7111 Printer | Cart | 10 | 0 | 0 | 10 | 15,000.00 | 5 | 0 | 0 | 5 | 7,500.00 | 5 | 0 | 0 | 5 | 7,500.00 | 5 | 0 | 0 | 5 | 7,500.00 | 25.00 | 1500.00 | 37,500.00 |
| Printer Drum DR2455 | PC | 2 | 2 | 2 | 6 | 7,800.00 | 2 | 2 | 2 | 6 | 7,800.00 | 2 | 2 | 2 | 6 | 7,800.00 | 2 | 2 | 2 | 6 | 7,800.00 | 24.00 | 1300.00 | 31,200.00 |
| Printer EPSON L210 | PC | 2 | | | 2 | 14,000.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | 2.00 | 7000.00 | 14,000.00 |
| Printer EPSON (003) CMYK | Set | 2 | | | 2 | 14,000.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | 2.00 | 7000.00 | 14,000.00 |

| Item & Specifications | Unit of Measure | Monthly Quantity Requirement | | | | | | | | | | | | | | | | Total Quantity for the year | Price Catalogue (as of 30 April 2021) | Total Amount for the year | | | | |
|--|-----------------|------------------------------|-----|-----|----|------------|-------|-----|------|-----|-----------|------|-----|------|----|-----------|-----|-----------------------------|---------------------------------------|---------------------------|-----------|--------|----------|------------|
| | | Jan | Feb | Mar | Q1 | Q1 AMOUNT | April | May | June | Q2 | Q2 AMOUNT | July | Aug | Sept | Q3 | Q3 AMOUNT | Oct | | | | Nov | Dec | Q4 | Q4 AMOUNT |
| Printer Ink Bottle: EPSON 001 (Black, Cyan, Yellow, Magenta) For EPSON L6170 Printer | Set | 10 | 0 | 0 | 10 | 7,000.00 | 5 | 0 | 0 | 5 | 3,500.00 | 5 | 0 | 0 | 5 | 3,500.00 | 5 | 0 | 0 | 5 | 3,500.00 | 25.00 | 700.00 | 17,500.00 |
| Printer Type: Print, Scan, Copy Dimensions and Weight: Dimensions (W x D x H): 375 x 347 x 179 mm Weight: 3.9 kg Scan Speed: Flatbed (Black / Colour): 200 dpi: 11 sec / 200 dpi: 28 sec Copy Speed: Copy Quality: Colour / Black-and-White; Draft / Standard Maximum Copies from Standalone: 20 copies Maximum Copy Size: A4, Letter Scan Function: Scanner Type: Flatbed colour image scanner Maximum Scan Area: 216 x 297 mm (8.5 x 11.7") Scanner Bit Depth (Colour):48-bit input, 24-bit output Scanner Bit Depth (Grayscale): 16-bit input, 8-bit output Scanner Bit Depth (Black & White): 16-bit input, 1-bit output Consumables: Black Ink Bottle: 4,500 pages Cyan Ink Bottle: 7,500 Magenta Ink Bottle: 7,500 Yellow Ink Bottle: 7,500 | unit | 1 | | | 1 | 9,295.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | 1.00 | 9295.00 | 9,295.00 |
| Printer Type: Print, Scan, Copy Dimensions and Weight: Dimensions (W x D x H): 375 x 347 x 179 mm Weight: 3.9 kg Scan Speed: Flatbed (Black / Colour): 200 dpi: 11 sec / 200 dpi: 28 sec Copy Speed: Copy Quality: Colour / Black-and-White; Draft / Standard Maximum Copies from Standalone: 20 copies Maximum Copy Size: A4, Letter Scan Function: Scanner Type: Flatbed colour image scanner Maximum Scan Area: 216 x 297 mm (8.5 x 11.7") Scanner Bit Depth (Colour):48-bit input, 24-bit output Scanner Bit Depth (Grayscale): 16-bit input, 8-bit output Scanner Bit Depth (Black & White): 16-bit input, 1-bit output Consumables: Black Ink Bottle: 4,500 pages Cyan Ink Bottle: 7,500 Magenta Ink Bottle: 7,500 Yellow Ink Bottle: 7,500 | unit | 2 | | | 2 | 18,590.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | 2.00 | 9295.00 | 18,590.00 |
| Printer Wifi Ready | PC | | 2 | | 2 | 24,000.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | | 2 | | 2 | 24,000.00 | 4.00 | 12000.00 | 48,000.00 |
| Printer with refillable ink tank | unit | 20 | 0 | 0 | 20 | 240,000.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 20.00 | 12000.00 | 240,000.00 |
| Printer with scanner, Epson L220 | unit | 2 | | | 2 | 16,000.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | 2.00 | 8000.00 | 16,000.00 |
| Printer, EPSON L220, All in One Ink Tank System | PC | 1 | | | 1 | 7,595.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | 1.00 | 7595.00 | 7,595.00 |
| Printer, EPSON, Workforce WF7211 Wifi Inkjet Printer | PC | 1 | | | 1 | 14,595.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | 1.00 | 14595.00 | 14,595.00 |
| Printing / Framing of various materials | lot | | | | 0 | 0.00 | | | | 0 | 0.00 | | 1 | | 1 | 2,200.00 | | | | 0 | 0.00 | 1.00 | 2200.00 | 2,200.00 |
| Prolink PRO700SFC 650VA UPS | unit | 60 | 0 | 0 | 60 | 59,940.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 60.00 | 999.00 | 59,940.00 |
| Protective Enclosure for Journal, A4, colored print, laminated | PC | | | | 0 | 0.00 | | | 300 | 300 | 22,500.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | 300.00 | 75.00 | 22,500.00 |
| PROTECTIVE SAFETY GOGGLES | PC | 22 | | | 22 | 2,772.00 | 10 | | | 10 | 1,260.00 | 10 | | | 10 | 1,260.00 | 10 | | | 10 | 1,260.00 | 52.00 | 126.00 | 6,552.00 |
| Punch folder A4 transparent, clear view folder, 2-hole binder, two holes, insert double hole folder (colors: Black, Yellow, Gray, Blue) | PACK | 10 | 0 | 0 | 10 | 3,500.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 10.00 | 350.00 | 3,500.00 |
| Puncher (Slot Punch, Die Cast) | PC | 2 | | | 2 | 2,000.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | 2.00 | 1000.00 | 2,000.00 |
| Puncher 3 holes, heavy duty | PC | | 1 | | 1 | 1,782.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | 1.00 | 1782.00 | 1,782.00 |
| PURDUE NON-LANGUAGE TEST FORM 25 PCS. | Pkg. | 4 | | | 4 | 6,000.00 | 4 | | | 4 | 6,000.00 | 4 | | | 4 | 6,000.00 | 4 | | | 4 | 6,000.00 | 16.00 | 1500.00 | 24,000.00 |

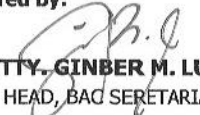
| Item & Specifications | Unit of Measure | Monthly Quantity Requirement | | | | | | | | | | | | | | | | | | | | Total Quantity for the year | Price Catalogue (as of 30 April 2021) | Total Amount for the year |
|--|-----------------|------------------------------|-----|-----|-----|-----------|-------|-----|------|-----|-----------|------|-----|------|----|-----------|-----|-----|-----|----|-----------|-----------------------------|---------------------------------------|---------------------------|
| | | Jan | Feb | Mar | Q1 | Q1 AMOUNT | April | May | June | Q2 | Q2 AMOUNT | July | Aug | Sept | Q3 | Q3 AMOUNT | Oct | Nov | Dec | Q4 | Q4 AMOUNT | | | |
| Push Button Switch, Normally Close, Red, 250VAC, 6A | PC | 12 | 0 | 0 | 12 | 1,200.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 12.00 | 100.00 | 1,200.00 |
| Push Button Switch, Normally Open, Green, 250VAC, 6A | PC | 12 | 0 | 0 | 12 | 1,200.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 12.00 | 100.00 | 1,200.00 |
| Push Cart | unit | 1 | | | 1 | 3,000.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | 1.00 | 3000.00 | 3,000.00 |
| Push Pin 30's/100's assorted colors w/hard casing | box | 10 | | | 10 | 300.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | 10.00 | 30.00 | 300.00 |
| PUSH PIN, flat head type, assorted colors, 100 pieces per case | case | 1 | | | 1 | 40.00 | | | | 0 | 0.00 | 1 | | | 1 | 40.00 | | | | 0 | 0.00 | 2.00 | 40.00 | 80.00 |
| Push Pins | PACK | 8 | 0 | 0 | 8 | 160.00 | 1 | 0 | 1 | 2 | 40.00 | 0 | 1 | 0 | 1 | 20.00 | 1 | 0 | 1 | 2 | 40.00 | 13.00 | 20.00 | 260.00 |
| PVC Binding Element #PR-11MM-R / 20 Pcs. A4 Size 21 Holes 100 Sheets Capacity | Set | 1 | | | 1 | 64.00 | 1 | | | 1 | 64.00 | 1 | | | 1 | 64.00 | 1 | | | 1 | 64.00 | 4.00 | 64.00 | 256.00 |
| PVC Tape, Big | roll | 10 | 0 | 0 | 10 | 1,000.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 10.00 | 100.00 | 1,000.00 |
| PVC trunking, slotted open, 40mmx40mm | length | 5 | 0 | 0 | 5 | 2,250.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 5.00 | 450.00 | 2,250.00 |
| RAVENS PROGRESSIVE MATRICES 38th EDITION ANSWER SHEETS 50 PCS. | Pkg. | 2 | | | 2 | 3,000.00 | 2 | | | 2 | 3,000.00 | 2 | | | 2 | 3,000.00 | 2 | | | 2 | 3,000.00 | 8.00 | 1500.00 | 12,000.00 |
| Rechargeable AA Battery NH15BP-4 4 pk | PACK | 1 | 0 | 0 | 1 | 759.07 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 1.00 | 759.07 | 759.07 |
| Rechargeable AAA Battery NH15BP-4 4 pk | PACK | 1 | 0 | 0 | 1 | 860.35 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 1.00 | 860.35 | 860.35 |
| REFRIGERATOR, 21 cubic ft. | unit | 1 | | | 1 | 14,000.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | 1.00 | 14000.00 | 14,000.00 |
| Refrigerator, 8 cu ft, no frost | unit | | | | 0 | 0.00 | | 1 | | 1 | 14,500.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | 1.00 | 14500.00 | 14,500.00 |
| Regular Rubber Stamp | PC | 5 | 0 | 0 | 5 | 1,500.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 5.00 | 300.00 | 1,500.00 |
| Report/ Folder/cover | PC | | | | 0 | 0.00 | 100 | | | 100 | 5,000.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | 100.00 | 50.00 | 5,000.00 |
| Ribbon Lace for Kaballkat awardees/guest | roll | | | | 0 | 0.00 | | | | 0 | 0.00 | 20 | | | 20 | 6,000.00 | | | | 0 | 0.00 | 20.00 | 300.00 | 6,000.00 |
| Ring Binder (1") | m | 100 | | | 100 | 3,000.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | 100.00 | 30.00 | 3,000.00 |
| Ring Binder (1/2) | m | 100 | | | 100 | 3,000.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | 100.00 | 30.00 | 3,000.00 |
| RING BINDER, Plastic 25mm, 10 pieces per bundle | bundle | 1 | | | 1 | 140.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | 1.00 | 140.00 | 140.00 |
| RING BINDER, Plastic 50mm, 10 pieces per bundle | bundle | 1 | | | 1 | 160.00 | | | | 0 | 0.00 | 1 | | | 1 | 160.00 | | | | 0 | 0.00 | 2.00 | 160.00 | 320.00 |
| Router | PC | 5 | | | 5 | 27,500.00 | 0 | | | 0 | 0.00 | 5 | | | 5 | 27,500.00 | | | | 0 | 0.00 | 10.00 | 5500.00 | 55,000.00 |
| Rubber Matting, Anti-Slip, 4 ft x 1 ft | PC | | | 3 | 3 | 900.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | 3.00 | 300.00 | 900.00 |
| Samsung M378BS273DH0CH9 4GB PC310600U-09-11-B1 | PC | 1 | 0 | 0 | 1 | 1,260.81 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 1.00 | 1260.81 | 1,260.81 |
| Scanner Feeder, EPSON Workforce DS - 860 | unit | 1 | | | 1 | 45,995.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | 1.00 | 45995.00 | 45,995.00 |
| Scanner, Colored, Double sided, feeder type Colour Document Scanner - Up to 30ppm/ 60 ipm High Speed Full-Color Scanning - Scanning Method: 1 line Colour CIS - 50 sheets ADF - Scan Resolution: up to 600 dpi; 1200 dpi interpolated - Scanning Face: Duplex - Interface: USB 3.1 Gen 1 (backward compatible) | unit | 2 | | | 2 | 60,000.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | 2.00 | 30000.00 | 60,000.00 |
| Scented Essential Oil | bottle | 1 | | | 1 | 500.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | 1.00 | 500.00 | 500.00 |
| SCORING AND FEEDBACK 25 PACKS | Pkg. | 4 | | | 4 | 12,000.00 | 4 | | | 4 | 12,000.00 | 4 | | | 4 | 12,000.00 | 4 | | | 4 | 12,000.00 | 16.00 | 3000.00 | 48,000.00 |
| Scotch Glue Stick permanent | PC | | | | 0 | 0.00 | | | | 0 | 0.00 | | 10 | | 10 | 1,000.00 | | | | 0 | 0.00 | 10.00 | 100.00 | 1,000.00 |
| Seagate Barracuda 1TB SATA 33.5" Internal Hard Disk | PC | 4 | 0 | 0 | 4 | 9,400.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 4.00 | 2350.00 | 9,400.00 |
| Self Ink Stamp, RECEIVED | PC | | | 2 | 2 | 800.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | 2.00 | 400.00 | 800.00 |
| Semestral Performance Validation for FY (2021-2022) (supplies and materials) | lot | 1 | 0 | 0 | 1 | 5,000.00 | 0 | 0 | 0 | 0 | 0.00 | 1 | 0 | 0 | 1 | 5,000.00 | 0 | 0 | 0 | 0 | 0.00 | 2.00 | 5000.00 | 10,000.00 |
| Service for the repair and maintenance of vehicle | lot | 1 | | | 1 | 20,000.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | 1.00 | 20000.00 | 20,000.00 |
| Sharrpie pen Box of 12's (black) | box | 5 | | | 5 | 3,250.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | 5.00 | 650.00 | 3,250.00 |
| Sharrpie pen Box of 12's (blue) | box | 5 | | | 5 | 3,250.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | 5.00 | 650.00 | 3,250.00 |
| Sharrpie pen Box of 12's (red) | box | 2 | | | 2 | 1,300.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | 2.00 | 650.00 | 1,300.00 |
| Shirts for the Chair/Co-Chairs and Members of the different working Committees (Institutional Awards) | PC | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 60 | 24,000.00 | | | | 0 | 0.00 | 60.00 | 400.00 | 24,000.00 |
| Shoe Cover, disposable | pair | 50 | 0 | 0 | 50 | 416.00 | 50 | 0 | 0 | 50 | 416.00 | 50 | 0 | 0 | 50 | 416.00 | 50 | 0 | 0 | 50 | 416.00 | 200.00 | 8.32 | 1,664.00 |
| Sign pen Liquidly free ink pen Needle Tip 0.5mm Blue | PC | 24 | 0 | 0 | 24 | 2,400.00 | 24 | 0 | 0 | 24 | 2,400.00 | 24 | | | 24 | 2,400.00 | 24 | 0 | 0 | 24 | 2,400.00 | 96.00 | 100.00 | 9,600.00 |
| SMART Television | unit | 1 | | | 1 | 14,000.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | 1.00 | 14000.00 | 14,000.00 |
| Sofa Set - 1 seater | PC | | | | 0 | 0.00 | | 2 | | 2 | 7,000.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | 2.00 | 3500.00 | 7,000.00 |


| Item & Specifications | Unit of Measure | Monthly Quantity Requirement | | | | | | | | | | | | Total Quantity for the year | Price Catalogue (as of 30 April 2021) | Total Amount for the year | | | | | | | | |
|---|-----------------|------------------------------|-----|-----|------|-----------|-------|-----|------|-----|-----------|------|-----|-----------------------------|---------------------------------------|---------------------------|------|-----|-----------|-----|-----------|----------|----------|------------|
| | | Jan | Feb | Mar | Q1 | Q1 AMOUNT | April | May | June | Q2 | Q2 AMOUNT | July | Aug | | | | Sept | Q3 | Q3 AMOUNT | Oct | Nov | Dec | Q4 | Q4 AMOUNT |
| Sofa Set - 3 seater | PC | | | | 0 | 0.00 | | | 2 | 2 | 20,000.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | 2.00 | 10000.00 | 20,000.00 |
| SPEAKER, Wireless, Portable | unit | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 2 | 2 | 20,000.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 2.00 | 10000.00 | 20,000.00 |
| Speakers | unit | 1 | | | 1 | 15,000.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | 1.00 | 15000.00 | 15,000.00 |
| Special Paper, Vellum, pale Cream, A4, 220 GSM, 10sht/pack | PACK | | | 5 | 5 | 750.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | 5.00 | 150.00 | 750.00 |
| Specialty Paper (A4) pale cream, velum | PACK | 150 | | | 150 | 6,000.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | 150.00 | 40.00 | 6,000.00 |
| Specialty paper- Assorted colors (A4) | PACK | | | | 0 | 0.00 | | | | 0 | 0.00 | 50 | | | 50 | 2,500.00 | | | | 0 | 0.00 | 50.00 | 50.00 | 2,500.00 |
| Specialty paper- Assorted colors (long) | PACK | | | | 0 | 0.00 | | | | 0 | 0.00 | 50 | | | 50 | 3,000.00 | | | | 0 | 0.00 | 50.00 | 60.00 | 3,000.00 |
| Specialty paper- Assorted colors (short) | PACK | | | | 0 | 0.00 | | | | 0 | 0.00 | 50 | | | 50 | 2,500.00 | | | | 0 | 0.00 | 50.00 | 50.00 | 2,500.00 |
| Specilaty Paper, 220 gsm, a4, 100 pcs/ream | ream | | 2 | | 2 | 700.00 | | 2 | | 2 | 700.00 | | 2 | | 2 | 700.00 | | 2 | | 2 | 700.00 | 8.00 | 350.00 | 2,800.00 |
| Specilized paper, any color (Cartolina texture) | pcs | | | 30 | 30 | 330.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | 30.00 | 11.00 | 330.00 |
| Sponge with scrubber, anti-bacterial, 3 pcs/pack | PACK | 1 | 1 | 1 | 3 | 300.00 | 1 | 1 | 1 | 3 | 300.00 | 1 | 1 | 1 | 3 | 300.00 | 1 | 1 | 1 | 3 | 300.00 | 12.00 | 100.00 | 1,200.00 |
| SRA ADAPTABILITY MANUAL TEST FORM 25 pcs. | Pkg. | 4 | | | 4 | 12,000.00 | 4 | | | 4 | 12,000.00 | 4 | | | 4 | 12,000.00 | 4 | | | 4 | 12,000.00 | 16.00 | 3000.00 | 48,000.00 |
| Stamping Machine, Heavy duty, "Certified True Copy" | PC | | | 1 | 1 | 1,815.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | 1.00 | 1815.00 | 1,815.00 |
| STAPLER, Heavy Duty | PC | 3 | | | 3 | 360.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | 3.00 | 120.00 | 360.00 |
| Stereo Headset with Adjustable Headband and Boom Mic | unit | 10 | 0 | 0 | 10 | 30,000.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 10.00 | 3000.00 | 30,000.00 |
| USB-plug, with Active Noise Cancellation (ANC) | unit | 10 | 0 | 0 | 10 | 30,000.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 10.00 | 3000.00 | 30,000.00 |
| Sticker Paper (A4) | PACK | 70 | 35 | | 105 | 10,500.00 | 5 | 36 | | 41 | 4,100.00 | 60 | 35 | 0 | 95 | 9,500.00 | 0 | 31 | | 31 | 3,100.00 | 272.00 | 100.00 | 27,200.00 |
| Sticker paper (100 sheets) | PACK | | | | 5 | 1,300.00 | | | | 0 | 0.00 | 5 | | | 5 | 1,300.00 | | | | 0 | 0.00 | 10.00 | 260.00 | 2,600.00 |
| A4 size, Matte type, Approx. 70 to 80 gsm thickness | PACK | | | | 5 | 1,300.00 | | | | 0 | 0.00 | 5 | | | 5 | 1,300.00 | | | | 0 | 0.00 | 10.00 | 260.00 | 2,600.00 |
| Suitable for inkjet and laser printing | PACK | 5 | | | 5 | 1,300.00 | | | | 0 | 0.00 | 5 | | | 5 | 1,300.00 | | | | 0 | 0.00 | 10.00 | 260.00 | 2,600.00 |
| Stick-on-Note, 1"x3", writable | PACK | 20 | 0 | 0 | 20 | 600.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 20.00 | 30.00 | 600.00 |
| Stranded Wire, # 12 AWG, THHN | roll | 3 | 0 | 0 | 3 | 9,000.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 3.00 | 3000.00 | 9,000.00 |
| Stranded Wire, # 14 AWG, THHN | roll | 3 | 0 | 0 | 3 | 7,500.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 3.00 | 2500.00 | 7,500.00 |
| Tablet | unit | 0 | 3 | 0 | 3 | 45,000.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 3.00 | 15000.00 | 45,000.00 |
| TAPE DISPENSER, Handheld | PC | 1 | | | 1 | 315.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | 1.00 | 315.00 | 315.00 |
| TAPE, double adhesive, 1 inch 50 meters | roll | 2 | | | 2 | 1,248.00 | | | | 0 | 0.00 | 2 | | | 2 | 1,248.00 | | | | 0 | 0.00 | 4.00 | 624.00 | 2,496.00 |
| Tape, double adhesive, 1" | roll | 5 | | | 5 | 275.00 | | | | 0 | 0.00 | | 5 | | 5 | 275.00 | | | | 0 | 0.00 | 10.00 | 55.00 | 550.00 |
| Tape, double adhesive, 1/2" | roll | | | | 0 | 0.00 | | 5 | | 5 | 137.50 | | | | 0 | 0.00 | | 5 | | 5 | 137.50 | 10.00 | 27.50 | 275.00 |
| Tape, Transparent, 1 inch, 50 mtrs. | PC | 2 | | | 2 | 58.00 | 2 | | | 2 | 58.00 | 2 | | | 2 | 58.00 | 2 | | | 2 | 58.00 | 8.00 | 29.00 | 232.00 |
| Telephone | unit | | | | 0 | 0.00 | | 3 | | 3 | 9,000.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | 3.00 | 3000.00 | 9,000.00 |
| TESDA Business cards 100 pcs | box | 20 | 10 | 10 | 40 | 22,000.00 | 20 | 10 | 10 | 40 | 22,000.00 | 20 | 10 | 10 | 40 | 22,000.00 | 20 | 10 | 10 | 40 | 22,000.00 | 160.00 | 550.00 | 88,000.00 |
| TESDA Emblem | PC | | | | 0 | 0.00 | 2 | | | 2 | 25,000.00 | 4 | | | 4 | 50,000.00 | | | | 0 | 0.00 | 6.00 | 12500.00 | 75,000.00 |
| TESDA FOLDER, Blue, w/ Tesda logo, size: 9" x 12', foldcote cal. 18 295 gsm, 1 color, 4" x 2.2" (front), 6" x 1.5" (back), lamination 1 side, with inside pouch | PC | 655 | 300 | 100 | 1055 | 52,750.00 | 105 | 100 | 100 | 305 | 15,250.00 | 605 | 100 | 100 | 805 | 40,250.00 | 105 | 100 | 100 | 305 | 15,250.00 | 2,470.00 | 50.00 | 123,500.00 |
| TESDA Indoor Flag | unit | | | | 0 | 0.00 | 2 | | | 2 | 25,000.00 | 4 | | | 4 | 50,000.00 | | | | 0 | 0.00 | 6.00 | 12500.00 | 75,000.00 |
| TESDA LETTERHEAD PAPER, 80 GSM, A4 size with TESDA Logo, ISO, TUV SUD | ream | 131 | 51 | 56 | 238 | 59,500.00 | 120 | 42 | 54 | 216 | 54,000.00 | 109 | 41 | 56 | 206 | 51,500.00 | 108 | 41 | 54 | 203 | 50,750.00 | 863.00 | 250.00 | 215,750.00 |
| TESDA Nameplate, Acrylic | PC | 12 | 0 | 0 | 12 | 6,000.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 12.00 | 500.00 | 6,000.00 |
| TESDA Paper bags Extra Large | PC | 100 | 100 | 100 | 300 | 40,500.00 | 100 | 100 | 100 | 300 | 40,500.00 | 100 | 100 | 100 | 300 | 40,500.00 | 100 | 100 | 100 | 300 | 40,500.00 | 1,200.00 | 135.00 | 162,000.00 |
| TESDA Paper bags extra Small | PC | 100 | 100 | 100 | 300 | 25,500.00 | 100 | 100 | 100 | 300 | 25,500.00 | 100 | 100 | 100 | 300 | 25,500.00 | 100 | 100 | 100 | 300 | 25,500.00 | 1,200.00 | 85.00 | 102,000.00 |
| TESDA Paper bags Large | PC | 100 | 100 | 100 | 300 | 36,000.00 | 100 | 100 | 100 | 300 | 36,000.00 | 100 | 100 | 100 | 300 | 36,000.00 | 100 | 100 | 100 | 300 | 36,000.00 | 1,200.00 | 120.00 | 144,000.00 |
| TESDA Paper bags Medium | PC | 100 | 100 | 100 | 300 | 33,000.00 | 100 | 100 | 100 | 300 | 33,000.00 | 100 | 100 | 100 | 300 | 33,000.00 | 100 | 100 | 100 | 300 | 33,000.00 | 1,200.00 | 110.00 | 132,000.00 |
| TESDA Paper bags Small | PC | 100 | 100 | 100 | 300 | 28,500.00 | 100 | 100 | 100 | 300 | 28,500.00 | 100 | 100 | 100 | 300 | 28,500.00 | 100 | 100 | 100 | 300 | 28,500.00 | 1,200.00 | 95.00 | 114,000.00 |
| TF Wire, 0.75mm2, Red | roll | 10 | 0 | 0 | 10 | 1,500.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 10.00 | 150.00 | 1,500.00 |
| Toner 76A laserjet pro M404N, Black | box | | | 10 | 10 | 50,000.00 | | | 5 | 5 | 25,000.00 | | | 10 | 10 | 50,000.00 | | | 5 | 5 | 25,000.00 | 30.00 | 5000.00 | 150,000.00 |
| TONER CART, BROTHER TN-2280, high yield, Black | PC | 2 | 2 | 2 | 6 | 9,000.00 | 2 | 2 | 2 | 6 | 9,000.00 | 2 | 2 | 2 | 6 | 9,000.00 | 2 | 2 | 2 | 6 | 9,000.00 | 24.00 | 1500.00 | 36,000.00 |
| TONER CART, BROTHER TN-2280, Black | Cart | 4 | | | 4 | 20,000.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | 4.00 | 5000.00 | 20,000.00 |
| TONER CART, HP 48A | Cart | 8 | 8 | 8 | 24 | 72,000.00 | 8 | 8 | 8 | 24 | 72,000.00 | 8 | 8 | 8 | 24 | 72,000.00 | 8 | 8 | 8 | 24 | 72,000.00 | 96.00 | 3000.00 | 288,000.00 |
| TONER CART. HP, CBT-CF248A | Cart | 2 | | | 4 | 12,000.00 | 2 | | | 4 | 12,000.00 | 2 | | | 4 | 12,000.00 | 2 | | | 4 | 12,000.00 | 16.00 | 3000.00 | 48,000.00 |
| Toner Cartridge, HP (HP206A) Black LaserJet | PC | 5 | 0 | 0 | 5 | 20,000.00 | 0 | 0 | 0 | 0 | 0.00 | 5 | 0 | 0 | 5 | 20,000.00 | 0 | 0 | 0 | 0 | 0.00 | 10.00 | 4000.00 | 40,000.00 |
| Toner Cartridge, HP (HP206X) Cyan LaserJet | PC | 5 | 0 | 0 | 5 | 22,000.00 | 0 | 0 | 0 | 0 | 0.00 | 5 | 0 | 0 | 5 | 22,000.00 | 0 | 0 | 0 | 0 | 0.00 | 10.00 | 4400.00 | 44,000.00 |
| Toner Cartridge, HP (HP206X) Magenta LaserJet | PC | 5 | 0 | 0 | 5 | 22,000.00 | 0 | 0 | 0 | 0 | 0.00 | 5 | 0 | 0 | 5 | 22,000.00 | 0 | 0 | 0 | 0 | 0.00 | 10.00 | 4400.00 | 44,000.00 |
| Toner Cartridge, HP (HP206X) Yellow LaserJet | PC | 5 | 0 | 0 | 5 | 22,000.00 | 0 | 0 | 0 | 0 | 0.00 | 5 | 0 | 0 | 5 | 22,000.00 | 0 | 0 | 0 | 0 | 0.00 | 10.00 | 4400.00 | 44,000.00 |

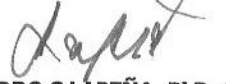
| Item & Specifications | Unit of Measure | Monthly Quantity Requirement | | | | | | | | | | | | | | | | | | | | Total Quantity for the year | Price Catalogue (as of 30 April 2021) | Total Amount for the year | |
|--|-----------------|------------------------------|-----|-----|----|-----------|-------|-----|------|----|------------|------|-----|------|-----------|-----------|-----|-----|-----|----|-----------|-----------------------------|---------------------------------------|---------------------------|-----------|
| | | Jan | Feb | Mar | Q1 | Q1 AMOUNT | April | May | June | Q2 | Q2 AMOUNT | July | Aug | Sept | Q3 | Q3 AMOUNT | Oct | Nov | Dec | Q4 | Q4 AMOUNT | | | | |
| TONER DRUM UNIT, Brother DR-2255 for printer HL-2270DW | PC | 1 | 1 | 0 | 2 | 3,000.00 | 1 | 1 | 0 | 2 | 3,000.00 | 1 | 1 | 0 | 2 | 3,000.00 | 1 | 1 | 0 | 2 | 3,000.00 | 8.00 | 1500.00 | 12,000.00 | |
| TONER DRUM UNIT, HP CF219A | PC | 1 | 1 | 1 | 3 | 6,000.00 | 1 | 1 | 1 | 3 | 6,000.00 | 1 | 1 | 1 | 3 | 6,000.00 | 1 | 1 | 1 | 3 | 6,000.00 | 12.00 | 2000.00 | 24,000.00 | |
| Toner HP CB436AC | PC | 3 | 0 | 0 | 3 | 5,010.00 | 3 | 0 | 0 | 3 | 5,010.00 | 3 | 0 | 0 | 3 | 5,010.00 | 3 | 0 | 0 | 3 | 5,010.00 | 12.00 | 1670.00 | 20,040.00 | |
| TONER, BROTHER, TN-3250 | toner | 1 | 1 | 1 | 3 | 11,250.00 | 1 | 1 | 1 | 3 | 11,250.00 | 1 | 1 | 1 | 3 | 11,250.00 | 1 | 1 | 1 | 3 | 11,250.00 | 12.00 | 3750.00 | 45,000.00 | |
| Toshiba 1TB 5400RPM 7MM 128MB SATA (L200) Mobile Hard Drive | PC | 5 | 0 | 0 | 5 | 11,250.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 5.00 | 2250.00 | 11,250.00 | |
| Transparent Index tabs (5 feet) | box | | | | 0 | 0.00 | | | | 0 | 0.00 | | | 10 | 10 | 3,000.00 | | | | 0 | 0.00 | 10.00 | 300.00 | 3,000.00 | |
| Transparent Report Cover with Label Holder & Plastic Prong fastener, pink / blue, A4 size | PC | | | 15 | 15 | 600.00 | | | | 0 | 0.00 | | | 0 | 0.00 | | | | | 0 | 0.00 | 15.00 | 40.00 | 600.00 | |
| Trophies 12" Idols ng TESDA | PC | | | | 0 | 0.00 | | | | 0 | 0.00 | | 24 | 24 | 52,800.00 | | | | | 0 | 0.00 | 24.00 | 2200.00 | 52,800.00 | |
| Trophies for Idols ng TESDA (14" x 8.55") | PC | | | | 0 | 0.00 | | | | 0 | 0.00 | | 4 | 4 | 10,000.00 | | | | | 0 | 0.00 | 4.00 | 2500.00 | 10,000.00 | |
| Trophies for Idols ng TESDA (18" x 11.08") | PC | | | | 0 | 0.00 | | | | 0 | 0.00 | | 8 | 8 | 24,000.00 | | | | | 0 | 0.00 | 8.00 | 3000.00 | 24,000.00 | |
| Trophies for Kabalikat Awards 2020 | PC | | | | 0 | 0.00 | | | | 0 | 0.00 | | 24 | 24 | 48,000.00 | | | | | 0 | 0.00 | 24.00 | 2000.00 | 48,000.00 | |
| Ultra Card (CR-79/CR-80 cards 500 per box) | box | 1 | | 1 | 2 | 12,000.00 | 1 | | 1 | 2 | 12,000.00 | 1 | | 1 | 2 | 12,000.00 | | | | | 0 | 0.00 | 6.00 | 6000.00 | 36,000.00 |
| UNINTERRUPTIBLE POWER SUPPLY (UPS) | unit | 30 | 0 | 0 | 30 | 90,000.00 | 0 | 0 | 6 | 6 | 18,000.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 36.00 | 3000.00 | 108,000.00 | |
| Universal Adaptor socket | PC | 20 | 0 | 0 | 20 | 1,400.00 | 20 | 10 | 10 | 40 | 2,800.00 | 0 | 0 | 0 | 0 | 0.00 | 20 | 0 | 0 | 20 | 1,400.00 | 80.00 | 70.00 | 5,600.00 | |
| USB Headset Microphone Adjustable Earphone for PC Laptop Noise Cancellation | unit | 2 | | | 2 | 1,000.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | 2.00 | 500.00 | 1,000.00 | |
| USB Plug And Play Webcam Web Camera Built-In Microphone for PC Laptop Computerm High resolution : 2K,2560*1440P | unit | 2 | | | 2 | 3,900.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | 2.00 | 1950.00 | 3,900.00 | |
| USB Port Hub, 4 port | PC | | 13 | | 13 | 3,328.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | 13.00 | 256.00 | 3,328.00 | |
| UV Multipurpose Sterilizer Box | unit | 2 | 0 | 0 | 2 | 27,000.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 2.00 | 13500.00 | 27,000.00 | |
| VGA Splitter Cable 1 Computer to Dual 2 Monitor Male to Female Adapter Wire | PC | 0 | 6 | 0 | 6 | 888.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 6.00 | 148.00 | 888.00 | |
| Video Conference Equipment | unit | 12 | | | 12 | 12,000.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | 12 | | | 12 | 12,000.00 | 24.00 | 1000.00 | 24,000.00 | |
| Visitor chairs | PC | | | | 0 | 0.00 | | | | 0 | 0.00 | | 4 | 4 | 4,400.00 | | | | | 0 | 0.00 | 4.00 | 1100.00 | 4,400.00 | |
| Wall outlets with USB Charging ports | PC | | | 5 | 5 | 1,265.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | 5.00 | 253.00 | 1,265.00 | |
| Web Camera with Microphone | unit | 13 | 0 | 0 | 13 | 13,000.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 13.00 | 1000.00 | 13,000.00 | |
| Webcam | unit | 10 | 0 | 0 | 10 | 20,000.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 10.00 | 2000.00 | 20,000.00 | |
| Webcamera with Speakers | PC | 5 | | | 5 | 2,500.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | 5.00 | 500.00 | 2,500.00 | |
| Wheel bearing, front & rear | PC | | | | 0 | 0.00 | 2 | | | 2 | 6,000.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | 2.00 | 3000.00 | 6,000.00 | |
| White Board, Digital | unit | | | | 0 | 0.00 | | | 1 | 1 | 110,000.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | 1.00 | 110000.00 | 110,000.00 | |
| Wifi Coupler | PC | | | 3 | 3 | 600.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | 3.00 | 200.00 | 600.00 | |
| Wifi Dongle USB type 150Mbps | PC | | 2 | | 2 | 660.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | 2.00 | 330.00 | 660.00 | |
| Wifi Repeater | unit | 1 | 0 | 0 | 1 | 600.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 1.00 | 600.00 | 600.00 | |
| Wooden Cabinets for storage | PC | | | 1 | 1 | 10,000.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | 1.00 | 10000.00 | 10,000.00 | |
| Worx Specialty Board Paper 200 gsm White / Pale Cream 10sheets/pack | PACK | 10 | 10 | 10 | 30 | 1,020.00 | 10 | 10 | 10 | 30 | 1,020.00 | 10 | 10 | 10 | 30 | 1,020.00 | 10 | 10 | 10 | 30 | 1,020.00 | 120.00 | 34.00 | 4,080.00 | |
| Laminating film, A4 | PC | 50 | | | 50 | 1,000.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | 50.00 | 20.00 | 1,000.00 | |
| Laminating film, A4, 100 shts/box | box | 11 | 0 | 0 | 11 | 3,300.00 | 1 | 0 | 0 | 1 | 300.00 | 11 | 0 | 0 | 11 | 3,300.00 | 2 | 0 | 0 | 2 | 600.00 | 25.00 | 300.00 | 7,500.00 | |
| Photo paper, A4 size, Glossy/Matte | PACK | 70 | 15 | 3 | 88 | 26,400.00 | 26 | 20 | 0 | 46 | 13,800.00 | 63 | 10 | 0 | 73 | 21,900.00 | 26 | 15 | 0 | 41 | 12,300.00 | 248.00 | 300.00 | 74,400.00 | |
| Photo paper, A4 size, Glossy/Matte | ream | 1 | | | 1 | 300.00 | 1 | | | 1 | 300.00 | 1 | | | 1 | 300.00 | 1 | | | 1 | 300.00 | 4.00 | 300.00 | 1,200.00 | |
| Laminating film, 12 inch roll, 50 meters, 200 microns, A4 | roll | 4 | 0 | 0 | 4 | 4,000.00 | 1 | 0 | 0 | 1 | 1,000.00 | 2 | 0 | 0 | 2 | 2,000.00 | 1 | 0 | 0 | 1 | 1,000.00 | 8.00 | 1000.00 | 8,000.00 | |
| Laminating film, 12 inch roll, 50 meters, 200 microns, Legal | roll | 1 | 0 | 0 | 1 | 1,000.00 | 1 | 0 | 0 | 1 | 1,000.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 2.00 | 1000.00 | 2,000.00 | |
| BALLPEN, 12PCS/BOX, BLUE | box | 10 | | | 10 | 2,500.00 | | | | 0 | 0.00 | 10 | | | 10 | 2,500.00 | | | | 0 | 0.00 | 20.00 | 250.00 | 5,000.00 | |
| BALLPEN, 12PCS/BOX, RED | box | 2 | | | 2 | 500.00 | | | | 0 | 0.00 | 2 | | | 2 | 500.00 | | | | 0 | 0.00 | 4.00 | 250.00 | 1,000.00 | |
| BALLPEN, 50PCS/BOX, BLACK | box | | 3 | | 3 | 750.00 | | | 3 | 3 | 750.00 | | | | 3 | 750.00 | | | | 3 | 750.00 | 12.00 | 250.00 | 3,000.00 | |
| BALLPOINT PEN, fine point, blue | PC | 27 | 12 | 12 | 51 | 1,377.00 | 27 | 12 | 12 | 51 | 1,377.00 | 27 | 12 | 12 | 51 | 1,377.00 | 27 | 12 | 12 | 51 | 1,377.00 | 204.00 | 27.00 | 5,508.00 | |
| BALLPOINT PEN, fine point, red | PC | 6 | 6 | 6 | 18 | 486.00 | 6 | 6 | 6 | 18 | 486.00 | 6 | 6 | 6 | 18 | 486.00 | 6 | 6 | 6 | 18 | 486.00 | 72.00 | 27.00 | 1,944.00 | |
| Presentation Folder, transparent cover and with fastener, LONG | PACK | 0 | 2 | 0 | 2 | 1,000.00 | 0 | 2 | 0 | 2 | 1,000.00 | 0 | 1 | 0 | 1 | 500.00 | 0 | 1 | 0 | 1 | 500.00 | 6.00 | 500.00 | 3,000.00 | |
| INK CART, HP 933 XL, Magenta | Cart | 20 | 10 | 10 | 40 | 60,000.00 | 10 | 10 | 10 | 30 | 45,000.00 | 20 | 10 | 10 | 40 | 60,000.00 | 10 | 10 | 10 | 30 | 45,000.00 | 140.00 | 1500.00 | 210,000.00 | |
| INK CART, HP 933 XL, Yellow | Cart | 20 | 10 | 10 | 40 | 60,000.00 | 10 | 10 | 10 | 30 | 45,000.00 | 20 | 10 | 10 | 40 | 60,000.00 | 10 | 10 | 10 | 30 | 45,000.00 | 140.00 | 1500.00 | 210,000.00 | |
| Network Routers Dual Band WIFI Router 6 Wired Transfer Rate:500 Mbps WAN Ports:1 x10/100/1000Mbps Number of USB Interfaces:None Wi-Fi Supported Frequency:2.4G & 5G Standards And Protocols:Wi-Fi 802.11g1800 5-Core 256M Memory Mesh Home IoT 4 Signal Amplifier | unit | 1 | | | 1 | 7,000.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | 1.00 | 7000.00 | 7,000.00 | |

| Item & Specifications | Unit of Measure | Monthly Quantity Requirement | | | | | | | | | | | | | | | | Total Quantity for the year | Price Catalogue (as of 30 April 2021) | Total Amount for the year | | | | |
|--|-----------------|------------------------------|-----|-----|-----|-----------|-------|-----|------|----|-----------|------|-----|------|------------|-----------|-----|-----------------------------|---------------------------------------|---------------------------|------|--------|----------|------------------------|
| | | Jan | Feb | Mar | Q1 | Q1 AMOUNT | April | May | June | Q2 | Q2 AMOUNT | July | Aug | Sept | Q3 | Q3 AMOUNT | Oct | | | | Nov | Dec | Q4 | Q4 AMOUNT |
| Microsoft Office 2019 | licence | 3 | 0 | 0 | 3 | 12,000.00 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0 | 0.00 | 3.00 | 4000.00 | 12,000.00 |
| Ink Bottle EPSON T1800, Black | bottle | 15 | | | 15 | 13,485.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | 15.00 | 899.00 | 13,485.00 |
| Headset with Adjustable Headband and Boom Mic | PC | 10 | | | 10 | 4,750.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | 10.00 | 475.00 | 4,750.00 |
| Android Tablet, 4G Memory, 32 GB storage cap, 9.7" | unit | 5 | | | 5 | 90,000.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | 5.00 | 18000.00 | 90,000.00 |
| Backpacks | PC | 0 | | | 0 | 0.00 | | | | 0 | 0.00 | 200 | | 200 | 80,000.00 | | | | | 0 | 0.00 | 200.00 | 400.00 | 80,000.00 |
| Bags | PC | 0 | | | 0 | 0.00 | | | | 0 | 0.00 | 200 | | 200 | 80,000.00 | | | | | 0 | 0.00 | 200.00 | 400.00 | 80,000.00 |
| Bottled Sardines | CAN | 200 | | | 200 | 15,000.00 | | | | 0 | 0.00 | 200 | | 200 | 15,000.00 | | | | | 0 | 0.00 | 400.00 | 75.00 | 30,000.00 |
| Desktop Computer | unit | 2 | | | 2 | 84,780.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | 2.00 | 42390.00 | 84,780.00 |
| Digibox | unit | 1 | | | 1 | 5,000.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | 1.00 | 5000.00 | 5,000.00 |
| EXTERNAL HARD DRIVE, 2TB | unit | 2 | | | 2 | 5,197.68 | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | 2.00 | 2598.84 | 5,197.68 |
| HDMI Connectors 10 meters | PC | 2 | | | 2 | 4,000.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | 2.00 | 2000.00 | 4,000.00 |
| Jackets | PC | 0 | | | 0 | 0.00 | | | | 0 | 0.00 | 200 | | 200 | 300,000.00 | | | | | 0 | 0.00 | 200.00 | 1500.00 | 300,000.00 |
| Laptop | unit | 2 | | | 2 | 82,784.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | 2.00 | 41392.00 | 82,784.00 |
| Scanner High-End | unit | 1 | | | 1 | 5,000.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | 1.00 | 5000.00 | 5,000.00 |
| Telephone, Wireless Cordless | PC | | | 4 | 4 | 20,000.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | 4.00 | 5000.00 | 20,000.00 |
| A. TOTAL | | | | | | | | | | | | | | | | | | | | | | | | P 67,465,409.65 |
| B. ADDITIONAL PROVISION FOR INFLATION (10% of | | | | | | | | | | | | | | | | | | | | | | | | P 6,746,540.97 |
| C. ADDITIONAL PROVISION FOR TRANSPORT AND | | | | | | | | | | | | | | | | | | | | | | | | P - |
| D. GRAND TOTAL (A + B + C) | | | | | | | | | | | | | | | | | | | | | | | | P 74,211,950.62 |
| E. APPROVED BUDGET BY THE AGENCY HEAD | | | | | | | | | | | | | | | | | | | | | | | | P 74,211,950.62 |

We hereby warrant that the total amount reflected in this Annual Procurement Plan to procure the listed common-use supplies, materials, and equipment has been included in or is within our approved budget for the year.

Prepared by:

ATTY. GINBER M. LUNA
 HEAD, BAG SECRETARIAT

Certified Funds Available / Certified Appropriate Funds Available:

SHARON S. ESTIGOY
 CHIEF ADMINISTRATIVE OFFICER,
 BUDGET DIVISION - FMS

Approved by:

SEC. ISIDRO S. LAPEÑA, PhD, CSEE
 DIRECTOR GENERAL

Date Prepared: SEPTEMBER 23, 2021